**M4 Appendix 7b**

**FRIDGE TEMPERATURE CHECK (RTC)**

The fridge temperature should be between +2˚c and +8 ˚c.

Check each day. Best practice would be to complete this check first thing in the morning.

If the temperature is outside the recommended range, take appropriate action and record on this form and in the supervisor / communication book.

**Remember: Read, Record, Reset and React.**

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| **Month** |  | **Year** |  |

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| **Day** | **Time** | **Current Temperature ˚c** | **Checked by (signature)** | **Action taken**  **(when needed)** |
| Example | 07.12 | -3˚c | L Relph | Fridge switched off and defrosted. Contacted pharmacy re: stock. Pharmacy want all stock returned and will re-issue. Actioned 01.09.16 - 07:50 |
| Example | 07.15 | +3˚c | J Leech | Fridge switched back on. All ok. |
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