



Cumbria Local Access Forum

Public Participation

Members of the public are welcome at meetings of the Forum, and are normally able to ask questions, make statements or representations, present petitions, or bring a deputation on matters relating to the business of the Forum at any of its meetings. The arrangements for this are as follows:

Questions should be provided to the Forum Secretary in writing by not later than one week before the meeting. Such questions will normally be answered during the meeting, and the answer will be included in the minutes of the meeting. Questions of which appropriate notice has not been given will normally receive a written response within one week after the meeting.

Statements or representations or petitions should be provided to the Forum Secretary in writing by not later than one week before the meeting. Such statements or representations will be addressed at the meeting (the pressure of business may mean that where appropriate notice has not been given, statements or representations or petitions may not be received). A time limit of 5 minutes will usually apply to the making of a statement or representation. The view of the Forum on matters raised in a statement, representation or petition will normally be conveyed to those concerned in writing after the meeting. A summary of any statement, representation or petition will be included in the minutes of the meeting.

The presence of deputations or those bringing petitions will always require prior agreement, and will be arranged according to the particular circumstances. Those wishing to bring a deputation or a petition must contact the Forum Secretary in good time before the meeting in order to make suitable arrangements.

At all times, the management of the participation of members of the public is a matter for the Chairman of the meeting.