

**Minutes of the LSCB Meeting Held
Tuesday 26 September 2017
10.00am – 1.00pm
Training Suite, Cumbria House, Carlisle**

NAME	March 7	May 23	July 27	Sept 26		
Gill Rigg (Chair)	✓	✓	✓	✓		
Richard Simpson, Assistant Director, Barnardo's	✓	✓	✓	A		
Fiona Musgrave, Senior Manager, LSCB & Improvement, Cumbria County Council (CCC) Represented by Holly Murphy (LSCB)	✓	✓	A ✓	✓		
Amanda Boardman, Lead GP, Clinical Commissioning Group (CCG) (left March 2017)	✓	-	-	-		
Deborah Evans, Assistant Director, Children & Family Services (CCC) Commenced Jan 2017	✓	✓	✓	✓		
John Macilwraith, Corporate Director, Children & Family Services (CCC)	✓	A	A	✓		
Pam Hutton, Chief Officer, East Cumbria Family Support, Voluntary Sector Representative	✓	A	✓	✓		
Colin Cox, Director, Public Health (CCC)	✓	✓	✓	A		
Sarah Ward, Cumbria National Probation Service (NPS)	✓	✓	✓	A		
Christine Brown, NHS England (Commenced March 2017) – Virtual Member	✓	-	-	A		
Louise Fisher, Assistant Chief Executive, Cumbria & Lancashire Community Rehabilitation Company (CRC)	A ✓	A	✓	A		
Mark Webster, Assistant Chief Constable, Cumbria Constabulary (commenced July 2017)	-	-	✓	✓		
Clare Parker, Interim Director of Quality & Nursing, Cumbria Partnership NHS Foundation Trust (CPFT) Commenced Jan 2017 Represented by Alison Brown	✓	✓	A ✓	✓		
Louise Mason-Lodge, Designated Nurse, CCG Represented by Nicola Cleghorn	✓	A ✓	A ✓	✓		
Anne Burns, Portfolio Holder for Children's Social Care, Elected Member (CCC)	✓	A	✓	A		
John Greenwood, LSCB Lay Member – Stepped Down July 2017	A	A	✓	-		
Jon Rush, LSCB Lay Member	A	A	-	-		
Claire Moore, Chief Matron, North Cumbria University Hospitals (NCUH)	✓	✓	✓	A		
Domenic Volpe, Secondary Headteacher NOW STEPPED DOWN	A	-	-	-		
Debbie Storr, Director of Policy Resources, Cumbria District/Borough Councils	✓	✓	Skype (unsuccessful)	Via Skype		
Lynne Wyre Deputy Chief Nurse, University Hospitals of Morecambe Bay (UHMB) (Commenced May 2017)	-	✓	-	A		

Margaret Williams, Morecambe Bay CCG (commenced May 2017) Represented by Russell Thompson on May 23rd	-	A ✓	-	A		
Nicola Askew, Morecambe Bay CCG (commenced May 2017)	-	✓	-	A		
Jane Jones, Morecambe Bay CCG (commenced May 2017) Shadowed by Jean Herbison for Sept Meeting Represented by Nicola Askew on 23rd May	-	A ✓	✓	✓		
Claire Render, Primary Headteacher, Primary Headteacher Association (resigned September 2017) (<i>stood down Sept 2017</i>)	A	✓	-	A		
Jackie Couldridge, Service Manager, CAFCASS Cumbria (commenced May 2017)	-	✓	✓	A		
Samantha Starmer, Senior Manager, Targeted Youth Services (CCC)	✓	✓	A	✓		
Susan Colville, LSCB Lay Member (commenced September 2017)	-	-	-	A		
Mark Lippett, University Hospitals of Morecambe Bay (<i>representing Lynne Wyre</i>)	-	-	-	✓		

Item	Action	To Whom
1. Apologies, Introductions and Minutes of last meeting	<p>Apologies for Absence</p> <p>Apologies for absence were noted.</p>	
2. Minutes of Last Meeting – 25 July 2017	<p>Minutes of Last Meeting</p> <p>The minutes of the last meeting held on 25 July 2017, were agreed as an accurate record.</p> <p>Matters Arising</p> <p>Communications (Comms) Sub-Group – police and district council representatives to be identified – it was noted that this will be discussed at the next Business Group meeting.</p> <p>Cumbria Safeguarding Hub Programme Board – representation from Primary Heads Association (PHA) – FMusgrave advised that CRender has now stood down as the primary education representative and we are awaiting to be advised who the new representative will be. FMusgrave advised that the Education Sub-Group meeting took place last week but unfortunately it was not quorate. Another meeting is being arranged for November 2017.</p> <p>Action: FMusgrave/JMacilwraith to discuss outside this meeting, issues to be raised with Chair of the Primary Heads Association (PHA)</p> <p>SCR Children P – it was noted that the report has been published and that GRigg and ABurns dealt with some media interest.</p> <p>Learning from Each Other Event – it was noted that this took place two weeks ago, attended by 17 agencies and was found to be very useful.</p> <p>RSimpson to take issue to next Domestic Abuse Sub-Group – it was noted that this will be picked up at the next LSCB meeting.</p> <p>Ad Esse Review – it was noted that this item has been deferred to the next meeting. They have been asked to make some amendments. The work is being moved forward, however the report is not yet finalised.</p> <p>Action: agenda for November LSCB meeting. Update to be provided by the Safeguarding Hub Sub-Group to go to the Business Group.</p> <p>SharePoint Signup – SMitchell advised she will arrange</p>	<p>Business Group 11/10/17</p> <p>FMusgrave/ JMacilwraith 11/10/17</p> <p>RSimpson 14/11/17</p> <p>SMitchell 14/11/17 DEvans 11/10/17</p>

	<p>for Police and Probation to trial this and if all goes well, papers for future LSCB meetings will be available via SharePoint.</p> <p>Health Participation at multi-agency planning meetings – there was a query why this is on the challenge log. It was noted that this will be discussed further at the Health Sub-Group meeting this afternoon.</p> <p>Good Practice Examples – it was noted that HMurphy did not receive any further examples.</p> <p>Mapping of children placed out of area – JJones advised that work is currently ongoing regarding this and she will report back to a future meeting.</p> <p>Private fostering lead – it was noted that agencies are still to provide their private fostering lead to HMurphy.</p> <p>Local Government Association (LGA) Peer Review – it was noted that this will take place after the Local Authority Inspection, which it is anticipated will take place prior to the end of the calendar year. JMacilwraith advised he has met with Chris Williams from Ofsted and she was very positive about the LSCB committing to an LGA Peer Review.</p> <p>Morecambe Bay structure – it was noted that this had been circulated with the minutes of the last meeting.</p> <p>LSCB Meeting 23 January – it was noted that this has been rearranged to 24 January. MWebster advised he will confirm room availability at Cumbria Police Headquarters.</p>	
<p>3. Annual Local Authority Designated Officer (LADO) Report</p>	<p>DEvans referred to the report circulated and provided a brief overview. The role criteria for the LADO has changed slightly:-</p> <p>An allegation is where a concern has been raised in respect of a professional who works with children and their actions can be deemed to have:-</p> <ul style="list-style-type: none"> • Behaved in a way that has harmed, or may have harmed a child • Possibly committed a criminal offence against or related to a child • Behaved towards a child or children in a way that indicates they may pose a risk of harm to children. <p>Working Together 2015 amended the threshold criteria known previously as suitability:-</p>	

	<ul style="list-style-type: none"> • Behaved towards a child or children in a way that indicates s/he is unsuitable to work with children <p>to</p> <ul style="list-style-type: none"> • Behaved towards a child or children in a way that indicates they may post a risk of harm to children. <p>Federation Independent Schools and Childrens Homes (FISCH) group has now resumed via the LSCB and is chaired by a representative from the independent school children’s homes.</p> <p>Challenges</p> <ul style="list-style-type: none"> • Disclosure and Barring Service (DBS) requests are currently managed and compiled by the LADO. • Staff absence and secondment to another role has caused a significant reduction in service capacity for a short period which impacted on the ability to undertake audits • It is recognised that recording activity which does not meet the threshold criteria but needs monitored is a challenge and a secure system is being developed to ensure an effective implementation. <p>Key Priorities</p> <ul style="list-style-type: none"> • LADO training sessions to be delivered to managers and teams • Aiming for “Allegations Management Flowchart” to be displayed in all offices. • Exploring opportunities for greater presence via LSCB communications • Continue to implement learning from audits and evidence further development of good practice to the LSCB. • Continue to send a LADO feedback form when an investigation is closed so agencies can provide feedback on their experience of the LADO Service. <p>JMacilwraith advised that the teaching unions had raised some concerns around the LADO function and DEvans is meeting these unions to discuss their concerns.</p> <p>LMason-Lodge suggested that it would have been helpful to give an example of learning. In terms of awareness raising, each agency should be thinking of</p>	
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	<p>what it is referencing in relation to allegations. A challenge going forward is around the CCG split as these reports are currently based on countywide information. DEvans advised they would take this into account going forward. This report is based on the year when there was a single CCG.</p> <p>MWebster thought it was a very good report and the only query he has is that when you look at the number of referrals by agencies and can these be categorised – may need two datasets mapping. DEvans advised she will take this forward.</p> <p>FMusgrave asked if it would be helpful to do a 5 minute briefing – this is the LADO Service, these are the changes, and add something regarding themes. This was agreed. DEvans advised that information has already been circulated to schools.</p>	
<p>4. LSCB Business Report</p>	<p>FMusgrave referred to the report circulated and provided a brief overview.</p> <p>PMQA Sub-Group reviewed the audit and it was noted that 4 young people met with Children’s Rights Officers and their feedback is included in the audit.</p> <p>JMacilwraith asked if the case noted as "inadequate" has been updated.</p> <p>Action: FMusgrave agreed to discuss with HMurphy in the first instance, but was sure the work had been done and will feedback to JMacilwraith.</p> <p>LMason-Lodge asked if the audit will be presented to the Corporate Parenting Board?</p> <p>Action: FMusgrave to ensure a copy of the audit report is sent to the Corporate Parenting Board.</p> <p>Recommendation 1 – LSCB members to note the report and recommendations. This was noted.</p> <p>Recommendation 2 – LSCB members who were unable to attend the Learning from Each Other event are asked to complete the Young Perspectives Board activity and email their responses to the LSCB office. These will be combined with responses from the day and feedback to the Young Perspectives Board. This was noted and</p>	<p>FMusgrave 14/11/17</p> <p>FMusgrave 14/11/17</p>

	<p>those not in attendance at the Learning Event will be asked to complete the activity.</p> <p>A meeting of the Education Sub-Group was held last week, however, as previously noted, it was not quorate. A presentation was provided regarding the Early Help Strategy and the Sub-Group have committed to hold a further meeting in November.</p> <p>Action: FMusgrave/JMacilwraith to discuss attendance outside this meeting.</p> <p>The Child Death Overview Panel (CDOP) and the Case Review Sub-Groups met on 19 September. It was noted that there remains only 2 cases from CDOP outstanding from 2016 and that the CDOP Panel are as up to date as they can be. This was welcomed.</p> <p>FMusgrave advised the CDOP had received a written statement from a parent and the Panel have agreed to look at their processes around parental involvement in the CDOP review. The Panel agreed to refer the case to the Case Review Sub-Group with a request that consideration is given to a Practice Review.</p> <p>The Case Review Sub-Group met following on from CDOP and considered the request for a Practice Review and agreed that there is some learning for agencies and that as the family previously lived in the North East, that authority would also be asked to participate. The LSCB Chair has agreed to this recommendation.</p> <p>The Sub-Group have also referred a case to the Complex Abuse Panel and have requested chronology information regarding a separate case.</p> <p>It was noted that two scheduled Practice Reviews have had to be cancelled due to awaiting the outcome of the Crown Prosecution Service (CPS) decision.</p> <p>It was noted that Tri-x have adopted Cumbria LSCB's version of Good Practice Supporting the Voice of the Child for national distribution.</p> <p>Recommendation 3 – LSCB to note this guidance which</p>	<p>FMusgrave/ JMacilwraith 14/11/17</p>
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	<p><i>will be uploaded on the LSCB website and procedures manual documents library.</i> This was noted.</p> <p><i>LSCB SCR Action Tracker - Recommendation 4 – LSCB members are asked to note the contents and ensure relevant action is taken.</i> This was noted.</p> <p>P1.1 from the action tracker was discussed. It was agreed to remove the first P1.1 action and to leave second one in and add in the action taken by IROs.</p> <p>The LSCB Risk Register and Challenge Log was noted and the following actions were agreed:-</p> <p><i>Number 4 – it was noted that this is now complete and can be removed from the risk register.</i></p> <p><i>Number 5 – it was noted that this has now been delivered and can be removed from the risk register.</i></p> <p><i>Recommendation 5 – LSCB members are asked to note the contents and ensure relevant action is taken.</i> This was noted.</p> <p><i>Recommendation 6 – LSCB members are asked to note the contents and ensure relevant action is taken.</i> This was noted.</p> <p>The LSCB Annual Report 2016/17 was noted and discussed.</p> <p>The Board noted the Annual Report "Plan on a Page" and found this very helpful.</p> <p>CParker asked when the Report will be published as it would be helpful to forward this to the Care Quality Commission (CQC). FMusgrave advised that once agreed today it will be published on the LSCB Website immediately.</p> <p>All were thanked for their input and thanks to the LSCB Team for their work on the Report.</p> <p><i>Recommendation 7 – the Board is asked to consider the final draft of the Annual Report, make any comments</i></p>	<p>FMusgrave 14/11/17</p>
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	<p>and agree the sign off.</p> <p>It was agreed the Annual Report can now be signed off. It is now a publically available document, and Board members can take this, and the presentation by FMusgrave to their Boards etc</p> <p>FMusgrave advised the Annual Report will be shared with the Health and Wellbeing Board, Leader of the Council, the Chief Executive, Childrens Improvement Board (ChIB) and the Police and Crime Commissioner. The latter will take place after this meeting. A presentation is available that can shared with staff.</p> <p>The LSCB Business Plan 2017-20 was noted and discussed.</p> <p><i>Recommendation 8 – the Board is asked to consider the Business Plan make any comments and agree the process for “virtual” sign off.</i></p> <p>FMusgrave referred to the draft circulated with the papers and advised although there are some gaps, work is continuing and it is worth noting that we have subsequently agreed our new priorities. Query is whether we include those priorities in the plan which is the main reason for the delay. All Sub-Groups have the Business Plan on their agendas and this will be subsequently managed by the Business Group.</p> <p>FMusgrave advised a plan will be sent to the Business Group in October and she is asking for a virtual sign off by this group. This was agreed.</p> <p>LMason-Lodge referred to the last sentence on page 17 and suggested adding a sentence about connecting the business priorities. FMusgrave agreed to add a sentence.</p> <p>JMacilwraith advised there will be a discussion post inspection around targets and aspirations. Do we feel we have right approach for the LSCB about reconsideration of where we want to be in 2020? GRigg suggested adding something in regarding the Children and Social Work Act and planning for 2020. This was agreed.</p>	<p>FMusgrave 14/11/17</p> <p>FMusgrave 14/11/17</p>
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<p>5. Prevent</p>	<p>Mark Clement was welcomed to the meeting.</p> <p>MClement referred to the report circulated and provided an update on the delivery of the Prevent agenda within Cumbria and he is requesting support in the development of a children’s section within the countywide Prevent Delivery Plan.</p> <p>Recommendations:-</p> <ol style="list-style-type: none"> 1. That the LSCB endorse the development of a children specific section of the Countywide Prevent Delivery plan. 2. That the LSCB consider how best to develop and then monitor delivery against a children’s specific section of the Plan. <p>GRigg advised that we have a Young Perspective Board who would also wish to have some involvement in this.</p> <p>DStorr advised there is a Prevent Task & Finish Group looking at training and we need to ensure the relevant people are joined up to avoid duplication of work. LMason-Lodge said she sits on this group and they are trying to endorse a range of packages to use across agencies.</p> <p>GRigg suggested bringing together those people named by MClement from that Group, to look at how they can engage the children and young people.</p> <p>Recommendation 1 – this was agreed. It was agreed that MClement will invite SStarmer, LMason-Lodge, SHodkin, a representative from the voluntary sector (who already attends Prevent meeting), DRoyston, KShaw – who could perhaps represent both CCGs – Police and representative from Cumbria Association of Secondary Heads (CASH) and Primary Heads Association (PHA) to a meeting to pull this action together.</p> <p>Recommendation 2 – it was agreed that once Recommendation 1 has been concluded, it will be presented to the LSCB for agreement.</p>	<p>MClement 14/11/17</p>
<p>3. Early Help Strategy</p>	<p>DEvans referred to the report circulated and provided a brief update on work of the Early Help Sub-Group.</p> <p>An Early Help Summit was held on 14 July which was facilitated by our DfE Advisor and was attended by regional representatives from across the partnership.</p> <p>A further meeting was held on 13 September to ensure schools were involved, and developed a vision, model</p>	

	<p>and strategy.</p> <p>LSCB is asked to note the progress made and agree the strategy.</p> <ul style="list-style-type: none"> • Principles of Early Help • Implementation of Strategy – Years 1-4 • Governance • Outcomes <p>MWebster would fully endorse the early help strategy and thought that the graphic is excellent.</p> <p>LMason-Lodge suggested connectivity to Children’s Trust Board and agreed the graphic is very helpful.</p> <p>PHutton also liked the model and the way it is based on needs and outcomes based on children’s needs is very good.</p> <p>DEvans said they are also hoping to link in with Adult Services as the whole family are important.</p> <p>JJones referred to the “windscreen” and it was agreed to take out the word “social” in the red part of the chart.</p> <p>FMusgrave said that the Strategy was also discussed at the Education Sub-Group with a request for involvement and to have as much information as possible.</p> <p>It was agreed to endorse the Strategy and for it to be presented to the ChIB and Health and Wellbeing Board.</p>	
<p>4. Independent Reviewing Officer (IRO) Diagnostic</p>	<p>FMusgrave referred to the report circulated from Claire Burgess who is also the Chair of ChIB.</p> <p>CBurgess undertook a desktop review of the relevant documents and performance information sharing – e.g. review of last 14 cases audited for the last Ofsted monitoring visit to look at the IRO footprint, review of reflective tool, last 6 months dispute resolution forms, IRO Service Plan, IRO Annual Report, service user feedback.</p> <p>She also met with FMusgrave, the Principal Social Worker and the Service Manager for IRO service and attended an IRO Team meeting.</p> <p>A self-evaluation questionnaire was developed for Managers and IROs to complete together, a questionnaire for IROs to complete relating to personal experiences and a questionnaire for social care</p>	

	<p>managers to complete.</p> <p>It was noted that IRO caseloads are now manageable and within national guidelines.</p> <p>The LSCB noted the recommendations made by CBurgess and it was also noted that these have been agreed by the Team and an action plan will be drafted and will be presented to the ChIB next meeting.</p> <p>In the final monitoring visit by Ofsted in August they stated “IROs are now having a positive impact on children’s progress. They oversee cases to ensure that children’s plans are progressed. When they do not feel that the plan is working well enough there is better use of the dispute resolutions process. Cases were seen where this had led to improved and accelerated stability and outcomes for children.”</p> <p>JMacilwraith advised that there is still continuous improvement required and that the recommendations must focus on the “what next”. However, the IRO Service has come a long way and he has now initiated 1:1 meetings with the IROs which are very informative.</p> <p>LMason-Lodge asked whether the challenge is being noted within Health Services and not just Social Care.</p> <p>MLippett advised that his team are reporting some very good challenge from IRO’s. It was noted that this is very positive and is also very good evidence.</p> <p>LMason-Lodge said we know emotional health and wellbeing is an issue and it is good to know there is challenge.</p> <p>DEvans referred to the mid-point reviews – how can senior managers use these? The IROs are the eyes and ears of the service and if those mid-point reviews were used better by others, this would be helpful.</p> <p>FMusgrave advised they are on the computer system, however they are going to look at the form currently used at the next team meeting as it does need to be much more qualitative.</p> <p>FMusgrave advised when the IROs received this feedback, it is first time that they had received feedback to say they are doing a good job.</p> <p>DEvans referred to the IROs attending Extended</p>	
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	<p>Leadership Team (ELT) and perhaps over 12 month each attend one meeting however Tracey and Mark now attend each ELT which did not happen previously. It is important to ensure the IROs are included in all key messages. Their role in managing care plans is crucial. FMusgrave advised she has ensured that all key messages are also forwarded to them.</p> <p>LSCB commends the IRO Service for their improved work and their continued progress.</p> <p>JMacilwraith asked that the action plan be added to the agenda for the LSCB meeting in November. This was agreed.</p>	
<p>5. Her Majesty Inspectorate of Constabulary and Fire and Rescue Service (HMICFRS) Report</p>	<p>MWebster referred to the HMICFRS final inspection report circulated which has now been published.</p> <p>MWebster advised the inspection was broken down into 6 blocks and provided a brief outline:-</p> <ul style="list-style-type: none"> ➤ Initial contact with children ➤ Assessment and help ➤ Quality of investigation ➤ Joint decision making ➤ Child's voice ➤ How we manage those who are a significant risk to children <p>The report says that Cumbria Constabulary continues to demonstrate strong commitment to improving services for the protection of vulnerable people. They found clear evidence of strong leadership and oversight by the Chief Officer team and the senior officers responsible for managing the public protection command. They have acted decisively in response to the 2016 inspection and have demonstrated strong commitment to protecting children and improving practices. Since the 2016 inspection, the Constabulary have also reviewed its public protection structures, systems and processes and invested extra resources in child protection. It is clear the Constabulary has made significant improvements.</p> <p>DEvans advised that the current joint working on the sexual abuse policy will address some of the issues raised in the report.</p> <p>The report was warmly welcomed, and the very positive outcome was recognised. It was accepted that ongoing inspections across key agencies were indicating very positive system improvement.</p>	
<p>6. Brief Updates</p>	<p><i>Children's Improvement Board</i></p>	

	<p>DEvans advised Board is working well. They have recently reported to the ChIB regarding the deep dives they have undertaken and have also added “Ask the AD” to the meeting.</p> <p>One of the actions from a previous Board meeting was to see performance data broken down by constituency for Members. This led to a debate whether they wanted the number of looked after children currently living in their constituency including those placed from outside Cumbria or do they want those that currently live in their constituency that are from Cumbria.</p> <p>They undertook a deep dive on care leavers which was very informative but one plea was for care leavers living in accommodation and for consideration to be given to them being exempt from council tax. This is being moved forward and is going to a full Cabinet meeting for consideration. They are currently identifying any care leavers within each constituency who meet the criteria for council tax. It is anticipated that this will be a relatively small number of people. DStorr confirmed that she was aware of this.</p> <p>JMacilwraith said one thing that is a credit to Cumbria Members is their aspiration for our looked after population which has been driven by our Lead member.</p> <p>LMason-Lodge advised that the Health Group have a very good connection with the Board and that children placed out of county is a key area for health too.</p> <p>There was a discussion about to how manage messages – for example publication of Serious Case Reviews (SCR's) - and ensuring Members are well informed. FMusgrave suggested Members could be up for the 5 minute LSCB briefings and JRasbash could also include these in the brief he does.</p> <p><i>Family Justice Board</i></p> <p>A meeting of the Board has not taken place since July and the next meeting is next month.</p> <p>The July meeting was very positive and they were advised that generally the quality of court work is improving. They are looking to hold a joint training event during February 2018 which will focus on engaging with teenagers in the court setting. Timescales continue to be very positive.</p>	
<p>7. AOB</p>	<p><i>Forward Plan</i></p>	

	<p>November 2017 and January 2018 meetings are currently extended to consider 2 Serious Case Reviews (SCR's)'s.</p> <p>It was agreed to arrange an extra-ordinary meeting to look at the SCR Child BE report rather than extend the November meeting.</p> <p>It was agreed to consider the timings for the Child BF report.</p> <p>MWebster asked that his apologies were noted for the January meeting.</p> <p>November 2017 Suicide Prevention Strategy – Update Multi-Agency Public Protection Arrangements (MAPPA) Annual Report PAUSE Signs of Safety Ad Esse Report and Action Plan Update from LSCB Annual Conference Children and Social Work Act – Defer to January 2018</p> <p>January 2018 Annual Report IRO Report Respect Survey Prevent First Draft of Working Together SCR Child BF Report</p>	
<p>8. Date and Time of Next Meeting</p>	<p>Tuesday 14 November 2017, 10.00 am – 1.00 pm, Conference Room A, Cumbria House, Carlisle</p>	