

# CUMBRIA LSCB

CUMBRIA LOCAL SAFEGUARDING CHILDREN BOARD

Minutes of a meeting of the Cumbria LSCB held on Tuesday 15 March 2016 at 10.00 am at CREA, Penrith

## PRESENT:

- |                    |   |   |
|--------------------|---|---|
| Gill Rigg          | - | Independent Chair   |
| Fiona Musgrave     | - | LSCB & Improvement Programme Manager  |
| Deborah Royston    | - | Senior Manager, Targeted Youth Services, Cumbria County Council   |
| Deborah Storr      | - | Director Policy and Resources, South Lakeland District Council ( District/Borough Council Representative) |
| Richard Simpson    | - | Assistant Director, Barnardo's (Vice-Chair)   |
| Alison Brown       | - | Deputy Director of Nursing, CPFT ( <b>replacing Sara Munro</b> )  |
| Claire Moore       | - | Chief Matron Child Health, NCUH ( <b>representing Gail Naylor</b> )                                       |
| John Greenwood     | - | LSCB Lay Member   |
| Jon Rush           | - | LSCB Lay Member   |
| Louise Mason-Lodge | - | Designated Nurse for Safeguarding, Cumbria CCG  |
| Darren Martland    | - | Assistant Chief Constable, Cumbria Constabulary   |
| Colin Cox          | - | Director Public Health, Cumbria County Council  |
| Cllr Anne Burns    | - | Portfolio holder for Children's Social Care, Elected Member   |
| Claire Render      | - | Primary Headteacher   |
| Susan Butcher      | - | Interim Assistant Director, Children & Families, Children's Services, Cumbria County Council              |
| Mark Lippett       | - | University Hospitals Morecambe Bay NHS Trust ( <b>representing Sascha Wells</b> )                         |
| Amanda Boardman    | - | Lead GP, Cumbria CCG  |
| John Macilwraith   | - | Corporate Director, Children's Services, Cumbria County Council   |

## APOLOGIES:

- |               |   |   |
|---------------|---|---|
| Louise Fisher | - | Assistant Chief Executive, Cumbria & Lancashire CRC   |
| Sara Munro    | - | Director of Quality & Nursing, Cumbria Partnership Foundation Trust ( <b>replaced by Alison Brown</b> ) |
| Alison Smith  | - | Deputy Director of Nursing/Safeguarding Lead, NHS England   |
| Sascha Wells  | - | University Hospitals of Morecambe Bay NHS Trust   |
| Pam Hutton    | - | Chief Officer, East Cumbria Family Support, Voluntary Sector Representative                             |
| Domenic Volpe | - | Secondary Headteacher   |
| Gail Naylor   | - | North Cumbria University Hospitals  |

Item No.	NOTES	OFFICER	DATE
1	<p><b><i>Introductions, Declarations of Interest and Apologies for Absence</i></b></p> <p>No declarations of interest were raised and apologies for absence were noted.</p>		
2	<p><b><i>Minutes of Last Meeting</i></b></p> <p>Subject to some small typing amendments, the minutes of the last meeting held on 21 January 2016 were <b>agreed</b> as an accurate record.</p> <p><b><i>Matters Arising</i></b></p> <p><b><i>Problem Profile</i></b> – it was <b>noted</b> this has now been circulated.</p> <p><b><i>Directions Notice</i></b> – it was <b>noted</b> this is now on the LSCB website.</p> <p><b><i>Audit Report</i></b> – it was <b>noted</b> this has now been circulated.</p> <p><b><i>CDOP Composite Report</i></b> – CCox advised an on-line session had been arranged but was cancelled. This will be rearranged.</p> <p><b><i>CAMHS Update</i></b> – it was <b>agreed</b> this will be added to the agenda for the next LSCB meeting.</p> <p><b><i>Forums</i></b> – it was <b>noted</b> an email has been sent out and this item will be added to the agenda for the next Business Group meeting.</p> <p><b><i>IRO Challenging</i></b> – LMason-Lodge and SButcher have agreed to discuss this issue later today.</p> <p><b><i>Ofsted Seminar</i></b> – FMusgrave confirmed this has now taken place.</p> <p><b><i>Rising number of children on CP plan</i></b> – it was <b>noted</b> that this will be discussed at the PMQA meeting tomorrow.</p> <p><b><i>Newsletter</i></b> – FMusgrave advised the LSCB now has over 2,000 people who have signed up to the Newsletter. She will look to see which agencies are receiving this. She will undertake a test sample focussed on the Section 11 (Safeguarding) Audit and Staff Survey.</p>	SMitchell	10/05/16

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	<p><b>Challenge Log</b> – it was <b>agreed</b> that the challenge to Children’s Services to be added to the log.</p> <p><b>Development Day</b> – FMusgrave said the plan is in hand to invite a young person to the day to co-chair.</p> <p><b>Draft letter to CCGs</b> – it was <b>noted</b> this is now complete.</p> <p><b>Child N and Child L</b> – discussions were held regarding these points and have been noted in the Confidential Part 2 of these minutes.</p> <p><b>Challenge Log</b></p> <p>FMusgrave advised as requested she has removed the number of completed actions. Those that are highlighted in blue were completed at the last meeting and will come off the log for next time. This was <b>agreed</b>.</p> <p><b>No 58</b> – Practitioner Forums - it was <b>agreed</b> to keep this on until the Board has agreed the new Business Plan. This will be a performance indicator ie. that all LSCB members attend Practitioner Forums.</p> <p><b>No 59</b> – Early Help assessments- it was <b>noted</b> that this remains an issue and will be kept on until complete. DRoyston confirmed she is working on this.</p> <p><b>No 68</b> –Adults Board. SMunro was the LSCB link into the Adult Board. ABrown advised she will be taking over this responsibility. FMusgrave asked that for future meetings, ABrown will provide an update from the Adult Board, and vice versa. LMason-Lodge referred to the Adult Safeguarding Report that has been published and will be discussed at the next Case Review Sub-Group.</p> <p><b>No 70</b> –Consent re Early Help - Thresholds Task &amp;Finish Group will look at this. ABoardman said it would be useful if this could be shared with the Health Sub-Group. DRoyston said the issue of consent was discussed at a recent meeting and it was found to be helpful having a large number of different agencies around the table to discuss how to move forward if there is not consent.</p> <p><b>No 75</b> –Emotional Health and Wellbeing strategy - it was <b>noted</b> this is on the agenda for the next LSCB meeting.</p>	FMusgrave	10/05/16

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	<p><b>Agreed</b> that ABoardman will take over this lead and she will provide a report for the May meeting. Report will need to go to Children's Trust Board prior to coming to the LSCB.</p> <p><b>No 77</b> – Early Help closures - this remains an issue and the IRO Manager is doing some work regarding this. DRoyston said that the whole point of the panels is to ensure there is a good team around the family. The focus is on writing good early help assessments and looking at a more planned focus.</p> <p><b>No 80</b> –Single contact form for the Hub - PMQA will look at this.</p> <p><b>No 81</b> – FGM event on 16 March – this will be completed by 16/3/16. LMason-Lodge advised the FGM conference is fully booked.</p> <p><b>No 82</b> – Involvement of children and young people - it was <b>noted</b> this has been discussed and is being worked on.</p> <p><b>No 84</b> –Health developments - it was <b>noted</b> that this was in hand.</p> <p><b>No 85</b> –SCR developments - it was <b>noted</b> KBarr is attending the meeting later today.</p> <p><b>No 86</b> – Child L update - it was <b>noted</b> that this is in hand.</p>		
3	<p><b><i>Brief Updates from Other Partnerships</i></b></p> <p><b><i>Children's Improvement Board</i></b></p> <p>JMacilwraith advised the Board met 2 weeks ago and focussed on the improvements in performance and noted that the indicators were the most improved seen by the Board. There remained a challenge around Early Help assessments and a meeting is to be held prior to the next meeting to provide an update. GRigg has submitted her report. JMacilwraith advised of the meetings that were held last week with the DfE and Home Office. Yesterday a formal DfE review meeting was held. The Peer Review letter has now been received and it was <b>agreed</b> to send out with the minutes a copy of the Peer Review letter. The letter acknowledges the progress made and ongoing challenges.</p>		

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	<p>Key activities were visits by the DfE and Home Office. They met with LSCB partners and staff involved in CSE and were taken to The Bridgeway Project and the Safeguarding Hub.</p> <p>Their feedback following the meeting with LSCB partners was that it was a very positive and coherent group of LSCB members. JMacilwraith advised this is a partnership that drives change for children. They were impressed with the Bridgeway Centre and its facilities, the thinking and design of it. It was a very positive visit. They were also impressed with the Safeguarding Hub.</p> <p>In respect of the DfE visit the previous day, the meeting was held with Claire Burgess, Kate Lyons and the Head of Interventions Unit, Jocelyn Shaw. They met 3 focus groups in the morning and in the afternoon had a session with the Leader of the Council, the portfolio holder, Chief Executive, LSCB Chair, the Director and Assistant Director of Children's Services.</p> <p>JMacilwraith said the DfE will begin to draft the report this week and it will then go through the internal system and the Minister will finally sign it off.</p> <p><b><i>Health and Well-Being Board</i></b></p> <p>JMacilwraith advised the Board continues to develop and has had a review. One key item for discussion was Cumbria's "Promise" and agencies will drive this promise forward on behalf of their organisations.</p> <p>CCox referred to the delivery plan strategy which has been signed off.</p> <p><b><i>Children's Trust Board (CTB)</i></b></p> <p>JMacilwraith advised that the Children and Young People's Plan has been signed off and there will be planned communications in respect of this. There was discussion around improving the plan and frequency of meetings, membership of CTB going forward. The plan will be launched on 20th April 2016.</p> <p><b><i>Adult Safeguarding Board</i></b></p> <p>No update was available for this meeting, as there was no representative in attendance. ABrown will ensure she provides an update for future meetings. FMusgrave</p>		

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	<p>advised she is meeting with LSCB Manager for the Adults Board later this month.</p> <p><b>Safer Cumbria</b></p> <p>DRoyston advised the main Board has met and a consultative forum has also met to discuss a stocktake. The main delivery board had discussed the governance around the Bridgeway Project and this is driven through the Police and Crime Commissioners Office. There is a reference to ensure the Chair of the CSE sub group operates as the link to this Board. They have looked at the structure of the Board and the main issue to note is the approach to Louise Kelly to chair the Domestic Abuse Board. A final discussion is being held regarding the domestic homicide review and it is looking to bring the learning together.</p> <p>DMartland advised a number of courts are being closed and Kendal court is one of them. The review is looking to change the boundaries and will look to move cases to Barrow Court rather than Lancaster.</p> <p>LMason-Lodge asked about human trafficking. DRoyston said this came under the discussions regarding sexual exploitation. DMartland advised they have undertaken some work on this issue. This is not just a local problem, but is a national one.</p> <p>DMartland advised he is meeting with representatives of the new immigration service this afternoon and will feedback to a future meeting.</p> <p><b>Corporate Parenting Board</b></p> <p>ABurns advised they now have a Board with significant work being undertaking. A DfE Advisor had been working with the Board and has now moved on but he has been very helpful. The Board received a full report from the IRO Service and members were very vocal in how this has changed. They can see difference in the service in having a new Manager in post. They have had a full training session regarding the Local Authority Designated Officer (LADO) Service as many members did not know what this service did.</p> <p>The Board has been looking at social work visits to ensure they are held on time. There are also changes in key workers. There was a very good presentation to the DfE review yesterday.</p>		

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4.	<p><b>LSCB Business Report</b></p> <p><b>1.3</b> – FMusgrave advised she will send the performance report out with these minutes.</p> <p><b>Education Sub-Group</b></p> <p><b>Recommendation 1 – educational representative in the Hub</b></p> <p>CRender advised she is arranging to meet with JBarrett to discuss this issue.</p> <p><b>Action: agenda for an update at next meeting of the LSCB.</b></p> <p><b>Performance Management and Quality Assurance Sub-Group</b></p> <p><b>Recommendation 2 – Section 11 Audit</b></p> <p>The LSCB had 578 responses and a lot of Early Years settings had responded, as had GPs and schools. It had been agreed to separate them out and take to the relevant sub-groups to take responsibility. It was <b>agreed</b> to report back to the Business Group on this issue.</p> <p><b>Recommendation 3 – full analysis report on S11 to come to May LSCB.</b></p> <p><b>Action: it was agreed to agenda for the May LSCB meeting.</b></p> <p><b>Recommendation 4 – importance of attendance at reviews and conferences and timely sharing of reports</b></p> <p>The IRO service report to be presented to the May LSCB meeting. The Business Group will receive the report at their meeting on 6 April. This was <b>agreed</b>.</p> <p>It was <b>noted</b> that the Chair advised it was the most positive performance scorecard witnessed by the PMQA.</p> <p><b>Recommendation 5 – full update of Children Looked after (CLA) progress</b></p> <p>It was <b>agreed</b> that a full update will be presented to the</p>	<p>SMitchell</p> <p>SMitchell</p> <p>SMitchell</p>	<p>10/05/16</p> <p>10/05/16</p> <p>10/05/16</p>

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	<p>May LSCB meeting.</p> <p><b><i>Learning &amp; Improvement Sub-Group</i></b></p> <p>FMusgrave advised the LSCB has had to cancel two training sessions as there was no trainer available. In future, dates will not be published on the LSCB website unless a trainer is available. An LSCB Trainers Agreement will be formally endorsed by trainers and LSCB members.</p> <p><b><i>Policy &amp; Procedures</i></b></p> <p>New procedures went online on 29 February.</p> <p><b><i>Communication and Engagement Sub-Group</i></b></p> <p><b><i>Recommendation 6 – report on the success of the change within Early Help and Focus Family Team</i></b></p> <p><b>Action: it was agreed that a report will be presented to the July LSCB meeting.</b></p> <p><b>Action: summit meeting to be arranged by FMusgrave and to ensure PHutton and DRoyston are also involved.</b></p> <p><b><i>Case Review Sub-Group</i></b></p> <p>New joint chairing arrangements now confirmed as Louise Mason-Lodge(CCG) and Mike Brown (Police). This will provide continuity and Mike Brown will now join the Business Group and this will ensure all agencies are represented.</p> <p>The NSPCC had advised that they were stepping away from SCR work which meant Iain McKay would have to resign from the Case Review group and the chairing of an SCR. GRigg had written to the Safeguarding Director, Regional Director and Chief Executive to express her concern at this decision. As a result, the NSPCC has now agreed Iain McKay can continue to chair the SCR. It was <b>agreed</b> to add this to the Challenge Log.</p> <p><b><i>Child Death Overview Panel ( CDOP)</i></b></p> <p>A Development session was held which was helpful and the Panel has agreed to develop a set of quality indicators.</p>	<p>SMitchell</p> <p>FMusgrave</p>	<p>05/07/16</p> <p>ASAP</p>

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	<p><b><i>Recommendation 7 – consider risks of engaging in “choking game” that is prevalent on social media</i></b></p> <p><b>Action:</b> it was agreed to circulate to the Education, Communications and Learning &amp; Improvement sub-groups to consider any advice.</p> <p><b><i>Recommendation 8 – Health Sub-Group to disseminate amendment to guidance on management of fever</i></b></p> <p><b>Action:</b> it was agreed to circulate to the Health Sub-Group for amendment to the guidance regarding the management of fever – any fever lasting for more than 5 days, the possibility of Kawasaki Syndrome should be considered.</p> <p><b><i>Early Help</i></b></p> <p><b><i>Recommendation 9 – LSCB members are asked to consider – how does the LSCB move to have Early Help seen as the norm. This was noted.</i></b></p> <p><b><i>CSE/Missing from Home</i></b></p> <p>The Strategy action plan has been updated and subsequently signed off.</p> <p>43 staff have now received face to face training and 477 have completed the online training.</p> <p>The CSE Group will be asked to audit some cases during May/June and the themes will come back to the PMQA and LSCB.</p> <p><b><i>Hub Programme Board</i></b></p> <p>Interviews are being held today for the Manager role. The "3 month" rule has been reinstated i.e., if the case was closed less than three months previously, it will go back to that team</p> <p><b><i>Health Sub-Group</i></b></p> <p>Safeguarding pathways for Minor Injury Units have been developed. This group are meeting later today.</p> <p>The full list of all of the Chairs of the Sub-Groups was <b>noted</b>.</p>	<p>FMusgrave</p> <p>FMusgrave</p>	<p>ASAP</p> <p>ASAP</p>

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	<p><b>Policies and Procedures – chairing arrangements –</b> CMoore advised that new arrangements will need to be made.</p> <p><b>Business Plan</b></p> <p><b>2.1</b> – it was <b>noted</b> this will be completed in March.</p> <p><b>3.1</b> – it was <b>noted</b> the maturity matrix is now complete as is the action plan. Remains as amber due to delivery.</p> <p><b>4.4</b> – it was <b>noted</b> the impact evaluation framework is in place. Work is in hand with this.</p> <p><b>6.1</b> – it was <b>noted</b> this has been reviewed and can be <b>noted</b> as complete.</p> <p><b>6.3</b> – it was <b>noted</b> this had slipped due to the floods but will be amended to blue.</p> <p><b>7.6</b> – it was <b>noted</b> that this was allowed to slip as we had to undertake mapping and tracking for peer review. Will make this a July 2016 deadline and change to green.</p> <p><b>9.1</b> – it was <b>noted</b> this was not quite complete and that there is still some work to do. Suggest a full report to the Business Group.</p>		
5	<p><b>Child Sexual Exploitation Annual Report</b></p> <p>DRoyston referred to the report circulated which provides a summary of the activity and impacts of the CSE and Missing from Home Sub-Groups.</p> <p>Some of the outcomes for 2015/16 have been:-</p> <ul style="list-style-type: none"> <li>• Review and reflection of the structure of the inter-relationship of the 3 groups which began with a development day.</li> <li>• CSE self-assessment, strategy and associated action plan have all been reviewed and recently completed an updated version signed off.</li> <li>• Development and delivery of multi-agency training package initially prioritised for those staff working directly with young people at high risk of CSE. Complemented by an e-learning package.</li> <li>• Task &amp; Finish group is reviewing Licensing and in particular exploring opportunities to work with taxi</li> </ul>		

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	<p>drivers both as support and challenge.</p> <p>Through strong partnership work the activity demonstrates continued progress in Cumbria. It is noted there has been:-</p> <ul style="list-style-type: none"> <li>• Increased clarity about the picture of CSE and MFH in the County</li> <li>• Large number of staff are better informed of the issue</li> <li>• Wider reach both in terms of young people being identified and supported and professionals being trained and supported to understand and address CSE/MFH.</li> </ul> <p>JMacilwraith said there was some concern re the Return Home interviews. DRoyston said this strand of delivery is very much sighted on the delivery agenda.</p> <p>ABoardman was concerned about the Health representation on the group. LMason-Lodge said this issue is being considered at the Health Sub-Group. JRush said when looking at the strategic plan there are some gaps. DRoyston said a review has been undertaken recently and at the meeting to be held on 4 April when this will be signed off and will ensure all is complete.</p>		
6	<p><b>CDOP 2014/15 Report</b></p> <p>CCox referred to the report circulated which is the annual report for the CDOP Panel. Over this period, there were 26 deaths considered and these are too small numbers to draw much of a comparison. One issue is modifiable deaths. In terms of percentages Cumbria is in line with the England average. There were 7 of the 23 deaths with modifiable factors. A key issue is parental smoking and this is identified each year as a potential modifiable factor.</p> <p>Another issue is children where there were families known to be misusing drugs or alcohol. These were not direct causes relating to death but are significant. This could be tackled through some early help work.</p> <p>ABoardman said she has met with Morecambe Bay Trust and smoking is an issue that will be monitored over the next year and is set as an indicator. There is currently no funding for a smoking cessation midwife.</p>		



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	There is a large action plan and will DMartland will ensure the action plan is available to be circulated with the minutes of this meeting.	SMitchell	ASAP
8	<p><b>16/17 Year Old Homelessness Progress Report</b></p> <p>DRoyston referred to the report circulated which provided an update on the progress being made in respect of addressing the issues of homelessness for young people.</p> <p>DRoyston raised issues of commissioning and the significant changes around housing benefits. ABoardman asked if there are the right systems in place to pick up risks. DRoyston said the officers are being more and more drawn into early help work and engagement in wider youth work and building process into the Hub.</p> <p>JMacilwraith proposed a larger conversation in 6 months time regarding the risks, as there will be some real vulnerability for young people. This was <b>agreed</b>.</p>		
9	<p><b>SCR Communications Strategy</b></p> <p>Discussions were held regarding this point and have been noted in the Confidential Part 2 of these minutes.</p>		
10	<p><b>AOB</b></p> <p>LMason-Lodge asked about the commissioning of 0-19 service and possible impacts in terms of safeguarding, children looked after and early help perspective. Could the LSCB have an understanding how this is being taken into account?</p> <p><b>Action: CCox to provide update for Business Group.</b></p>	CCox	06/04/16
11	<p><b>Date and Time of Next Meeting</b></p> <p>10 May 2016, 10.00 am – 1.00 pm, CREA, Penrith</p>		