

CUMBRIA LSCB

CUMBRIA LOCAL SAFEGUARDING CHILDREN BOARD

Minutes of a meeting of the Cumbria LSCB held on Friday 16 September 2016 at 10.00 am at CREA, Penrith

PRESENT:

- Gill Rigg - Independent Chair
- Fiona Musgrave - Senior Manager, LSCB & Improvement
- John Macilwraith - Corporate Director, Children Family Services
- Richard Simpson - Assistant Director, Children's Services, Barnardos
- Pam Hutton - Chief Officer, East Cumbria Family Support, Voluntary Sector Representative
- Louise Fisher - Assistant Chief Executive, Cumbria & Lancashire Community Rehabilitation Company (CRC)
- Colin Cox - Director, Public Health
- Fushia Allen - Head of Cumbria National Probation Service
- Ian Gopsill - Service Manager, CAFCASS
- Domenic Volpe - Secondary Headteacher
- Samantha Starmer - Youth Offending Service (YOS) Manager
- Jon Rush - LSCB Lay Member
- Alison Smith - Executive Director of Nursing/Safeguarding Lead, NHS England
- Claire Moore - Chief Matron, Child Health, North Cumbria University Hospitals (NCUH) (**representing Maurya Cushlow**)
- John Greenwood - LSCB Lay Member
- Simon Parker - Deputy Designated Nurse, Clinical Commissioning Group (CCG) (**Observer**)
- Neil Cooper - Detective Chief Inspector, Cumbria Constabulary (**representing Darren Martland**)
- Louise Mason-Lodge - Designated Nurse, Safeguarding, CCG
- Anne Burns - Portfolio Holder for Children's Social Care, Elected Member Cumbria County Council
- Susan Mein - Named Nurse for Safeguarding, Child Lead, Cumbria Partnership Foundation Trust (CPFT)T (**representing Alison Brown**)
- Mark Lippett - Named Nurse University Hospital Morecambe Bay (UHMB)(**representing Sascha Wells**)
- Holly Murphy - LSCB Programme Officer
- Sharon Mitchell - LSCB Child Death & Case Review Co-ordinator (**minute taker**)

APOLOGIES:

- Debbie Storr - Director of Policy & Resources, South Lakeland District Council (SLDC)(representing Cumbria District/Borough Councils)
- Maurya Cushlow - Executive Director of Nursing, NCUH
- Amanda Boardman - Lead GP, CCG
- Sascha Wells - Deputy Director of Midwifery, UHMB
- Walter McCulloch - Assistant Director, Children's Services

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1	<p><i>Introductions, Declarations of Interest and Apologies for Absence</i></p> <p>No declarations of interest were raised and apologies for absence were noted.</p>		
2	<p><i>Minutes of Last Meeting – 5 July 2016</i></p> <p>Health Update on Vanguard and Success – it was noted that although ABoardman was unable to attend today’s meeting, she would like to amend some of the content of this item. This was agreed.</p> <p>Action: ABoardman to forward amendments on Monday 19 September.</p> <p>Subject to the above amendment, the minutes of the meeting held on 5 July 2016 were agreed as an accurate record.</p> <p><i>Matters Arising</i></p> <p><i>CAMHS Update</i> – due to the absence of ABoardman, it was agreed to carry this item forward to the next meeting.</p> <p>Action: add to agenda for LSCB meeting on Monday 14 November 2016.</p> <p><i>Meeting with CCG and Primary Care</i> – CCox advised a discussion has been held and he will provide further information under updates later in meeting.</p> <p><i>Children Placed at a Distance</i> – JMacilwraith advised a report is being presented to next meeting of the Children’s Trust Board.</p> <p><i>CQC Action Plan</i> – it was noted that this action is outstanding.</p> <p>Action: SMein to ensure an up to date copy is circulated to LSCB members as soon as possible.</p> <p><i>Independent Reviewing Officer (IRO) Service Meeting</i> – it was noted that this action is now complete.</p> <p><i>Updated IRO Report</i> – it was noted that this action is now complete.</p> <p><i>LSCB Peer Review Report</i> – it was noted that this action is now complete.</p>	<p>ABoardman</p> <p>SMitchell</p> <p>SMein</p>	<p>19/09/16</p> <p>14/11/16</p> <p>ASAP</p>

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	<p>Child Trafficking – NCooper advised the Board that this issue has been escalated and that a regional threat assessment has been undertaken and a Regional Co-ordinator is to be appointed and they will be the dedicated contact for human trafficking in Cumbria. It was agreed the Child Sexual Exploitation (CSE) problem profile will be circulated to be CSE Sub-Group.</p> <p>No 93 – CCox advised it is not part of the Child Death Overview Panel's (CDOP) role to co-ordinate this activity. Support is now available but the data quality is quite poor, however this is now being picked up.</p> <p>No 97 – safeguarding@ school email address – FMusgrave advised the IRO service have moved to using the Egress system and she will take this issue forward .</p> <p>No 98 – JMacilwraith advised he will follow this up with WMcCulloch.</p> <p>Mental Health innovation bid – NCooper advised the crisis centres will go on-line in April 2017. It will align what is in place for physical injuries for those with mental health issues. In addition there will be a single point of access - a telephone triage system - which will lead to better informed decision making.</p> <p>Business Report Recommendation 1 – it was noted that this has now been circulated.</p> <p>Young People's Advisory Group – it was noted this has now been circulated. PHutton advised there are not many LSCB members attending these meetings. Action: RSimpson and JMacilwraith agreed to attend a future meeting. Next one is due to be held on 15 October.</p> <p>Early Help Panel – it was noted that this is now complete.</p> <p>Reinforcement of messages – it was noted that this is now complete.</p> <p>Forward Plan – it was noted that the items are on the agenda for the November meeting.</p> <p>Child Trafficking – LMason-Lodge asked how the LSCB taking this forward. NCooper advised it has been escalated and that further work is being undertaken to</p>	<p>JMacilwraith / RSimpson</p>	<p>15/10/16</p>

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	<p>understand the scale of the problem, not just in Cumbria but nationally. This issue was also discussed at the CSE Sub-Group meeting. GRigg requested that this has been escalated, a report is presented to the Board outlining actions taken.</p> <p>NCooper advised that once the post has been appointed to, this will drive that area of work forward.</p> <p>Action: report to be presented to LSCB in January 2017. NCooper to ensure Darren Martland is aware of this.</p> <p>Challenge Log</p> <p>All those completed have now been removed.</p> <p>The Challenge log was updated in some detail. GRigg suggested looking at the number of indicators at Development Day. This was agreed.</p>	NCooper	17/01/17
3	<p>Updates from Other Partnerships</p> <p>Children's Improvement Board(ChIB)</p> <p>JMacilwraith advised the meeting which was held yesterday, focused on performance, as the July data showed dips in certain key areas.</p> <p>It was noted that Children's Services took prompt action in August to address the immediate concerns and put in place a systematic process. It was acknowledged that the Service has been working proactively and positively to address the issues.</p> <p>The future role of the Board was discussed and will be revisited. There was a very good presentation from Public Health regarding the 0-19 arrangements. The Board were assured there is the opportunity for co-construction to do something different.</p> <p>Inspection preparation was discussed as we now know there will be an Ofsted monitoring visit during the first 2 weeks in October which will focus on the Safeguarding Hub. A re-inspection could take place any time between now and 1 August 2017.</p> <p>CCox referred to the 0-19 arrangements and advised that in the last 2 weeks there have been some changes to the proposals to ensure safeguarding is implemented.</p>		

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	<p>Decisions will be taken at the October Council meeting. This will be circulated electronically to members of this Board in the next 2 weeks for consultation.</p> <p><i>Health and Well-Being Board</i></p> <p>CCox advised the last meeting of this group there was nothing specific to the safeguarding agenda.</p> <p><i>Children's Trust Board</i></p> <p>JMacilwraith advised the Children's Trust Board (CTB) met on Monday and discussed the commissioning framework and services for children across the County. They agreed to form a small task group to produce a commissioning framework which will be presented to the Board in December.</p> <p>There was an alcohol strategy presentation and the Board have agreed a lead for children to sit in the county wide group and influence the strategy. Cath Clarke from Cumbria Youth Alliance will also sit on group.</p> <p><i>Adult Safeguarding Board</i></p> <p>ABrown is not in attendance today to provide an update, however, the last meeting of the Board focused on the sign off of serious case reviews.</p> <p><i>Safer Cumbria</i></p> <p>NCooper advised the Police and Crime Commissioner (PCC) has now requested that all those chairing sub-groups present action plans to the meeting on 12 October to drive the work through.</p> <p><i>Corporate Parenting Board</i></p> <p>ABurns advised they have set an agenda that will inform Members of children's issues and the meeting received a very powerful presentation. The Voice of the Child is on every agenda and there was a demonstration on how this is being perceived through research standards. The Respect agenda is also doing an excellent job. CBurgess (Chair of the ChIB) has picked this out as something she wants to see more of.</p> <p>Action: report to be circulated from ChIB meeting yesterday for information.</p>	SMitchell	30/09/16

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	<p>JMacilwraith advised the ChIB have acknowledged the work that the Corporate Parenting Board has been undertaking and they have been advised it is one of the best in the country.</p> <p>Family Justice Board</p> <p>IGopsill referred to the report circulated which provided a brief overview:-</p> <ul style="list-style-type: none"> • 17 new applications in June and July had the highest number in over 2 years. • Financial year to date average duration is 38 weeks. • Quarter 1 has 46.2% increase over same period in 2015. • 17 cases over 26 weeks • Average number of hearings per application has reduced slightly to 6. • Local Family Justice Board (LFJB) arranged a cross agency Public Law Outline (PLO) good practice event focusing on how each can contribute to improved performance. Action plan is under development. <p>Action: it was agreed that IGopsill would provide an update to the Board on 17 January 2017 meeting.</p>	IGopsill	17/01/17
4.	<p>Annual Report and Business Report</p> <p>FMusgrave referred to the report circulated. The Communications Team are working with the Team to produce the finished Annual Report. All reds and 3 ambers are included in the 2016-17 Business Plan.</p> <p>GRigg considered that the report is very good and advised the Chair of the ChIB thought it was one of the best she has seen.</p> <p>LMason-Lodge suggested it would be helpful to add some detail about domestic and sexual violence and how we are reporting on this.</p> <p>Action: LMason-Lodge to work with FMusgrave to take this forward outside of the meeting.</p> <p>GRigg asked if it would helpful for FMusgrave to provide a short presentation to all the sub-groups. This was agreed.</p>	LMason-Lodge FMusgrave	30/09/16

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	<p>RSimpson suggested that the Voice of the Child is included in the Business Plan for next year. This was agreed.</p> <p>It was noted that once the Annual Report and Business Plan are complete, terms of reference for all sub-group will be updated.</p> <p><i>Recommendation 1 – consider Annual Report, make comments and agree sign off.</i></p> <p>Action: it was agreed to sign off the Report, with a slight addition as discussed above – domestic and sexual violence.</p> <p><i>Recommendation 2 – the Board is asked to consider the Business Plan, make any comments and agree to sign off.</i></p> <p>It was noted that a glossary, voice of the child and domestic homicide review with adults to also be added. Sufficient detail will also be added regarding the Channel Panel and the review of LSCBs.</p> <p>FMusgrave asked if the Board considered it helpful to also include the wedge diagram in the document.</p> <p>JMacilwraith referred to page 25 and asked that the link be made between the Children’s Trust Board and a sub-group of the Emotional Well-Being and Mental Health group.</p> <p>RSimpson asked if something could be included about the response of the Children’s Improvement Board. JMacilwraith thought this was a good suggestion. It was agreed to add this under the “Delivery” part of the Plan.</p> <p>Action: subject to the above additions, this was agreed.</p> <p>L&I Sub-Group</p> <p>Challenge 1 – LSCB member and their manager to sign up. This has been circulated and LMason-Lodge will provide an update at the next meeting.</p> <p>Action: relevant members to ensure these agreements are signed and returned.</p> <p>FMusgrave reminded Members about the LSCB</p>	<p>FMusgrave</p> <p>FMusgrave</p> <p>LSCB Members</p>	<p>30/09/16</p> <p>30/09/16</p> <p>30/09/16</p>

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	<p>Recommendation 7 – due to the number of Serious Case Reviews (SCR) recently published, the Board is asked to note the impact on workloads for individual agency SCR action plans.</p> <p>The Board noted this recommendation.</p> <p>Child Death Overview Panel</p> <p><i>Recommendation 8 – following a presentation to the Panel by CPFT, the Board were asked to note that the Panel were sharing the learning from a specific case to the Health and Well-Being board.</i></p> <p>The Board noted this recommendation.</p> <p><i>Recommendation 9 – the Chair of the Group is taking forward some issues regarding contact with the Air Ambulance in ensuring they attend meetings and complete forms.</i></p> <p>The Board noted this recommendation.</p> <p>Early Help</p> <p><i>Recommendation 10 – the group had asked for Police representation to attend future meetings.</i></p> <p>It was noted that there is now representation from the Police.</p> <p>CSE/Missing from Home</p> <p><i>Recommendation 11 – the group requested that the following indicators are included in the LSCB performance report:-</i></p> <ul style="list-style-type: none"> • <i>Number of Return Home Interviews (RHI) offered within 72 hours</i> • <i>Number of RHIs completed within 72 hours</i> • <i>Number of CSE intelligence logs submitted</i> • <i>Number of Category 1</i> • <i>Number of Category 2</i> • <i>Number of Category 3</i> <p>The Board agreed to the addition of these indicators.</p> <p>Challenge 3 – partners are asked to ensure that the Children Missing from Care or Home procedure is followed, with stage 1 and 2 meetings taking place</p>		

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	<p>consistently.</p> <p>The Board noted this challenge.</p> <p>Hub Programme Board</p> <p><i>Recommendation 12 – agencies are asked to disseminate and promote the roadshows taking place to ensure good attendance.</i></p> <p>The Board noted this recommendation.</p> <p><i>Recommendation 13 – the Hub Board requests to keep the programme board meetings and one in three for a designated government meeting and the others to cover the programme development aspects.</i></p> <p>The Board noted this recommendation.</p> <p>Health Sub-Group</p> <p>JMacilwraith asked if there was Children’s Services representation on the group. LMason-Lodge advised this has been discussed but was unsure of the outcome.</p> <p>Action: JMacilwraith to take this forward with WMcCulloch.</p> <p>Domestic Abuse Task & Finish (T and F)</p> <p><i>Recommendation 14 – the annual report updated outlined some of the group’s achievements and the LSCB are asked to note the contents.</i></p> <p>The Board noted the contents of the report.</p> <p>Neglect T&F</p> <p><i>Recommendation 15 – the annual report provided an update of some of the group’s achievements and the LSCB are asked to note the contents.</i></p> <p>The Board noted the contents of the report.</p> <p>A conference regarding Neglect is to be held in November. This was noted.</p> <p>Unaccompanied Asylum Seeking Children</p> <p><i>Recommendation 16 – LSCB members are asked to</i></p>	JMacilwraith	30/09/16

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	<p>Practitioner Survey 2016</p> <p><i>Recommendation 19 – members are asked to note that there is a covering report and specific actions have been identified that will be actioned through the sub-groups with oversight provided by the Business group.</i></p> <p>The Board noted this report. FMusgrave asked if agencies want it split down into individual agencies, can they make contact with the LSCB Office by the end of next week and they will ensure this is undertaken.</p>		
5	<p>SCR Single Agency Action Plans and Progress</p> <p>It was noted that the chronologies from University Hospitals of Morecambe Bay and Primary Care are outstanding.</p> <p>Police action plan – it was noted that more information is still required.</p> <p>Cumbria Clinical Commissioning Group (CCG) action plan – LMason-Lodge provided apologies and advised their action plan will be provided as soon as possible.</p> <p>University Hospitals of Morecambe Bay (UHMB) action plan - MLippett advised their action plan is in progress.</p> <p>FMusgrave said it would have probably been a good idea to have a template of a series of questions. However, the plans already received, some are thorough and very good.</p> <p>Action: UHMB, CCG, Primary Care and Police action plans are to be returned by 30 September. To agenda for discussion at the next meeting of the Board on 14 November 2016.</p> <p>FMusgrave advised the SCRs will be added into the next Business Plan and there will be a full section on SCRs, our response, learning, conferences, etc which will evidence all of this.</p> <p>Action: update from agencies against their action plans for the SCRs to be added to the agenda for 17 January 2017.</p> <p>GRigg suggests those agencies not involved form a</p>	<p>MLippett/ LMason- Lodge/SMein/ NCooper</p> <p>LSCB Relevant Members</p>	<p>14/11/16</p> <p>17/01/17</p>

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	<p>group to look through the action plans.</p> <p>PHutton said the Early Help Panels could perhaps discuss at the end of their agenda the SCRs, the learning, what has happened in their agencies, what they feel has changed and then provide a report. This was agreed.</p> <p>Action: GRigg to approach members. PHutton, JRush and LFisher confirmed they would be on this group.</p>	GRigg	ASAP
6	<p><i>Prevent/Channel</i></p> <p>Paul Hancock was welcomed to the meeting for this item. Introductions were briefly made.</p> <p>PHancock advised the Deputy Chief Fire Officer will take on the role as lead for Prevent on behalf of the Council.</p> <p>In October 2013, Cabinet agreed to deliver a plan for Prevent. In July 2015 a report was presented to the management team and a further update will go to the November meeting as to where we are as a Council.</p> <p>There are two appendices which refer to referral pathways to relevant agencies.</p> <p>Action: pathways to be circulated with these minutes.</p> <p>Next steps are to work with the Police to roll out home office training elements for Prevent across agencies. This will also include the referral pathways.</p> <p>GRigg asked how big a threat this is?.</p> <p>PHancock advised on the current position. There is some work being undertaken regarding the Contest aspect of the Prevent agenda.</p> <p>GRigg asked how schools are sighted on this.</p> <p>FMusgrave advised PBurke attended an Education Sub-Group meeting and has also attended Cumbria Alliance of Strategic Leader (CASL) meetings.</p> <p>NCooper said Prevent paid for a programme within primary schools to understand different cultures, etc.</p>	SMitchell	ASAP

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	<p>GRigg asked when it would be helpful to come back to the Board with an update. PHancock suggested 6 months as training will have been delivered by then.</p> <p>LMason-Lodge asked if a representative could attend the LSCB Learning & Improvement Sub-Group to advise regarding training packages.</p> <p>JRush asked about levels of risk – are you able to provide details of number of referrals made, etc. NCooper advised it was currently low..</p> <p>SStarmer advised the first Equality and Diversity Sub-Group held yesterday and the PCC has commissioned theatre production – Feel the Hate – for Year 8 children, which focusses on 4 strands of hate crime.</p> <p>This group will also implement some of the actions for the Prevent agenda.</p> <p>PHancock asked that the Board consider the sharing of data and to having a central intelligence data for in the future.</p> <p>PHancock was thanked for attending.</p>		
7	<p><i>Update on Specific Groups of Children and Young People (CYP)</i></p> <p><i>Children with Disabilities Report</i></p> <p>JMacilwraith referred to the report provided by JBarrett.</p> <ul style="list-style-type: none"> Survey of 36 LSCBs found there was an inconsistent approach to ensuring the protection of this group of children. <p>FMusgrave advised the CTB have a sub-group of this and that it would be helpful to discuss at this group once the self-assessment has been agreed. We can pull out the specifics from the assessment regarding safeguarding and we can check to see if we are on target and if not what we will do about this.</p> <p>It was agreed that this report provided some assurance but did not provide enough information regarding data, etc.</p> <p>Action: agreed to add the key messages from the</p>		

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	<ul style="list-style-type: none"> The LSCB is asked to endorse the implementation of Signs of Safety The LSCB is asked to agree that a cross partnership implementation is beneficial and joins the implementation process. <p>Action: it was agreed to hold a small presentation on this during the Development Day.</p> <p>The LSCB agreed to endorse the implementation of the Signs of Safety..</p>	WMcCulloch	02/11/16
11	<p>AOB</p> <p>Principal Social Worker</p> <p>FMusgrave advised Jan Hendren has been appointed to the Principal Social Worker role and is also the Service Manager for the IRO Service. She also takes responsibility for the Social Worker Academy.</p> <p>Safeguarding @ Email Address in Schools</p> <p>FMusgrave advised the IRO Service have now moved to Egress for the circulation of everything. They still require a contact for CAMHS and Unity for sign up.</p> <p>Action: LMason-Lodge advised this will be picked up by the Health Sub-Group.</p> <p>FMusgrave advised they will do a quick survey as to how it is working, what is not working, what needs improving and if there is anything that is falling through any gaps.</p> <p>LMason-Lodge said it is very good idea. However, there is something about timeliness and about it being checked regularly.</p> <p>University of Cumbria – Students Undertaking Degrees</p> <p>FMusgrave advised she had been contacted by the University and asked if there were any research projects being planned that students could potentially work on. FMusgrave asked the Board to provide their agreement to this requested.</p> <p>The Board agreed with this as long as the ethics were in</p>	Health Sub-Group	ASAP

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	<p>place.</p> <p><i>Circulation of LSCB Papers</i></p> <p>FMusgrave advised the Business Group agreed to move to Sharepoint to share papers and asked the Board for their in principle agreement to also to moving to this. This was agreed.</p> <p><i>Development Day</i></p> <p>For discussion:-</p> <p>Child Protection Conferences Partnership Responses Child and Young People's Forum Outcome of LSCB Review, CDOP Arrangements, Plan for Future Signs of Safety Invitation to be sent to the Chairs of Sub-Groups who are not on the Board.</p> <p><i>Forward Plan</i></p> <p>Homelessness and Housing for Vulnerable 16-17 Year Olds Complex Abuse Panel Update Section 11 Report Health Update CSE Annual Report – to include self-assessment Policies and Procedures Update SEND self-assessment</p> <p>It was agreed to hold an extra-ordinary LSCB meeting for the presentation of the SCR Children P report.</p> <p>Action: date to be circulated to Board members.</p>	SMitchell	ASAP
12	<p>Date and Time of Next Meeting</p> <p>An extra-ordinary Part 2 LSCB meeting was being held on the rising of this meeting.</p> <p>Monday 14 November 2016, 10.00 am – 3.00 pm, CREA, Penrith</p>		