

**Minutes of the LSCB Meeting Held  
Tuesday 23 May 2017  
10.00am – 1.00pm  
Cumbria House, Carlisle**

<b>NAME</b>	<b>Sept 16</b>	<b>Nov 14</b>	<b>Jan 17</b>	<b>March 7</b>	<b>May 23</b>	
Gill Rigg (Chair)	√	√	√	√	√	
Richard Simpson, Assistant Director, Barnardo's	√	A	√	√	√	
Fiona Musgrave, Senior Manager, LSCB & Improvement, Cumbria County Council (CCC)	√	√	√	√	√	
Amanda Boardman, Lead GP, Clinical Commissioning Group (CCG) <b>(left March 2017)</b>	A	√	√	√	-	
Deborah Evans, Assistant Director, Children & Family Services (CCC) <b>Commenced Jan 2017</b>	-	-	√	√	√	
John Macilwraith, Corporate Director, Children & Family Services (CCC)	√	√	√	√	A	
Pam Hutton, Chief Officer, East Cumbria Family Support, Voluntary Sector Representative	√	A	√	√	A	
Colin Cox, Director, Public Health (CCC)	√	-	√	√	√	
Sarah Ward, Cumbria National Probation Service (NPS) <b>Commenced 2013</b>	-	A	√	√	√	
Christine Brown, NHS England <b>(Commenced March 2017) – Virtual Member</b>	-	-	-	√	-	
Louise Fisher, Assistant Chief Executive, Cumbria & Lancashire Community Rehabilitation Company (CRC)	√	√	√	A	A	
Michelle Skeer, Assistant Chief Constable, Cumbria Constabulary <b>Commenced Jan 2017</b>	-	-	A	√	√	
Clare Parker, Interim Director of Quality & Nursing, Cumbria Partnership NHS Foundation Trust (CPFT) <b>Commenced Jan 2017</b>	-	-	√	√	√	
Louise Mason-Lodge, Designated Nurse, CCG <b>Represented by Nicola Cleghorn</b>	√	A	√	√	A	
Anne Burns, Portfolio Holder for Children's Social Care, Elected Member (CCC)	√	√	√	√	A	
John Greenwood, LSCB Lay Member	√	√	√	A	A	
Jon Rush, LSCB Lay Member	√	√	A	A	A	
Claire Moore, Chief Matron, North Cumbria University Hospitals (NCUH)	√	A	√	√	√	
Domenic Volpe, Secondary Headteacher <b>NOW STEPPED DOWN</b>	√	A	A	A	-	
Debbie Storr, Director of Policy Resources, Cumbria District/Borough Councils	A	√	A	√	√	
Lynne Wyre Deputy Director of Midwifery, University Hospitals of Morecambe Bay (UHMB) <b>(Commenced May 2017)</b>	-	-	√	-	√	
Margaret Williams, Morecambe Bay CCG <b>(commenced May 2017)</b> <b>Represented by Russell Thompson</b>	-	-	-	-	A	
	-	-	-	-	√	
Jane Jones, Morecambe Bay CCG <b>(commenced May 2017)</b> <b>Represented by Nicola Askew</b>	-	-	-	-	A	
Lynne Moore, CPFT in attendance for item 7for	-	-	-	-	√	

Claire Render, Primary Headteacher, Primary Headteacher Association	A	√	A	A	√	
Jackie Couldridge, Service Manager, CAF/CASS Cumbria ( <b>commenced May 2017</b> )	-	-	-	-	√	
Samantha Starmer, Senior Manager, Targeted Youth Services (CCC)	√	√	A	√	√	

Item	Action	To Whom
<p><b>1. Apologies, Introductions and Minutes of last meeting</b></p>	<p><b>Apologies for Absence</b></p> <p>Apologies for absence were <b>noted</b>.</p> <p>It was <b>noted</b> that Jon Rush has resigned as the Lay Member and that the advert for the Lay Member post has now been advertised. It is asked that members disseminate this advert within their agencies.</p> <p>A change of membership for University Hospitals of Morecambe Bay(UHMB) and Child and Family Advisory and Support Service (CAFCASS) was <b>noted</b> and that there are now representatives in attendance from Morecambe Bay Clinical Commissioning Group (CCG).</p>	
<p><b>2. Minutes of Last Meeting – 7 March 2017</b></p>	<p><b>Minutes of Last Meeting</b></p> <p>The minutes of the last meeting held on 7 March 2017, were <b>agreed</b> as an accurate record.</p> <p><b>Matters Arising</b></p> <p><b>Strengthening Families</b> – it was <b>noted</b> that CBurgess, the Children's Improvement Board (ChIB) Chair is working with JMacilwraith and DEvans on a refresh of the Early Help Panels which will be fed back into the ChIB at their September meeting. Thus the item on Early Help will be deferred for this piece of work to be undertaken. <b>Action: agenda for September LSCB meeting.</b></p> <p><b>Child Sexual Exploitation (CSE) Annual Report</b> – it was <b>noted</b> that no update was available as the Strategic Meeting was only held yesterday.</p> <p><b>ChIB Minutes</b> – FMusgrave advised she will speak with CBurgess and request if the ChIB minutes can be shared with LSCB members.</p> <p><b>LSCB Sponsor for Copeland Panel</b> – it was <b>noted</b> that JMacilwraith attended and thought it was an excellent Panel.</p> <p><b>GRigg 1:1 meetings with LSCB Members</b> – it was <b>noted</b> that these have virtually all now taken place.</p> <p><b>Letter to CCG's</b> – GRigg confirmed she had written to the two CCG's and that the LSCB now have agreed representation on the Board from both CCG's. Membership may have to be reviewed further as there are a large number of health representatives in attendance.</p> <p><b>Cumbria Constabulary Inspection</b> – it was <b>noted</b> the action plan will be circulated with these minutes.</p> <p><b>Adult Safeguarding Board</b> – it was <b>noted</b> that there is now a link on the LSCB Website to the Adult Safeguarding Board.</p> <p><b>Child N</b> – it was <b>noted</b> that the Inquest date has been put back. The new date to be agreed but will be between October-</p>	<p>SMitchell 25/07/17</p>

	December. .	
3. LSCB Business Report	<p><b>Performance Management and Quality Assurance Sub-Group</b></p> <p>FMusgrave is <i>challenging</i> LSCB members to come up with 3 good practice examples to do with children’s safeguarding – e.g. compliments, good work, etc.</p> <p><b>Action: deadline for the return of this is the end of June and to be returned to Sharon Mitchell.</b></p> <p><b>Recommendation 1 – LSCB Members are asked to note and action this recommendation.</b> This was <b>noted</b>.</p> <p><b>Challenge 1 – there is still no Education representative for the Performance Management Quality Assurance (PMQA) Group</b></p> <p>FMusgrave advised they are looking at some changes to the Education Sub-Group and that this will be kept as a challenge and will be addressed as a challenge going forward and will be picked up as wider piece of work.</p> <p>An audit of children with disabilities has been undertaken, and was shared. There was some good practice around SMART planning and HMurphy is pulling together the SMART issues. The report and the recommendations were attached to the report as Appendix E.</p> <p><b>Recommendation 2 – LSCB members to note the report and recommendations.</b> This was <b>noted</b>.</p> <p><b>Audit of Child L and N</b> – as the learning for both cases was very similar, it had been agreed to do an audit 6 months later and to look at cases where there are similar issues to audit. It was more of a deep dive and the information is attached as Appendix F. This was tabled at the meeting, and will be circulated electronically with the minutes</p> <p><b>Action: Appendix F to be circulated with these minutes.</b></p> <p><b>Section 11 Initial Findings</b> – the findings are shared in Appendix G and G1 and it is suggested that a ‘learning from each other’ event is held in September, with facilitated sessions and quality assurance challenge and learning together.</p> <p><b>Recommendation 3 and 4 – LSCB Members are asked to agree that a “learning from each other” event is held in September (chaired by the LSCB Chair: this will be a learning and challenge event) and that the Young</b></p>	<p>All 30/06/17</p> <p>SMitchell 31/05/17</p>

	<p><b>Perspective Board have a key role and are asked how they would like to be involved.</b> This was agreed.</p> <p><b>PMQA Framework</b> – this is attached as Appendix H to the report. This has now been refreshed to include more of what happens in reality.</p> <p><b>Recommendation 5 – LSCB Members are asked to agree the new framework.</b> This was agreed.</p> <p><b>Recommendation 7 – LSCB Members are asked to note the schedule of QAG audits.</b> This was noted.</p> <p><b>Policy and Procedures Sub-Group</b></p> <p>FMusgrave advised that there has been an interim review of Child Protection (CP) work - looking at children on plans, when they are on a plan too long, numbers of children looked after, etc. An action plan is attached as Appendix I for information. DEvans and RSimpson undertook the work on this and HMurphy is working through the actions.</p> <p>DEvans provided brief outline of the work undertaken and advised that as the work has recently commenced, there is no evidence as yet regarding the impact on numbers.</p> <p>The templates for conference reports were attached to the report at Appendix J</p> <p>NCleghorn said that if she were a Paediatrician she would not use this report. She would pull the questions out and put them into her report. She advised Paediatricians provide opinions and use a national template which is not based on signs of safety. She would be happy to speak to named doctors within the County about this process, however, the paediatric reports could not be in this form.</p> <p><b>Recommendation 8 – LSCB Members are asked to sign off the template for use from 24 May 2017 and note that Children’s Services and Police will continue to use their systems.</b></p> <p>The Board <b>agreed</b> to sign off the templates and Members will cascade through their agencies.</p> <p><b>Challenge 2 – representation is still required from Morecambe Bay Trust.</b></p> <p><b>Action: LWyre to ensure representation is provided.</b></p> <p><b>Communications and Engagement Sub-Group</b></p>	<p>LWyre 25/07/17</p>
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	<p>It was noted that the Group now meeting every quarter as monthly meetings proved to be a barrier in undertaking the necessary actions.</p> <p><b>Recommendation 9 – LSCB Members are asked to agree that this group now meets every quarter. This was agreed.</b></p> <p><b>Recommendation 10 – Police and district council representatives to be identified.</b></p> <p><b>Action: DStorr and MSkeer to take this forward.</b></p> <p><b>Case Review Sub-Group</b></p> <p>FMusgrave advised that 3 new practice reviews and 2 SCRs are being held.</p> <p><b>Recommendation 11 – LSCB Members to note – communications will have been received by relevant agencies regarding participation in these reviews. This was noted.</b></p> <p><b>Recommendation 12 – the LSCB is asked to agree that LSCB members and members of all sub-groups be included in the pool of leads for LSCB Practice Reviews. Leads will be given support from an experienced reviewer. This cascade approach will ensure a consistent quality and that learning is appropriate and relevant. This was agreed.</b></p> <p>SWard advised that she had recently undertook a lead on a practice review which she facilitated and HMurphy is drafting the report which she will then update. It was a full day event but in terms of preparation it was fairly minimal for her as Chair and was not significantly onerous in terms of time. The LSCB team provided a lot of support – planning meeting held, sent out invites, provided combined chronology, etc.</p> <p><b>Child Death Overview Panel</b></p> <p><b>Recommendation 13 – LSCB Members are reminded that all Form B's must be completed and returned in a timely fashion. This was noted and agreed.</b></p> <p><b>Cumbria Safeguarding Hub Programme Board</b></p> <p>It was <b>noted</b> that an external review of the Hub is being undertaken and it is anticipated this will be completed by the end of June.</p> <p><b>Recommendation 14 – an education representative was put forward from the Primary Heads Association (PHA)</b></p>	<p>DStorr/ MSkeer 25/07/17</p>
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	<p><b><i>however they requested that the representative will represent the education sector and will report to and from the Education Sub-Group. .</i></b></p> <p>CRender asked where this came from as it did not come from Primary Heads.</p> <p><b>Action: CRender and DEvans to pick this up outside the meeting.</b></p> <p><b><i>Neglect Task and Finish Group</i></b></p> <p>One last meeting was due be held, however, it has been agreed that this Group will continue due to issues arising regarding the graded care tool and a virtual meeting is being held this week. They will use the audit tool as a self-assessment checklist. It was <b>noted</b> this group will continue for now.</p> <p><b><i>Business Plan Update</i></b></p> <p><b><i>Recommendation 15 – LSCB Members are asked to note the contents and ensure relevant action is taken.</i></b> This was noted.</p> <p><b><i>Serious Case Review (SCR) Action Plan Update</i></b></p> <p><b><i>Recommendation 16 – LSCB Members are asked to note the contents and ensure relevant action is taken.</i></b> This was noted.</p> <p><b><i>Risk Register</i></b></p> <p><b><i>Recommendation 17 – LSCB Members are asked to discuss the risks and agree that the risks are appropriate, being mitigated properly and are rated correctly.</i></b></p> <p>SWard asked whether business continuity could be added. It was <b>agreed</b> to do this as a matter arising at the next meeting, and that all members would provide this assurance.</p> <p>This was <b>noted</b> and <b>agreed</b> that the Risk Register will be on the agenda for every other Board meeting.</p> <p><b><i>LSCB Members Handbook</i></b></p> <p><b><i>Recommendation 18 – LSCB Members are asked to discuss the contents of the handbook, agree the contents and suggest how it could be disseminated and utilised.</i></b> This was <b>noted</b> and <b>agreed</b>.</p> <p>FMusgrave asked if 2 or 3 Board Members could read through</p>	<p>DEvans/ CRender 25/07/17</p>
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	<p>the Handbook and advise if there is anything further that could be added.</p> <p>DStorr suggested adding main LSCB contact numbers.</p> <p>GRigg suggested referencing/adding something in about the Wood Review and the Children and Social Work Act. This was <b>agreed</b>.</p> <p>CParker, RSimpson and LWyre <b>agreed</b> to provide feedback to FMusgrave.</p> <p><b>Action: comments to be returned to SMitchell by Friday 16 June.</b></p> <p><b><i>Better Together Roadshows</i></b></p> <p><b><i>Recommendation 19 – LSCB members to identify events they can attend and let Deborah Hope know.</i></b> This was <b>noted</b> and <b>agreed</b>.</p> <p>RSimpson will attend the Allerdale event</p> <p>DEvans will attend the South Lakes event</p> <p>ACC Mark Webster (Police) will attend the Penrith event</p> <p>CParker will attend the Barrow event.</p> <p>SStarmer will attend the Carlisle event</p> <p>Either DEvans or LMason-Lodge will attend the Copeland event</p> <p>It was <b>noted</b> that FMusgrave will add the challenge log as an appendix to the Business Report.</p>	<p>CParker/ RSimpson/ LWyre 16/06/17</p>
<p><b>4. Health Update on Vanguard and Success</b></p>	<p>It was <b>agreed</b> to discuss this item under item 6.</p>	
<p><b>5. CPFT Safeguarding Inspection</b></p>	<p>CParker referred to the report circulated regarding the Cumbria Partnership Foundation Trust (CPFT) Inspection and was please to advise that Trust has now moved from inadequate to good.</p> <p>Highlight Areas:-</p> <ul style="list-style-type: none"> <li>• Effective partnership working and safeguarding hub work</li> <li>• Staff teams keeping children safe</li> <li>• Safeguarding training and staff reported it was at appropriate level</li> <li>• Supervision model was highlighted as an improved position</li> <li>• Staff were aware of issues</li> </ul>	



	<p>It was a very real positive move forward and the Trust will continue on the journey.</p> <p>The Board asked that their congratulations be passed to the staff who had worked so hard to achieve this improvement.</p>	
<p><b>6. CCG Update and Transition and Health Update on Vanguard and Success</b></p>	<p><b>CCG Update</b></p> <p>NCleghorn advised the CCG work has now separated out on 1st April and Cumbria CCG has now split into 2 areas. North Cumbria CCG which covers Allerdale, Copeland, Eden and Carlisle. South Lakeland and Furness have joined with Lancashire and are the Morecambe Bay CCG.</p> <p>North Cumbria now takes responsibility for North Cases and South cases have now been handed over to South CCG. Until a designated doctor has been appointed, NCleghorn is currently offering some of her expertise.</p> <p><b>Health Update on Vanguard and Success</b></p> <p>At present it is requested that there are two representatives from each CCG attending the LSCB meeting, however, in future it may be there will be one rep that will take the lead for specific issues.</p> <p>The focus of the work is to move to concentrate on the development of work in each area and the Integrated Care Community.</p> <p>It is recognised as one of the 3 Success regimes and a new sustainability and transformation partnership (STP) has been created and will follow the same split.</p>	
<p><b>7. Strengthening Families – Impact on Child Protection and Early Help</b></p>	<p>CCox referred to the report circulated which provided a brief overview of the next steps and provided assurance that throughout the redesign, safeguarding has remained a priority</p> <p>L Moore provided a brief outline of the strengthening families service which has been well received and is starting to have a positive impact. The importance of the service is fundamental to the development of an integrated model and the plans for phase 2 of the programme. Very good feedback has been received around signs of safety work and practitioners are using this well.</p> <p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>• Now that phase 1 of the redesign of the 0-19 Health Child Programme is largely complete, the focus is shifting to phase 2. The original details and vision for phase 2 were set out in a paper presented to Cabinet last year (October 2016).</li> <li>• A feedback/debriefing session has already been held with the project group and the same session is planned with the programme board. A planning session has been organised with senior managers at Cumbria County Council in the first instance. This will then be followed up with meetings across key partners</li> <li>• The Local Safeguarding Children Board will continue</li> </ul>	

	<p>to be engaged as a key partner in the development and implementation of the proposals in phase 2.</p> <ul style="list-style-type: none"> <li>The governance structure for phase 2 will (subject to approval) be based on the arrangements that were in place for phase 1.</li> </ul> <p>There will be closer integration of early help by 2019 which is not very far away. Initial conversations have been held about the direction of travel to take and change governance processes will be set up to ensure this is carried out correctly.</p> <p><b>Risk Register issue</b> – CCox said there is a risk here but it is not about change of commissioning arrangement but about data sharing which maybe this change highlights. It is potentially a partnership risk – sharing information between partners and whether we are doing this correctly was <b>agreed</b> to put question of risk on hold until the meeting has been held to look at this issue. It was <b>agreed</b> to defer this discussion until after the meeting is held.</p> <p>The contents of this report were <b>noted</b> by LSCB members.</p>	
<p><b>8. SCR Children P – Lessons Learnt and Action Plan</b></p>	<p>The discussions regarding this item are contained within the confidential Part 2 section of these minutes.</p>	
<p><b>9. Learning from Inspection Between Ofsted and Her Majesty's Inspectorate of Probation</b></p>	<p>SWard referred to the presentation circulated.</p> <p>A Joint Targeted Inspection had taken place in September 2016 in Manchester. A number of strengths were identified, however, they did find:-</p> <ul style="list-style-type: none"> <li>A lack of knowledge by health services, children's social care and the police about the role of both the Community Rehabilitation Company (CRC) and National Probation Service (NPS) and how these organisations are critical for addressing and managing the risks of the perpetrator and addressing violence in relationships</li> <li>The support both NPS and CRC can offer is not fully utilised</li> <li>Information is not always shared with prisons about the risk an adult posts to children.</li> </ul> <p>The Service was split into two and half the service was privatised. CDEXO, (a private provider) deliver services to low and medium risk offenders via the CRC and the NPS manages high risk offenders.</p> <p>SWard asked that Members disseminate this document within their agencies as a reference guide for staff.</p> <p>SWard offered to attend briefing meetings with staff in agencies and she can provide an outline of what the NPS and CRC do.</p> <p>FMusgrave suggested adding this reference document to LSCB training and this was <b>agreed</b>.</p> <p><b>Action: Board members to disseminate within agencies.</b></p>	<p>All 25/07/17</p>

<p><b>10. Brief Updates from Other Partnerships</b></p>	<p><b>Children's Improvement Board(ChIB)</b></p> <p>The Board last met on 25 April and now have an agreed plan on a page. Sufficiency was discussed and at the next meeting, there will be a deep dive on foster care sufficiency in Cumbria and the statistics around adoption and moving to a regional adoption agency. Performance targets were discussed but it was agreed not to change these at present but to look at them further internally.</p> <p>CBurgess provided an outline of her report to the Minister as well as GRigg's report to the Minister. The latter has been circulated to the LSCB</p> <p><b>Action: FMusgrave to ask whether CBurgess report can be circulated to LSCB members.</b></p> <p>The Police Inspection and SEND Peer Review were also discussed in detail.</p> <p><b>Action: Special Educations Needs and Disability (SEND) Peer Review to be added to LSCB July agenda.</b></p> <p><b>Health and Well-Being Board</b></p> <p>CCox advised the April Board was quite a technical meeting and covered a number of issues – Better Care fund signing off, agreeing process for better care fund and delivery plan and signed off next year's deliver plan. Most was adult focused but there were some elements for children but it did not directly address safeguarding issues.</p> <p>They considered the Public Health Annual Report which focused on health protection issues and included vaccination services, screening services, etc.</p> <p><b>Children's Trust Board</b></p> <p>The Board met on 8 March and discussed the updated Children and Young People (CYP) Delivery Plan. Deb Royston provided a presentation on domestic abuse and there is now a Domestic Abuse (DA) Hub with immediate response. Encompass project has commenced in the West of the County which has been very well received. The Missing from Home Policy is being updated and it was noted there was a need to improve the stats as 72 hours remains an issue. An Emotional Health and Well-being (EHWB) presentation took place with a brief update on child poverty and the SEND Peer Review was also discussed. The Board now have a commissioning framework which was presented to the meeting.</p> <p><b>Adult Safeguarding Board</b></p> <p>CParker advised recruitment is ongoing for a new independent chair. Safeguarding adult review action plans have now been signed off.</p> <p><b>Safer Cumbria</b></p> <p>SWard advised the delivery plan for the next 12 months was</p>	<p>FMusgrave 25/07/17</p> <p>SMitchell 25/07/17</p>
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	<p>signed off and includes the Domestic Abuse Group. The annual report from out of courts disposal panel was also discussed. The Terms of Reference (TOR) for the reducing and reoffending group have been drafted and will include women offenders. There will be some scrutiny for women placed in prison out of county following new legislation as this will potentially affect children. Issues around modern slavery were also discussed.</p> <p><b>Corporate Parenting Board</b></p> <p>This meeting was cancelled pending the forming of the new administration.</p> <p>A future meeting will look at children not in education or training and those at university as to whether they need support, mentoring, etc.</p>	
<b>11. AOB</b>	<p>FMusgrave referred to date of next LSCB which is in the school holidays. At that meeting the draft business plan and annual report are being presented. FMusgrave would like to suggest that a business planning session is held with LSCB members and Sub-Group members to draft the business plan.</p> <p>It was <b>agreed</b> that the LSCB meeting on 25 July would still be held and that a business planning session would be arranged for early July. FMusgrave and GRigg to discuss further outside this meeting.</p> <p><b>HMI Probation Inspection</b></p> <p>SWard advised this will be held w/c 5 June and they will review 16 cases. They will return 2 weeks later to meet up with agencies to speak to them regarding themes in those cases. It will probably mainly be Youth Offending, Police and Social Care but may also include Health partners. This was <b>noted</b>.</p>	
<b>12. Date and Time of Next Meeting</b>	Tuesday 25 July 2017, 10.00 am – 1.00 pm, Cumbria House, Carlisle	

