

# Traded Services

## Newsletter

Welcome to the 5th issue of the Traded Services newsletter. As we fast approach the end of the school term, I expect you're wondering where the last year has gone. I hope you all enjoy the long summer break and come back in the Autumn refreshed and ready for the challenges ahead of us next term.

In this issue you will find articles from the SEND Team detailing information on one of their upcoming courses, along with details of the PHA Annual Conference which is being held in November. There is also a new feature - 'Get to Know' detailing a snap shot of employees across the County Council.

As always, you will find our regular articles from the Traded Services team, including details of up and coming training courses for school based staff, along with details of recent policy changes and reminders that are relevant to schools. Our cut out and keep section of service contacts and their contact details can be found at the end of this newsletter.

**Fiona Scott** - *Traded Services Manager*

### Training Courses

Traded Services offer a programme of Continuing Professional Development for all Schools/Early Years settings and Governors. This programme includes full and half day courses, the Local Learning Network courses, which are mainly twilight sessions and the Training Programme for School Governors and Clerks, of mainly evening sessions.

Previously, the CCPD, Local learning Network and Governor and Clerks Training Programme have been incorporated in the same brochure. This year following feedback from schools we have decided to split the brochure down in to three separate ones.

The Local Learning Network and Governors and Clerks training brochures are now complete and you should have received these. The continuing professional development programme will be with you before the end of term.

These programmes can be found on the Schools Portal and from the Cumbria County Council website at [www.cumbria.gov.uk/childrenservices/schoolsandlearning/lss/tradedservices.asp](http://www.cumbria.gov.uk/childrenservices/schoolsandlearning/lss/tradedservices.asp)

Places for all courses must be booked through our online system SLA-Online [secure2.sla-online.co.uk/?logo=10](http://secure2.sla-online.co.uk/?logo=10). As from September 2013, Traded Services will no longer accept paper booking forms or telephone bookings.

When booking on to a course on the SLA online system there is the option to email course details to the delegate. Please select this option as this acts as confirmation of the course booking. Traded Services will also send out an email reminder a week before courses are due to run. If you have any questions or queries regarding course confirmations please contact the Traded Services Business Support team:  
Email: [tradedservices@cumbria.gov.uk](mailto:tradedservices@cumbria.gov.uk), or Telephone: **01228 221342**.

### The Traded Services Team

Our team supports the development of services on offer from Cumbria County Council, and helps to achieve a co-ordinated approach to the administration processes involved. We encourage you to get in touch with any feedback, questions, comments or suggestions - please email us at: [tradedservices@cumbria.gov.uk](mailto:tradedservices@cumbria.gov.uk)

### Traded Services Key Contacts



**Fiona Scott**  
Traded Services  
Manager  
t: 01228 221397



**Terry Beech**  
Project Officer  
t: 01946 506217



**Mel Housby**  
Project Officer  
t: 01228 226814

## Kendal Archive Centre add new session to their popular programme of free KS2 Workshops for Schools

### The Tudor Plague : A Free Work Shop for KS2

One of the worst outbreaks of plague in our area was in the Tudor period.

In 1598 half the population of Kendal died of plague. Inhabitants were paid as 'viewers' to examine corpses to check if it was plague that they had died from, and men were employed as 'watchers' to guard the town. Those struck down with plague were locked in isolation houses (we know this because of the supplies purchased for these houses). Other towns and villages in Cumbria were visited by plague including Appleby, Hawkshead and Kirkby Lonsdale.

In a new interactive workshop students can:

- Try on a reproduction plague doctor's outfit
- Experience real local Tudor documents
- Discover the fate of some real Tudor Kendal people
- Decipher the hand writing of a by-gone age
- Visit our strong rooms to see how and where we store these fascinating and unique archives



This workshop supports History KS2 Britain and the wider world in Tudor times or a Local History Study. For more details or to book one of the sessions below please contact [margaret.owen@cumbria.gov.uk](mailto:margaret.owen@cumbria.gov.uk) tel. **01539 713540**

### Sessions held at Kendal Archive Centre, County Offices, Kendal LA9 4RQ

23 September 9.30am – 11.00am	9 October 1.00pm – 2.30pm	18 October 1.00pm – 2.30pm
24 September 9.30am – 11.00am	11 October 1.00pm – 2.30pm	22 October 9.30am – 11.00am
1 October 9.30am – 11.00am	14 October 9.30am – 11.00am	22 October 1.00pm – 2.30pm
1 October 1.00pm – 2.30pm	14 October 1.00pm – 2.30pm	23 October 9.30am – 11.00am
7 October 9.30am – 11.00am	16 October 9.30am – 11.00am	23 October 1.00pm – 2.30pm
9 October 9.30am – 11.00am	16 October 1.00pm – 2.30pm	

## Cumbria Alliance of System Leaders (CASL)

The Cumbria Alliance of System Leaders (CASL) is a strategic partnership of primary and secondary headteachers, Local Authority, University of Cumbria, Church of England and Catholic Diocese and National Leaders of Governance and the National College for Teaching and Leadership. This partnership and its purpose were formally launched on Friday 28th June in the presence of a significant number of Cumbria's school leaders.

Through CASL, Cumbria finds itself at the leading edge of the Government's agenda for school leaders to take increased responsibility for a self-improving system. CASL and the three area based Local Alliance of System Leaders (LASL) underpinning this group, have been undergoing initial development this year. The Local Alliances cover the geographical areas of North (Carlisle and Eden), West (Allerdale and Copeland) and South (South Lakes and Furness). Each Local Alliance will from September 2013, take increasing responsibility for identifying the educational needs of the area and that of some schools, supporting these through increasing use of school based reserves to complement those of the local authority and thereby enhance school improvement work.

For further information please contact the appropriate area senior Advisor or the LASL Chair:

<b>North</b>	Lorayne Hughes, William Howard School - 016977 45700 David Mason, Senior Adviser - 01228 226798
<b>South</b>	Stephen Wilkinson, The Queen Katherine School - 01539 773640 Mervyn Hull, Senior Adviser - 01539 713477
<b>West</b>	Geoff Walker, Cockermouth School - 01900 898888 Richard Cox, Senior Adviser - 01946 505538

## Upcoming Courses

Course	Date		Location
Maximising the Impact of your Staff Meetings and INSET (LIS33)	23 September 2013	1.30pm – 4.30pm	Cumbria Rural Enterprise Agency, Penrith, CA11 0DT
Mathematics for Newly Qualified Teachers (LIS44)	27 September 2013	9.30am – 4.00pm	North Lakes Hotel, Penrith, CA11 8QT
Leadership and Management – Preparing for Acting Headship (LLN 230 A-B)	<b>Course A</b> Tuesday 1 October 2013 Monday 25 November 2013 Wednesday 5 February 2014 Tuesday 25 March 2014 Tuesday 10 May 2014 Tuesday 10 June 2014	4.30pm – 6.00pm	Pennine Way Primary School, Carlisle, CA1 3RQ
	<b>Course B</b> Thursday 3 October 2013 Tuesday 26 November 2013 Tuesday 4 February 2014 Wednesday 26 March 2014 Monday 19 May 2014 Monday 9 June 2014	4.30pm – 6.00pm	Furness College, Barrow-in-Furness, LA14 2PJ
Safeguarding for Governors (GST:SG-03 (A-F))	7 October 2013	7.00pm – 9.00pm	St Gregory & St Patricks School, Whitehaven, CA28 8AJ
	16 October 2013	6.00pm – 8.00pm	Morton Community Centre, Carlisle, CA2 6JP
	22 October 2013	6.00pm – 8.00pm	Westmorland Agricultural Society, Kendal, LA7 7NH
Safe Practice in Physical Education and Sport (LIS 75)	16 October 2013	9.30am – 3.30pm	Rheged Centre, Penrith, CA11 0DQ

## Do you have a Deaf /Hearing Impaired Child/Young Person in your School or Setting?

Is there more you need to learn to optimise access for this child/young person?

If so this course may be for you: “Ensuring Effective Access & Inclusion For Deaf/Hearing Impaired Pupils.”

Come on the course and you will be able to:

- Understand types and severity of hearing loss and its potential impact on listening and language development
- Build confidence & maximise skills in supporting the use of hearing aids; cochlear implants; BAHAs and FM equipment
- Interpret an audiogram
- Understand the development of language and listening
- Utilise a range of strategies to ensure effective communication for the D/HI child/young person
- Use appropriate deaf friendly teaching support strategies to facilitate access to the curriculum

Dates for this course are:

**16 October 2013, Cumbria Rural Enterprise Agency, Penrith, CA11 0DT**

**23 October 2013, Netherwood Hotel, Grange-over-Sands, LA11 6ET**

## Get to Know...

In this new feature you will get to see a snap shot of the County Council employees who work hard to deliver the best possible training courses and services to Cumbrian schools. **In this issue we will 'Get to Know.... Evelynne Livarjani, Business Support to the Traded Services Team**



### What are the main aspects of your role?

The main aspects of my role are taking bookings for courses within the Local Learning Network, Cumbria Continuing Professional Development, Early Years and Governor Support Services. I deal with all administration aspects of running training courses from booking venues to dealing with attendance lists. I also receive and receipt money etc.

### What are the best and worst things about your job?

The best thing is the dedicated and friendly team I work with and the variety within the job – it keeps you on your toes. The worst thing is where I work; I don't like the open plan office or the fact that there is nowhere to go to get away from it all at lunch time.

### How long have you worked for Cumbria County Council and what made you choose a career here?

I have worked for Cumbria County Council for nearly 15 years and chose to work for them (initially the School Admissions Team for nearly 13 years) as it sounded interesting and fitted in with child care.

### How does working in the directorate feel now, compared to when you first started?

There is definitely more work to do and much more stress and pressure and although all the people I know within Cumbria County Council are hardworking and dedicated I feel they and the work that they all do is not celebrated enough.

### What do you like to do in your spare time?

Now this is where some people may think I am a bit mad. At the moment myself and my good friend, big shout out to Sandra Foster, School Admissions Team, are aiming to wrap and fill as many Christmas shoeboxes as possible for the Operation Christmas Shoebox Samaritan Appeal. The filled shoeboxes will find themselves winging their way to an impoverished child who has very little in life and usually lives in poverty and/or war torn areas of the world. So if you want to donate anything please feel free to speak to myself or Sandra.

## PHA / LA Primary Heads Conference Leadership Matters - Strong Leaders, Strong Schools

**Thursday 14 and Friday 15 November 2013 plus pre-conference dinner on Wednesday 13 November at The Low Wood Bay, Windermere**

This annual conference is to:

- Contribute to the skills and abilities in leadership of Cumbrian Headteachers;
- Inspire and motivate Headteachers, enliven their vision and support their well-being.

This is the tenth annual 'Leadership Matters' conference and builds on the themes of the successful 2012 conference. Following feedback from Primary Headteachers the 2013 conference is being held at the 4\* Low Wood Bay Hotel, Windermere in the heart of the Cumbrian Lake District.

### Prices

Option 1 :	2 Day Non-residential Delegate: (2 day conference place, no accommodation)	£250
Option 2 :	2 Day Residential Delegate: (2 day conference place, accommodation Thursday evening)	£350
Option 3 :	Full Conference Package: (2 day conference place, accommodation Wednesday and Thursday evenings, includes pre conference dinner)	£450
Option 4 :	Pre-Conference Dinner and Additional Overnight Stay (Wednesday evening only)	£100

To book your place on the conference please visit SLA-Online - <https://secure2.sla-online.co.uk/?logo=10>



## Cut out and keep - Service Contacts

Learning Improvement Service	Helen Graham	<b>01228 226811</b>
SEND Teaching Support and County Psychological Service	Mark Toomey	<b>01900 706453</b>
Virtual School and Equalities Learning	Bev Redfern	<b>01228 221195</b>
Access and Inclusion	Sarah Wright	<b>01768 812061</b>
Safeguarding / Workforce Development	Donna St Claire	<b>07876 447941</b>
Cumbria Music Service	Simon Yeo	<b>01900 706085</b>
Cumbria Outdoors	Deborah Hunter	<b>01768 812280</b>
Learning Support Staff	Shirley Tomlinson	<b>01900 706082</b>
Team-Teach / Moving and Handling Training	Amy Hoodless	<b>01900 706083</b>
Health and Safety and Educational Visit Services	Sharon McCubbin & Matt Ellis	<b>01228 226345</b>
Payroll/HR Administration Services	Ian Logan	<b>01228 223472</b>
HR Advisory Service	Gillian Martin	<b>01228 226862</b>
Adult Education	Barbara Platt	<b>07769 913260</b>
ICT Support	Shaun Smith	<b>01228 226860</b>
Communications: Print, Design & Advertising	David Smith	<b>01228 221732</b>
Procurement Service	Nicola Bell	<b>01228 221742</b>
Legal Services	Stewart Consterdine	<b>01228 221293</b>
Carbon Count	Kathryn Tye	<b>01228 221025</b>
Sustainability Service	Julian Sargent	<b>01228 673233</b>
Building Support Services	Cris Wilson	<b>07920 594187</b>
Asset Management Services	Frank Blenkarn	<b>07876 707567</b>
Facilities Management - Catering / Cleaning	Michelle Holdsworth & Mary Lee	<b>07974 327071</b>
Catering Service / Cleaning Services / Fire Equipment Maintenance	Graeme Gunn	<b>01228 221339</b>

## Policy Change / Reminders

### Strategic Partner

A consortium of charities has become the Department for Education's voluntary, community and social enterprise (VCSE) strategic partner. The partnership replaces the department's previous five separate VCSE strategic partners, which included 4Children for early years and the National Council for Voluntary Youth Services (NCVYS) for youth.

The DfE has provided £1.2m of funding over two years to cover core work, although it could award extra money – up to £1m each year – for specific projects. 4Children and the National Children's Bureau (NCB) will lead on early years, adoption and care within the group, which includes Barnardo's, the Family and Childcare Trust, NCVYS and NSPCC. For more information please visit

<http://www.cypnow.co.uk/cyp/news/1077304/voluntary-sector-consortium-dfe-strategic-partner>

