

Minutes of the LSCB Meeting Held Tuesday 25 July 2017 10.00am – 1.00pm Conference Room A, Cumbria House, Carlisle

NAME	Sept 16	Nov 14	Jan 17	March 7	May 23	July 27
Gill Rigg (Chair)	✓	✓	✓	✓	✓	✓
Richard Simpson, Assistant Director, Barnardo's	✓	A	✓	✓	✓	✓
Fiona Musgrave, Senior Manager, LSCB & Improvement, Cumbria County Council (CCC) Represented by Holly Murphy (LSCB)	✓	✓	✓	✓	✓	A ✓
Amanda Boardman, Lead GP, Clinical Commissioning Group (CCG) (<i>left March 2017</i>)	A	✓	✓	✓	-	-
Deborah Evans, Assistant Director, Children & Family Services (CCC) <i>Commenced Jan 2017</i>	-	-	✓	✓	✓	✓
John Macilwraith, Corporate Director, Children & Family Services (CCC)	✓	✓	✓	✓	A	A
Pam Hutton, Chief Officer, East Cumbria Family Support, Voluntary Sector Representative	✓	A	✓	✓	A	✓
Colin Cox, Director, Public Health (CCC)	✓	-	✓	✓	✓	✓
Sarah Ward, Cumbria National Probation Service (NPS) ³	-	A	✓	✓	✓	✓
Christine Brown, NHS England (<i>Commenced March 2017</i>) – Virtual Member	-	-	-	✓	-	-
Louise Fisher, Assistant Chief Executive, Cumbria & Lancashire Community Rehabilitation Company (CRC)	✓	✓	✓	A ✓	A	✓
Michelle Skeer, Assistant Chief Constable, Cumbria Constabulary <i>Commenced Jan 2017</i> Represented by Mark Webster (Assistant Chief Constable)	-	-	A	✓	✓	- ✓
Clare Parker, Interim Director of Quality & Nursing, Cumbria Partnership NHS Foundation Trust (CPFT) <i>Commenced Jan 2017</i> Represented by Alison Brown	-	-	✓	✓	✓	A ✓
Louise Mason-Lodge, Designated Nurse, CCG Represented by Nicola Cleghorn	✓	A	✓	✓	A ✓	A ✓
Anne Burns, Portfolio Holder for Children's Social Care, Elected Member (CCC)	✓	✓	✓	✓	A	✓
John Greenwood, LSCB Lay Member	✓	✓	✓	A	A	✓
Jon Rush, LSCB Lay Member	✓	✓	A	A	A	-
Claire Moore, Chief Matron, North Cumbria University Hospitals (NCUH)	✓	A	✓	✓	✓	✓
Domenic Volpe, Secondary Headteacher NOW STEPPED DOWN	✓	A	A	A	-	-
Debbie Storr, Director of Policy Resources, Cumbria District/Borough Councils	A -	✓ -	A ✓	✓	✓	Skype (unsuccessful)
Lynne Wyre Deputy Chief Nurse, University Hospitals of Morecambe Bay (UHMB) (<i>Commenced May 2017</i>)	-	-	-	-	✓	-
Margaret Williams, Morecambe Bay CCG (<i>commenced May 2017</i>) Represented by Russell Thompson on May 23rd	-	-	-	-	A ✓	-
	-	-	-	-	✓	-

Jane Jones, Morecambe Bay CCG (commenced May 2017) Represented by Nicola Askew on 23rd May	-	-	-	-	A	✓
Lynne Moore, CPFT in attendance for item 7	-	-	-	-	✓	-
Claire Render, Primary Headteacher, Primary Headteacher Association	A	✓	A	A	✓	-
Jackie Couldridge, Service Manager, CAF/CASS Cumbria (commenced May 2017)	-	-	-	-	✓	✓
Samantha Starmer, Senior Manager, Targeted Youth Services (CCC)	✓	✓	A	✓	✓	A

Item	Action	To Whom
1. Apologies, Introductions and Minutes of last meeting	<p>Apologies for Absence</p> <p>Apologies for absence were noted.</p>	
2. Minutes of Last Meeting – 23 May 2017	<p>Minutes of Last Meeting</p> <p>The minutes of the last meeting held on 23 May 2017, were agreed as an accurate record.</p> <p>Matters Arising</p> <p>Strengthening Families Item on the LSCB forward agenda for September’s meeting. Action completed.</p> <p>Performance Management and Quality Assurance Subgroup Good practice examples deadline for returns lapsed, to date, four have been received.</p> <p>Audit of Child L and N Appendix F circulated. Action completed.</p> <p>Policy and Procedures Subgroup Challenge 2 representation is still required from Morecambe Bay. HMurphy said that Mark Lippett had now attended. Action completed.</p> <p>Communication, Engagement and Participation Subgroup Recommendation 10 – Police and district council representatives to be identified. PHutton to bring back to Business Group.</p> <p>Cumbria Safeguarding Hub Programme Board Recommendation 14 – an education representative was put forward from the Primary Heads Association (PHA) however they requested that the representative will represent the education sector and will report to and from the Education Subgroup. CRender asked at the previous meeting where this came from as it did not come from Primary Heads.</p> <p>Action: DEvans still to speak to CRender</p> <p>LSCB Members Handbook Feedback received and incorporated into handbook. Action completed.</p> <p>Learning from Inspection Between Ofsted and Her Majesty’s Inspectorate of Probation Joint Targeted Inspectors to take place in September. SWard</p>	<p>PHutton</p> <p>DEvans CRender</p>

	<p>said staff are positive about the visit.</p> <p>Children’s Improvement Board (ChIB) Claire Burgess’s report was circulated with the Board. Action completed.</p> <p>Special Education Needs and Disability (SEND)Peer Review On agenda. Action completed.</p> <p>SCR Children P SCR will be published in August. FMusgrave and Iain McKay have met with the parents.</p>	
<p>3. LSCB Business Report</p>	<p>Cumbria LSCB’s Young Perspective Board won the “Outstanding Young Citizen’ of the year award at the inaugural Police and Crime Commissioner Awards. The award was presented to the team at a ceremony on 13 July at Cumbria Police Carlisle Headquarters.</p> <p>Further achievement for the Board as their nomination will also be put forward by the Office of Police Crime Commissioner (PCC) for the High Sheriffs award.</p> <p>PHutton referred to a Young People (YP) event held last weekend, “Digital Footprint” will be published on LSCB website and going around schools.</p> <p>Performance Management and Quality Assurance Group (PMQAG)</p> <p>The group's May meeting focused on reviewing the LSCB Scorecard.</p> <p>Recommendation 1 – The LSCB are asked to note that the March 2017 scorecard was the most positive performance the PMQAG have seen, with a reduction in red and declining indicators from 7 in January 2017 to 3 in March 2017. This was welcomed and noted.</p> <p>Emerging concern over the number of children who are home educated, from the performance it looks like this number has doubled.</p> <p>NCleghorn asked what the timescales would be for home education. RSimpson referred to two cohorts, unsure of what the key concerns are, but to be aware of there has been an increase, further data is required.</p>	

	<p>Recommendation 2 – The LSCB are to note that further statistics are being provided and the issue looked at further. This was noted.</p> <p>A ‘Learning from Each Other’ event will take place on 14 September 2017, as a follow up to the 2016/17 Section 11 Safeguarding Audit, for statutory agencies and voluntary sectors.</p> <p>Recommendation 3 – LSCB members are to ensure that there is attendance from their agency at this event. HMurphy asked for deputies to attend if Board members are unable to attend.</p> <p>Learning and Improvement (L and I) Subgroup</p> <p>The group agreed their priorities for the coming year. Themes on Developing the Workforce and Learning from Case Reviews and Practice Reviews.</p> <p>A number of new courses have been added to the 2017/18 training programme.</p> <p>Recommendation 4 – LSCB members are to continue to promote the training programme within their own agencies. This was noted.</p> <p>The group have received several impact reports and are now evidencing the impact from training through building a catalogue of impact. The group received a report from South Lakeland District Council on their Section 11 (S11) audit. DStorr was unable to provide further input due to Skype technical issues.</p> <p>Safehaven received endorsement of their Level 2 and 3 Safeguarding courses. This will support Cumbria LSCB in meeting its responsibility in Working Together and will supplement the training questions included in the Safeguarding Audit.</p> <p>Recommendation 5 – LSCB members are to consider if they have agency safeguarding courses that they would like to put forward for course endorsement. This was noted.</p>	<p>ALL</p>
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	<p>Action: ALL to email Susan Hodkin if any courses require endorsing</p> <p><i>Recommendation 6 – The Board is to note the significant increase in numbers from 2015/16 to 2016/17. This was noted.</i></p> <p>RSimpson said it was good to see the progress of the three areas of concern.</p> <p><i>Health Subgroup</i> Clinical Commissioning Group (CCG) reconfiguration led to significant impact on the Health Subgroup due to individual roles and responsibilities changing.</p> <p><i>Recommendation 7 – The Board is to note the new chairing arrangements. This was noted.</i></p> <p>JJones confirmed the role of joint chairing with herself and LMason-Lodge. LMason-Lodge to chair first for a period of time then JJones, giving better consistency.</p> <p>At the next meeting the group is to sign off priorities.</p> <p><i>Early Help</i></p> <p>An Early Help Summit chaired by the Department for Education (DfE) Advisor took place on 14 July 2017 to enable a partnership discussion to take stock of Cumbria’s development of Early Help. The intention was that this high level strategic discussion would provide a mandate and focus for refreshing the Early Help Strategy and further work with leaders, managers and operational staff who are part of the whole system.</p> <p>DEvans advised that it was a well attended event. It was a strategic meeting and it was agreed to cascade down further through agencies.</p> <p><i>Recommendation 8 – The Board is asked to note this work and a further update on the progress, including the refreshed Early Help Strategy will be provide to the Board in September. This was noted.</i></p> <p>Following the retirement of John Barrett, the Business Group</p>	
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	<p>agreed Jonathan Taylor, Senior Manager – Early Help & Targeted Youth Support would be the chair of this subgroup.</p> <p>Recommendation 9 – The Board are to note this change of subgroup chair. This was noted.</p> <p>Children and Young People’s Domestic Abuse Subgroup</p> <p>Barnardo’s Domestic Violence Risk Indicator Matrix (DV RIM) training commissioned and being rolled out.</p> <p>Recommendation 10 – LSCB members to ensure that relevant staff attends this training. This was noted.</p> <p>ABurns asked how do we monitor and assess what is going on around the county for domestic abuse. DEvans advised that there are clear measures of outcomes of the children.</p> <p>Action: RSimpson to take this to next Domestic Abuse Subgroup</p> <p>HMurphy referred to the Domestic Abuse audit undertaken last week and is being presented to the Board in September.</p> <p>CCox referred to the Safer Cumbria Domestic Abuse Group and the issues around funding. RSimpson advised that a countywide summit for Domestic Abuse has been agreed.</p> <p>Child Sexual Exploitation (CSE)/Missing From Home (MFH Subgroup</p> <p>Barnardo’s delivered a presentation at the March’s Strategic Group on the new CSE preventative service they are launching in Cumbria. There will be a soft launch in August and a full launch in September.</p> <p>RSimpson made a declaration of interest.</p> <p>CSE training for 2017/18 is in place with and being delivered across the county. An LSCB 5 minute briefing was produced to advertise these.</p> <p>Recommendation 11 – Board members to publicise this training within their own agencies.</p>	<p>RSimpson 03/10/17</p>
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	<p>Work is being undertaken to develop proposals for improving the role for the Oversight Group. These will be shared with the Board once the work has been completed.</p> <p>Education Subgroup</p> <p>It was recommended that the Education Subgroup is aligned as a subgroup to Cumbria Association of System Leaders (CASL). A recommendation to CASL is that it will become the CASL Safeguarding Subgroup and will remain as the LSCB Education Subgroup.</p> <p>Recommendation 12 – The Board are asked to agree to the recommended changes to this group. This was noted and agreed.</p> <p>Ad Esse Review</p> <p>A Police initiated review of the Multi-Agency Safeguarding Hub was undertaken by an agency called Ad Esse. Initial feedback has been presented to the Safeguarding Hub Programme Board and key partners, with final written report to be shared to the group and findings to be taken forward into an action plan.</p> <p>There has been a request to Ad Esse to revise part of the report to ensure it is aligned with the intentions when it was commissioned.</p> <p>The revised report has just been received and will be shared with the Hub Programme Board for this week’s meeting to discuss further actions.</p> <p>Action: DEvans to bring back feedback to the Board in September</p> <p>Practitioner Survey 2017</p> <p>HMurphy referred to the shared survey which was tabled due to problems with sharing via email. HMurphy therefore asked if the Board would agree to signing up to SharePoint. This is how the Business Group papers are distributed and GRigg recommending using this system and set up a trial run.</p> <p>Action: HMurphy to ask SMitchell to set up and send a trial</p>	<p>DEvans 26/09/17</p> <p>HMurphy / SMitchell Prior to 26/09/17</p>
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	<p>document prior to September’s Board meeting</p> <p>Board agreed.</p> <p>HMurphy briefly summarised the report. All subgroups to identify specific actions and update and all in hand.</p> <p>Action: ALL asked to read through the survey and provide comments/concerns to HMurphy or DHope – deadline 31 August 2017</p> <p>NCleghorn referred to Q25”Are there appropriate services in your area to meet the needs of vulnerable families?” HMurphy advised that she is able to breakdown further by district / agency.</p> <p><i>Recommendation 13: Members to note that there is a covering report (Appendix G) and specific actions have been identified that will be actioned through the subgroups with oversight of the Business Group. There are versions of the survey split across the various sectors of the LSCB – and are available on request from the LSCB Office. This was noted.</i></p> <p>There was a brief discussion around the threshold question. PHutton said it would be difficult to get an understanding on that and to ask the right question.</p> <p><i>Business Group Terms of Reference</i></p> <p><i>Recommendation 13 – The LSCB are asked to note the revised Terms of Reference. (Appendix A). This was noted.</i></p> <p><i>Challenge Log</i></p> <p><i>Recommendation 14 – LSCB members are asked to note the contents and ensure relevant action is taken. This was noted.</i></p> <p>The Board were asked to review and agree to combine Challenge 119 and 88. The Board agreed.</p> <p><i>Challenge 120 – The Health participation at Multi-Agency planning meetings for children who are not on a child protection plan (Children In Need (CIN), Early Help (EH)).</i> JJones asked if this is referring to a specific health agency?</p>	<p>ALL Deadline 31/08/17</p> <p>JJones</p>
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	<p>Action: JJones to take to the Health subgroup to identify actions/progress from the Subgroup</p> <p>Challenge 88 – The Board to discuss if the rise in child protection numbers is also a risk. The Board agreed.</p> <p>Action: HMurphy to combine 119 and 88 add to risk register</p> <p>Draft Annual Report 2016/17</p> <p>Appendix C is the draft Annual Report 2016/17.</p> <p>Recommendation 15 – The Board is asked to consider the Annual Report, make any comments and note that the final version will come to the September 2017 Board for sign off. This was noted.</p> <p>Action: HMurphy asked the Board to provide feedback by 31 August 2017</p> <p>GRigg – as a Board what do we think of the state of safeguarding in Cumbria. She referred to the positive feedback on improvements in safeguarding as detailed in the responses in the 1-1's. The Annual report should contain a transparent view of the state of safeguarding. GRigg suggested that this section should include the feedback from 1-1's.</p> <p>RSimpson said the report looked good but felt it was slightly too long.</p> <p>DEvans advised that there is a need to develop the management of risk at a lower level.</p> <p>ABrown referred to the issue of transition to Adults. HMurphy confirmed it is already included in the Business Plan.</p> <p>Action: HMurphy to amend the Annual Report</p> <p>LSCB Development Session</p> <p>HMurphy referred to the shared short briefing (Appendix D).</p> <p>Recommendation 16 – The Board are to note the excellent</p>	<p>HMurphy</p> <p>ALL Deadline 31/08/17</p> <p>HMurphy</p> <p>HMurphy</p>
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	<ul style="list-style-type: none"> • Introduction and why there is an IRO Service • The vision for the Cumbria IRO Service • Smart Planning • Children Support by IRO Cumbria <ul style="list-style-type: none"> ▪ Cumbria is an outlier in terms of the high numbers of Children Looked after (CLA) – need to try and reduce CLA ▪ Children with Disability (CwD looked after – IRO service have responsibility for reviewing • IRO Staffing Arrangements and Caseloads <ul style="list-style-type: none"> ▪ New Team Manager appointed ▪ From January 2017 an agreement made to lose all supernumerary staff ▪ Inspectors see this as a good practice. Shared with NW group • Challenges <ul style="list-style-type: none"> ▪ An in-house and partnership problem • Performance <ul style="list-style-type: none"> ▪ Timeliness of Child Protection (CP) Conferences and referred to reds Initial Child Protection Conferences (ICPC) held within 15 working days. FMusgrave working with Lesley Sanczuk to look at timeliness of CP conferences, including quoracy issues ▪ All Review Child Protection Conferences (RCPC) in timescale – performance has improved steadily, improvement • Dispute Resolution refreshed at the end of 2015, monthly summary reports showing analysis of the number of DRP’s raised <p>Action: HMurphy to update total figure in section 8.3</p> <p>Board asked for their comments/feedback.</p> <p>GRigg said this is a positive report and key to the child protection service. Making it a functioning IRO Service. Really pleased to see the progress.</p> <p>JJones said that it would be good have an overlay map of children from other local authorities placed into Cumbria. GRigg said this has an impact on a range of agencies.</p> <p>It was agreed that there would be a joint partnership workshop to look at the issues. JJones said the CCG are currently carry out a small piece of work mapping of who they have in residential settings and what issues there are for the children in those residential settings. JJones to ask NAskew to contact FMusgrave.</p>	<p>HMurphy</p> <p>JJones</p>
<p>5. Private</p>	<p>DEvans referred to shared Private Fostering (PF) Annual</p>	

<p>Fostering Report</p>	<p>Report written by Neil Spence, who has since left the post of Private Fostering lead, and discussed key elements.</p> <p>DEvans now the named lead for Private Fostering, with the support from HMurphy.</p> <p>Awareness of private fostering is key part for what the LSCB are to do.</p> <p>Relaunch of the Private Fostering has been uploaded on the LSCB website.</p> <p>Worrying that there is only six children identified in Cumbria, there may be more who have not been identified.</p> <p>In January 2017 electronic Private Fostering pack was sent to all schools in Cumbria the electronic Private Fostering Pack was shared. At the same time with a briefing pack all schools were asked to check whether they had any children who are privately fostered. No schools contacted the lead officer following the letter. Impact - is there something different needed? GRigg pointed out that there has been a comprehensive approach.</p> <p>PHutton highlighted that there may be issues on how the message is cascaded and proposed sending something out via the Voluntary Sector Reference Group.</p> <p>HMurphy proposed re-sharing link / briefing.</p> <p>JJones reminding people to ask the question.</p> <p>Action: ALL to email HMurphy their own agencies PF Lead</p> <p>Board agreed to reword paragraph 6.1 as the recommendation is not practical for all private fostering cases to be held by the lead person.</p> <p>Action: HMurphy to reword paragraph 6.1</p>	<p>HMurphy</p> <p>ALL</p> <p>HMurphy</p>
<p>6. SEND Peer Review</p>	<p>In the absence of JMacilwraith, DEvans briefly talked through the shared Special Education Needs and Disability (SEND) Peer Review.</p> <p>Designated Clinical Officer – it was advised that this is from Cumbria Partnership Foundation Trust (CPFT) and is Alex Nancollis.</p> <p>There are a number of areas for consideration for the CCG and the local authority.</p> <p>The Board asked for their comments.</p>	

	<p>NCleghorn said there was no mention of CLA and making sure initial health assessment identifies these children. This is something to be aware of.</p> <p>JGreenwood referred to the CCG financial contribution and asked if this refers to distribution of funds or lack of funds or a combination of both. DEvans advise there is no agreed pathway in place for funding, education/social care/health - Assistant Director (AD) for commissioning is leading on this issue with health colleagues.</p>	
<p>7. Signs of Safety Vision</p>	<p>DEvans referred to the Cumbria Signs of Safety Vision updated, and shared this with the Board for information only.</p> <p>It sets out what is seen in practice and the impact and how it is working.</p> <p>The Board was asked for their comments.</p> <p>NCleghorn advised that Deborah Lee has taken the Conference report template and is using the key Signs of Safety (SoS) questions from this to amend the report used by paediatricians.</p> <p>RSimpson – is there a partnership board in place for this? HMurphy advised that the Partnership Programme Board would be in place again from September and key partners had received invitations.</p> <p>HMurphy –advised that the LSCB 5 Minute Briefing is to be circulated again and asked each member to cascade through their own agencies.</p> <p>HMurphy to ask Amy Holliman to contact SWard (Probation) regarding Operational Steering Group.</p>	<p>HMurphy ALL</p> <p>HMurphy</p>
<p>8. Brief Updates from Other Partnerships</p>	<p><i>Children’s Improvement Board</i></p> <p>The Board last met on 13 June and are making positive progress. The Chair, CBurgess proposed revisiting the Early Help Strategy and work is being done on this.</p> <p>Ofsted will be undertaking a further n monitoring visit arranged for 22 and 23 August and 3 inspectors will be based in the west of the county. They will be auditing a selection of cases, 15-18 in total.</p> <p>Re-inspection by Ofsted to take place between September and December. It was confirmed the visit will not include the review of the LSCB; JMacilwraith had encouraged Ofsted to include the LSCB in the revisit of Children’s Services.</p>	

	<p>GRigg asked the Board to support an external review of the LSCB and proposed an LGA 2 day review. A number of Board members had confirmed their support in the 1-1's and the Board supported this.</p> <p>Action: GRigg to discuss with FMusgrave</p> <p><i>Health and Wellbeing Board</i></p> <p>CCox advised the July Board discussed the budget processes and CAMHS recognition to the Board. This was agreed to take forward on how CAMHS are likely to develop in the future, with a multi-agency view.</p> <p>Now more engagement from the two trusts.</p> <p>RSimpson declared an interest in respect of MyTime.</p> <p><i>Children's Trust Board</i></p> <p>The Board last met on 14 June agreed to sign off the Joint Commissioning Framework and being progressed through Cabinet.</p> <p>The draft Children and Young People (CYP) Annual Report was shared and the Board is to provide any further amendments to enable the Board to have a version at September's meeting for final sign off.</p> <p>An Emotional Wellbeing update provided by Anne Sheppard advising significant progress achieved through the work streams since the last meeting.</p> <p>The Board were provided an update on the Alcohol Strategy.</p> <p>The first meeting of the Child Poverty Group took place on 18 July, work being carried forward and refreshing of the strategy.</p> <p><i>Adult Safeguarding Board</i></p> <p>ABrown advised the last meeting was cancelled due to a lack of clarity, and is awaiting the appointment of a new Chair. In the meantime, the Operations Group is to meet and discuss priorities.</p> <p>SWard confirmed that a new Chair has been appointed and will start in September.</p> <p><i>Safer Cumbria</i></p>	GRigg
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	<p>SWard advised at the June meeting SStarmer provided an update on Youth Offending and where they are for the next 6 months. There were discussions around planning and the delivery of plan for the next 12 months. SWard to take back the discussions from today's meeting.</p> <p>Corporate Parenting Board</p> <p>ABurns advised a Members seminar was conducted by DEvans, a good number of new Members attended the discussion. A new Chair for the Scrutiny Board has been appointed.</p> <p>There is further learning still to do although Members have carried out a deep dive into the educational outcome successes of CLA, with Cumbria being one of the top counties. The Virtual School is a real success story.</p> <p>Family Justice Board</p> <p>The Board last met on 24 July and discussed the positive performance around court statistics. Courts like the process of the Assessment Framework for parents with learning difficulties.</p> <p>Training day with Child and Family Court Advisory and Support Service (CAFCASS) public law and training planned for March 2018 with Judge Forester focusing on different key themes around teenagers.</p>	
<p>9. AOB</p>	<p>CMoore advised the NCUHT Named Doctor is due to retire, post currently out for recruitment. It is currently business as usual but with no strategic lead. Will be a risk if one is not appointed.</p> <p>JJones provided an update on Morecambe Bay's Safeguarding Lead structure and new appointed leads. Morecambe Bay also looking to appoint a Named Doctor. JJones to share structure.</p> <p>It was noted that John Greenwood will be resigning as the LSCB Lay Member and this would be his last meeting. GRigg thanked him for his years of service and confirmed the appointment of one Lay Member, with a second one yet to be appointed.</p> <p>GRigg asked agreement from the Board to change January's meeting from the 23rd to 24th.</p> <p>Action: HMurphy to check with FMusgrave and if in agreement SMitchell to update meeting invitation</p>	<p>JJones</p> <p>HMurphy SMitchell</p>
<p>10. Date and Time</p>	<p>Tuesday 26 September 2017, 10.00 am – 1.00 pm,</p>	

of Next Meeting	Conference Room A, Cumbria House, Carlisle	
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