

# Post Specification



Date	May 2017
Post Title	Children & Young People's Rights Officer
Role Profile	OS11
Final Grade	OS11

To be read in conjunction with your role profile

<b>Service Area (brief description)</b>	
This post sits within the LSCB and Improvement service area in Children and Families Services and is located in the Learning and Inclusion sub directorate.	
<b>Purpose of this post</b>	
<ul style="list-style-type: none"> <li>To enable vulnerable children and young people to have a voice, campaign, represent and actively participate in the design, delivery, development and improvement of services, and to inform and influence decision-making.</li> <li>To provide a children's rights service to Children and Young People who are "Looked After" by the local authority.</li> <li>To develop and support the participation of children and young people who are on the edge of care, in care and care leavers</li> <li>To contribute to overall directorate and partnership improvement</li> </ul>	
<b>Key job specific accountabilities (max 5)</b>	
<ol style="list-style-type: none"> <li>Support effective Children in Care Councils, Care Leavers Forum, LCSB Forums, and other forums/voice projects for vulnerable children and young people as required by the service, Directorate, Corporate Parents and LSCB partners; and report on progress to the appropriate Boards, Committees and Panels to contribute to the continuous improvement agenda.</li> <li>Ensure the voice of vulnerable children and young people is effectively communicated, captured and evidenced; informing decision-making, assessment, inspection, review and improvement; and that service users are actively able to contribute and influence directly.</li> <li>Maintain a varied and appropriate Children's Rights programme; (including Cumbria's Promise, Respect, VoC Training and the CiCC Awards); involving young people in the planning, delivery and reporting; and ensuring that sessions and facilities are safe and efficiently delivered.</li> </ol>	
<b>Key facts and figures of the post</b>	
Budget responsibilities	<ul style="list-style-type: none"> <li>None</li> </ul>
Staff management	<ul style="list-style-type: none"> <li>Mentoring apprentices</li> </ul>

responsibilities	
Other	<ul style="list-style-type: none"> <li>Mainly area based but some countywide project responsibilities</li> </ul>
<b>Post Specific - Qualifications, knowledge, experience and expertise</b>	
<ul style="list-style-type: none"> <li>A relevant qualification at NVQ/Level 4 or above within the field of health and social care, youth work, education, or equivalent.</li> <li>Working knowledge of relevant policy and legislation as it relates to children and young people, and in particular those children and young people accessing social care services.</li> <li>Experience of social care, youth work and/or participation methods of working with young people.</li> <li>Working knowledge and experience of children’s rights legislation, policy and practice.</li> <li>Experience of leading effective youth voice projects.</li> <li>Experience of partnership and multi-agency working.</li> <li>Experience of written and verbal reporting to panels, boards and committees.</li> <li>Experience of project management.</li> </ul>	
<b>Job working circumstances (only include if additional JWCs apply)</b>	
Emotional demands	<ul style="list-style-type: none"> <li>Working with people who may be distressed / disadvantaged. Role often deals with distressing situations for the young person.</li> </ul>
Physical demands	<ul style="list-style-type: none"> <li>None</li> </ul>
Working conditions	<ul style="list-style-type: none"> <li>May experience abusive and / or aggressive behaviour</li> </ul>
<b>Other Factors</b>	
<ul style="list-style-type: none"> <li>Requires the ability to travel around the designated area and county to undertake duties</li> </ul>	