

4A. Council Procedure Rules

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1. Annual Meeting of the Council

1.1 Timing and business

In a year when there is an ordinary election of Councillors, the Annual Meeting will take place between 8 and 21 days of the retirement of the outgoing Councillors. In any other year, the Annual Meeting will take place in March, April, or May.

The Annual Meeting will:

- (a) elect a person to preside if the Chair of the Council is not present;
- (b) elect the Chair of Council;
- (c) elect the Vice-Chair of Council;
- (d) receive any declarations of interest from Members;
- (e) approve the Minutes of the last Meeting;
- (f) receive any announcements from the Chair;
- (g) elect the Leader;
- (h) elect the Chair and Vice-Chair of the Scrutiny Management Board;
- (i) appoint at least one Overview and Scrutiny Committee, a Standards Committee, and such other Committees as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are executive functions (as set out in Part 3, Table 1, of this Constitution);
- (j) agree the Scheme of Delegation, or such part of it, as the Constitution determines it is for the Council to agree (as set out in Part 3 of this Constitution);
- (k) approve a programme of Ordinary Meetings of the Council for the year; and
- (l) consider any business set out in the notice convening the Meeting, including matters which may be dealt with at an Ordinary Meeting under Rule 2(f) – (l).

1.2 Selection of Councillors on Committees and Outside Bodies

At the Annual Meeting, the Council Meeting will:

- (a) decide which committees to establish for the following year;
- (b) decide the size and terms of reference for those committees;
- (c) decide the allocation of seats and substitutes to political groups in accordance with the political balance rules;

- (d) receive nominations of Councillors to serve on each Committee and outside body; and
- (e) appoint to those Committees and outside bodies, except where appointment to those bodies has been delegated by the Council or is exercisable only by the Executive.

1.3 **Method of Making Appointments**

(a) **Appointment of Leader and Other Individual Appointments**

- (i) If only one nomination is received, the Chair will declare the person nominated to be appointed.
- (ii) If two persons are nominated, there will be a vote by show of hands or recorded vote, whichever the meeting determines. The nominee with the highest number of votes will be declared duly appointed. In the event of equality of votes, then the Chair will exercise a casting vote.
- (iii) If three or more persons are nominated, there will be a vote by show of hands or recorded vote, whichever the meeting determines. If one nominee has an overall majority of the votes cast, he/she will be declared duly appointed. If not, then the nominee with the lowest number of votes will be excluded from the next round of voting. This process will be repeated, if necessary, until only two nominees are left, when the procedure is as at (ii) above. At all stages, any equality will be resolved by the casting vote of the Chair.

(b) **Cabinet Appointments**

- (i) The Leader of the Council shall appoint a member to be Deputy Leader of the Council. The Deputy Leader shall be a member of the Cabinet.
- (ii) The Leader of the Council shall also appoint between one and eight other members of the Council to serve on the Cabinet.
- (iii) The Leader of the Council may remove the Deputy Leader of the Council or any member of the Cabinet from office at any time.
- (iv) The Leader of the Council shall notify the Head of Member Services and Scrutiny in writing of the size and composition of the Cabinet and of any changes thereto and the date from which any changes are to take effect.
- (v) The Head of Member Services and Scrutiny shall inform all members of the County Council of any changes to the size and composition of the Cabinet within seven working days of being notified by the Leader of the Council.

(c) **Appointment of Chairs and Vice-Chairs of Scrutiny**

- (i) The Chair shall seek a motion from a member of the Council (who shall not be a member of the Cabinet) concerning the appointment of the Chairs/Vice-Chairs of Scrutiny. The motion shall propose that the Chairs and the Vice-Chairs of Scrutiny are allocated on a basis which is proportional to the

number of seats that each group has on the Council as a whole, and in accordance with a weighting system below which reflects the different responsibilities of the various posts.

- (ii) The motion, after being seconded, may be the subject of amendment, debate and voting in accordance with these rules, but the motion shall not be amended so as to depart from the principle of political proportionality.
- (iii) The following system shall be used for making appointments on a politically proportionate basis:
 - a. Each position of chair and vice-chair shall be given a weighting as follows, and the weighting shall be multiplied by the number of such positions on the Council to give a total points score. The points scores below are included for illustrative purposes only, and the actual points scores shall be calculated by reference to the number of panels the County Council decides to establish at the time of its annual meeting.

	Weighting	Points Score
Chair of Scrutiny Advisory Board (x 4)	6	24
Vice-Chair of Scrutiny Advisory Board (x 4)	3	12
Chair of Cumbria Health and Wellbeing Committee	6	6
TOTAL		42

- b. The total points score shall be divided between the political groups on the Council in proportion to the number of seats that each group has on the Council as a whole so as to give a points score for each political group.
 - c. Discussions shall then take place between the political groups as to the positions which should be allocated to each group based on each group's points score and the weightings in the table above.
 - d. For the avoidance of doubt, a political group may, if it wishes, nominate within its own points score a member who is not a member of a political group to a position of chair or vice-chair.
- (iv) Where a vacancy arises in the position of chair or vice-chair of a Scrutiny Advisory Board before the next Annual Meeting of the Council, the political group holding the position immediately before the vacancy arose shall be entitled to fill the vacancy until the next Annual Meeting of the Council. The vacancy shall be filled by the Leader of the relevant political group giving

notice of the new appointment to the Head of Member Services and Scrutiny and sending, where appropriate, a copy of the chair or vice-chair's notice of resignation. The Head of Member Services and Scrutiny shall report the new appointment for information to the next available meeting of the County Council.

2. Ordinary Meetings

2.1 Ordinary Meetings of the Council will take place in accordance with a programme decided at the Council's Annual Meeting. Ordinary Meetings will:

- (a) elect a person to preside if the Chair and Vice-Chair are not present;
- (b) receive any declarations of interest from Members;
- (c) approve the Minutes of the last Meeting;
- (d) receive any announcements from the Chair, Leader, Members of the Cabinet, or the Head of Paid Service *[see procedure note below]*;
- (e) deal with any business from the last Council Meeting;
- (f) receive petitions or questions from the public under the Public Participation Scheme for the Council.
- (g) (subject to relevant Council decisions), receive reports from the Executive and the Council's Committees, and the minutes of public meetings of the Cabinet, and receive questions and answers on any of those reports and such minutes in accordance with Rule 10.01, and answer questions in accordance with Rule 10.02. The total time allowed for questions on minutes of the Cabinet shall normally be limited to 30 minutes, but this period may be extended at the Chair's discretion. Similarly questions on the report of Overview and Scrutiny shall also be time-limited to 30 minutes;
- (h) receive reports about, and receive questions and answers on, the business of joint arrangements and external organisations;
- (i) consider any other business specified in the Summons to the Meeting, including consideration of proposals from the Executive in relation to the Council's Budget and Policy Framework and reports of the Overview and Scrutiny Committees for debate;
- (j) consider Motions for up to a specified period of 1 hour. The Chair may extend the specified period at his/her discretion;
- (k) answer questions relating to the discharge of the functions of the Cumbria Police Authority, of which at least two clear days' notice in writing has been given to the Clerk to the Police Authority, for answer by the nominated representative of the Police Authority present at the Meeting;

- (l) hear speeches (not exceeding 5 minutes each), for up to a specified period of 30 minutes, from individual Members, of which at least 24 hours' notice has been given to the Head of Member Services and Scrutiny. The Chair may extend the specified period at his/her discretion.
- 2.2 The Leader of the political group(s) not forming part of the Administration shall be given an opportunity to respond to a statement made by the Leader of the Council under Rule 2.1(d) above by making a comment or asking a question; such response to be time limited to two minutes.

3. Extraordinary Meetings

3.1 Calling Extraordinary Meetings

Those listed below may require the Corporate Director – Resources to call Council Meetings in addition to Ordinary Meetings:

- (a) the Council by resolution;
- (b) the Chair of the Council;
- (c) the Monitoring Officer; and
- (d) any 5 Members of the Council, if they have signed a requisition presented to the Chair of the Council and he/she has refused to call a Meeting or has failed to call a Meeting within seven days of the presentation of the requisition.

3.2 Business

An Extraordinary Meeting will only consider a specific item or items set out in the Summons to the Meeting.

4. Appointment of Replacement Members of Committees and Sub-Committees

- (a) Other than in respect of the Executive and the Scrutiny Management Board, the Head of Member Services and Scrutiny is authorised to appoint replacement Members to committees, sub-committees, boards, panels, and relevant joint and outside bodies, in accordance with the expressed wishes of the political groups within their allocation as agreed by Council from time to time.
- (b) The appointment of replacement members for Scrutiny advisory boards shall be limited to the list of six named substitutes for each advisory board.

5. Time and Place of Meetings

The time and place of Meetings will be determined by the Corporate Director – Resources and notified in the Summons, unless specifically decided by Council or the Committee concerned. Meetings of Council will commence at 10.00 a.m. unless otherwise agreed with the Chairman of the Council.

6. Notice of, and Summons to, Meetings

The Corporate Director – Resources will give notice to the public of the time and place of any Meeting, in accordance with the Access to Information Procedure Rules. At least five clear days before a Meeting, the Corporate Director – Resources will send a Summons, signed by him or her, by post, to every Member of the Council, or leave it at their usual place of residence. The Summons will give the date, time, and place of each Meeting, and specify the business to be transacted, and will be accompanied by such reports as are available.

6A. Postponement of Meeting

The Corporate Director – Resources may postpone any meeting which has already been called by reason of inclement weather, other emergency, or exceptional reasons, after consultation with the Chair of the member body concerned. Where the meeting involves two or more political groups, the group spokesperson for each group or, in the case of their non-availability, the group leaders shall also be consulted.

7. Chair of Meeting

The person presiding at the Meeting may exercise any power or duty of the Chair. Where these Rules apply to Committee and Sub-Committee Meetings, references to the Chair also include the Chair of Committees and Sub-Committees.

8. Quorum

The quorum of a Meeting will be one quarter of the whole number of Members, with a minimum of 2 Members. During any Meeting, if the Chair counts the number of Members present and declares there is not a quorum present, then the Meeting will adjourn for 15 minutes. If, after 15 minutes, the Chair, after again counting the number of Members present, declares that there is still no quorum, the Meeting will adjourn immediately. Remaining business will be considered at a time and date fixed by the Chair. If he/she does not fix a date, the remaining business will be considered at the next Ordinary Meeting.

9. **Duration of Meeting**

- 9.1 At all Meetings of the Council, or any of its Committees, which have commenced in the morning, there shall be an automatic adjournment for luncheon at 1.00 p.m., unless the body concerned resolves to continue or a luncheon break has already commenced.
- 9.2 At all Meetings of the Council, there shall be an automatic adjournment at 6.00 p.m., to a date to be fixed by the Chair, unless the Council resolves to continue.

10. **Questions by Members**

10.1 **On reports of the Executive or Committees**

A Member of the Council may ask the Leader or the Chair of a Committee any question, without notice, upon an item of the report of the Executive or a Committee, when that item is being received or under consideration by the Council [*see procedure note below*]

- 10.2 Where an undertaking is given to reply to a question under Rule 10.1 in writing, a copy of the reply shall be made available to all members of the Council, except where the matter specifically concerns a single electoral division. This shall normally be actioned by posting a copy of the reply on the intranet.

10.3 **Questions on Notice at full Council**

- (a) Subject to Rule 10.4, a Member of the Council may ask:

- the Chairman;
- a Member of the Executive;
- the Chair of any Committee or Sub-Committee;

a question on any matter in relation to which the Council has powers or duties, or which affects the County, for up to a specified period of 30 minutes. The Chair may extend the specified period at his/her discretion. Such questions shall be considered by the Council immediately after the report and minutes of the Executive.

- (b) Where a member asks a question under this Rule, the member concerned may ask one supplementary question related to the original.

10.4 **Questions on Notice at Committees and Sub-Committees**

Subject to Rule 10.4, a Member of a Committee or Sub-Committee may ask the Chair of it a question on any matter in relation to which the Council has powers or duties, or which affects the County, and which falls within the Terms of Reference of that Committee or Sub-Committee.

10.5 Notice of Questions

A Member may only ask a question under Rule 10.2 or 10.3 if either:

- (a) they have given at least two working days' notice in writing of the question to the Head of Member Services and Scrutiny; or
- (b) the question relates to urgent matters, they have the consent of the Chair to whom the question is to be put, and the content of the question is given to the Head of Member Services and Scrutiny by 9.30 a.m. on the day of the Meeting.

10.6 Response

An answer may take the form of:

- (a) a direct oral answer;
- (b) where the desired information is in a publication of the Council, or other published work, a reference to that publication; or
- (c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

11. Motions on Notice

11.1 Notice

Unless the Chair is of the opinion that a Motion should be considered as a matter of urgency, written notice of every Motion, except for Motions which can be moved without notice under Rule 12, signed by at least one member, must be delivered to the Corporate Director – Resources not later than eight working days before the date of the Meeting. These will be entered in a book open to public inspection.

A Motion shall only be considered as a matter of urgency if any delay likely to be caused by the requirement to give not less than eight working days' notice would seriously prejudice the Council's or the public's interest. The Minutes of the Council shall specify the grounds upon which the Motion is considered urgent.

11.2 Motion set out in Agenda

Motions for which notice has been given will be listed on the Agenda in the order in which notice was received, unless the Member(s) giving notice state, in writing, that they propose to move it to a later Meeting or withdraw it.

11.3 **Scope**

Motions must be about matters for which the Council has a responsibility or which affect the County. Any decision about the acceptability of a Motion will be made by the Chair and notified to the Member concerned by the Corporate Director - Resources.

12. **Motions without Notice**

The following Motions may be moved without notice:

- (a) to appoint a Chair of the Meeting at which the Motion is moved;
- (b) in relation to the accuracy of the Minutes;
- (c) to change the order of business in the Agenda;
- (d) to refer back or to an appropriate body or individual a recommendation of the Executive, a Committee, or an Executive Member;
- (e) to appoint a Committee or Member arising from an item on the Summons for the Meeting;
- (f) to receive reports or adoption of recommendations of Committees or Officers and any resolutions following from them;
- (g) to withdraw a Motion;
- (h) to amend a Motion;
- (i) to proceed to the next business;
- (j) that the question be now put;
- (k) to adjourn a debate;
- (l) to adjourn a Meeting;
- (m) to continue the Meeting beyond the time fixed for automatic adjournment under Rule 9.1 or 9.2;
- (n) to suspend a particular Council Procedure Rule [*see 21.1*];
- (o) to exclude the public and press in accordance with the Access to Information Procedure Rules;
- (p) to not hear further a Member named under Rule 19.3, or to exclude them from the Meeting under Rule 19.4; and
- (q) to give the consent of the Council where its consent is required by this Constitution.

13. Rules of Debate

13.1 No Speeches until Motion Seconded

No speeches may be made after the mover has moved a proposal and explained the purpose of it until the Motion has been seconded.

13.2 Right to Require Motion in Writing

Unless notice of the Motion has already been given, the Chair may require it to be written down and handed to him/her before it is discussed.

13.3 Secunder's Speech

When seconding a Motion or Amendment, a Member may reserve his/her speech until later in the debate.

13.4 Content and Length of Speeches

Speeches must be directed to the question under discussion, or to a personal explanation or Point of Order. No speech may exceed 5 minutes without the consent of the Chair.

13.5 When a Member may Speak Again

A Member who has spoken on a Motion may not speak again whilst it is the subject of debate, except:

- (a) to speak once on an Amendment moved by another Member;
- (b) to move a further Amendment if the Motion has been amended since he/she last spoke;
- (c) if his/her first speech was on an Amendment moved by another Member, to speak on the main issue (whether or not the Amendment on which he/she spoke was carried);
- (d) in exercise of a right of reply;
- (e) on a Point of Order; and
- (f) by way of personal explanation.

13.6 Amendments to Motions

- (a) An Amendment to a Motion must be relevant to the Motion, and will either be:
 - (i) to refer the matter to an appropriate body or individual for consideration or reconsideration;

- (ii) to leave out words;
- (iii) to leave out words and insert or add others; or
- (iv) to insert or add words;

as long as the effect of (ii) to (iv) is not to negate the Motion.

- (b) Normally, only one Amendment may be moved and discussed at any one time. No further Amendment may be moved until the Amendment under discussion has been disposed of. The Chair may permit two or more Amendments to be discussed (but not voted upon) together, if circumstances suggest that this course would facilitate the proper conduct of the Council's business.
- (c) If an Amendment is not carried, other Amendments to the original Motion may be moved.
- (d) If an Amendment is carried, the Motion as amended takes the place of the original Motion. This becomes the Substantive Motion to which any further Amendments are moved.
- (e) After an Amendment has been carried, the Chair will read out the Amended Motion before accepting any further Amendments, or, if there are none, put it to the vote.

13.7 **Alteration of Motion**

- (a) A Member may alter a Motion of which he/she has given notice with the consent of the Meeting. The Meeting's consent will be signified without discussion.
- (b) A Member may alter a Motion which he/she has moved without notice with the consent of both the Meeting and the seconder. The Meeting's consent will be signified without discussion.
- (c) Only alterations which could be made as an Amendment may be made.

13.8 **Withdrawal of Motion**

A Member may withdraw a Motion which he/she has moved with the consent of both the Meeting and the seconder. The Meeting's consent will be signified without discussion. No Member may speak on the Motion after the mover has asked permission to withdraw it unless permission is refused.

13.9 **Right of Reply**

- (a) The mover of a Motion has a right to reply at the end of the debate on the Motion, immediately before it is put to the vote.
- (b) If an Amendment is moved, the mover of the original Motion has the right of reply at the close of the debate on the Amendment, but may not otherwise speak on it.

- (c) The mover of the Amendment has the right of reply to the debate on his or her Amendment immediately before any reply by the mover of the Motion.

13.10 **Motions which may be moved during Debate**

When a Motion is under debate, no other Motion may be moved except the following Procedural Motions:

- (a) to withdraw a Motion;
- (b) to amend a Motion;
- (c) to proceed to the next business;
- (d) that the question be now put;
- (e) to adjourn a debate;
- (f) to adjourn a Meeting;
- (g) that the Meeting continue beyond the time fixed for adjournment under Rule 9.1 or 9.2;
- (h) to exclude the public and press in accordance with the Access to Information Procedure Rules; and
- (i) to not hear further a Member named under Rule 19.3, or to exclude them from the Meeting under Rule 19.4.

13.11 **Closure Motions**

- (a) A Member may move, without comment, the following Motions at the end of a speech of another Member:
 - (i) to proceed to the next business;
 - (ii) that the question be now put;
 - (iii) to adjourn a debate; or
 - (iv) to adjourn a Meeting.
- (b) If a Motion to proceed to next business is seconded, and the Chair thinks the item has been sufficiently discussed, he or she will put the Procedural Motion to the vote.
- (c) If a Motion that the question be now put is seconded, and the Chair thinks the item has been sufficiently discussed, he/she will put the Procedural Motion to the vote. If it is passed, he/she will give the mover of the original Motion and, if appropriate, the mover of an Amendment which is being debated, a right of reply before putting the Motion to the vote.

- (d) If a Motion to adjourn the debate, or to adjourn the Meeting, is seconded, and the Chair thinks the item has not been sufficiently discussed, and cannot reasonably be so discussed on that occasion, he/she will put the Procedural Motion to the vote without giving the mover of the original Motion the right of reply.
- (e) A second Closure Motion may not be made for 30 minutes, unless it is moved by the Chair.

13.12 Point of Order

A Member may raise a Point of Order at any time. The Chair will hear them immediately. A Point of Order may only relate to an alleged breach of these Council Procedure Rules or the law. The Member must indicate the Rule or law, and the way in which he/she considers it has been broken. The ruling of the Chair on the matter will be final.

13.13 Personal Explanation

A Member may make a personal explanation at any time. A personal explanation may only relate to some material part of an earlier speech by the Member which may appear to have been misunderstood in the present debate. The ruling of the Chair on the admissibility of a personal explanation will be final.

14. Previous Decisions and Motions

14.1 Motion to Rescind a Previous Decision

A Motion or Amendment to rescind a decision made at a Meeting of Council within the past 6 months cannot be moved unless the Notice of Motion is signed by at least 10 Members.

14.2 Motion Similar to one Previously Rejected

A Motion or Amendment in similar terms to one that has been rejected at a Meeting of Council in the past 6 months cannot be moved unless the Notice of Motion or Amendment is signed by at least 10 Members. Once the Motion or Amendment is dealt with, no one can propose a similar Motion or Amendment for 6 months.

15. Voting

15.1 Majority

Unless this Constitution provides otherwise, any matter will be decided by a simple majority of those Members voting and present in the room at the time the question was put.

15.2 **Chair's Casting Vote**

If there are equal numbers of votes for and against, the Chair will have a second or casting vote. There will be no restriction on how the Chair chooses to exercise a casting vote.

15.3 **Show of Hands**

Unless a recorded vote is demanded under Rule 15.4, the Chair will take the vote by show of hands, or, if there is no dissent, by the affirmation of the Meeting.

15.4 **Recorded Vote**

The vote will take place by recorded vote if one quarter of the members present at the meeting demanded such a vote by rising in their places or raising their hands. The names for and against the Motion or Amendment or abstaining from voting will be taken down in writing and entered into the minutes.

15.5 **Right to Require Individual Vote to be recorded**

Where any Member requests it immediately after the vote is taken, their vote will be so recorded in the Minutes to show whether they voted for or against the Motion or abstained from voting.

16. **Minutes**

16.1 **Signing the Minutes**

The Chair will sign the Minutes of the proceedings at the next suitable Meeting. The Chair will move that the Minutes of the previous Meeting be signed as a correct record. The only part of the Minutes that can be discussed is their accuracy.

16.2 **No Requirement to Sign Minutes of Previous Meeting at Extraordinary Meeting**

Where, in relation to any Meeting, the next Meeting for the purpose of signing the Minutes is a Meeting called under paragraph 3 of Schedule 12 to the Local Government Act 1972 (an Extraordinary Meeting), then the next following Meeting (being a Meeting called otherwise than under that paragraph) will be treated as a suitable Meeting for the purposes of paragraph 41(1) and (2) of Schedule 12 relating to signing of Minutes.

16.3 **Form of Minutes**

Minutes will contain all Motions and Amendments in the exact form and order the Chair put them.

17. Record of Attendance

All Members present during the whole or part of a Meeting must sign their names on the attendance sheets before the conclusion of every Meeting to assist with the record of attendance.

18. Exclusion of the Public

Members of the public and press may only be excluded either in accordance with the Access to Information Procedure Rules in Part 4B of this Constitution, or Rule 20 (Disturbance by the Public).

19. Members' Conduct

19.1 Standing to Speak

Except with the permission of the Chair, when a Member speaks at full Council, he/she must stand and address the Meeting through the Chair. If more than one Member stands, the Chair will ask one to speak and the others must sit. Other Members must remain seated whilst a Member is speaking unless they wish to make a Point of Order or a point of personal explanation.

19.2 Chair Standing

When the Chair stands during a debate, any Member speaking at the time must stop and sit down. The Meeting must be silent.

19.3 Member not to be heard further

- (a) Members are reminded that when conducting Council business they should follow the requirement of the Code of Conduct to treat others with respect. Members' attention is also drawn to the principles of the Council's approved Equality and Diversity Policy with its commitment to challenge all forms of discrimination.
- (b) If, having regard to the above, a member persistently disregards the ruling of the Chair by behaving improperly or offensively, or deliberately obstructs business, the Chair or any member may move that the member be not heard further. If seconded, the motion will be voted on without discussion.

19.4 Member to leave the Meeting

If the Member continues to behave improperly after such a Motion is carried, the Chair may move that either the Member leaves the Meeting or that the Meeting is adjourned for a specified period. If seconded, the Motion will be voted on without discussion.

19.5 General Disturbance

If there is a general disturbance, making orderly business impossible, the Chair may adjourn the Meeting for as long as he/she thinks necessary.

20. Disturbance by the Public

20.1 Removal of Member of the Public

If a member of the public interrupts proceedings, the Chair will warn the person concerned. If they continue to interrupt, the Chair will order their removal from the Meeting room.

20.2 Clearance of Part of Meeting Room

If there is a general disturbance in any part of the Meeting room open to the public, the Chair may call for that part to be cleared.

21. Suspension and Amendment of Council Procedure Rules

21.1 Suspension

All of these Council Procedure Rules, except Rule 1.3 and 16.2, may be suspended by Motion on notice or without notice if at least one half of the whole number of Members of the Council are present. Suspension can only be for the duration of the Meeting.

21.2 Amendment

Any Motion to add to, vary, or revoke these Council Procedure Rules will, when proposed and seconded, stand adjourned without discussion to the next Ordinary Meeting of the Council, to await a report from the Monitoring Officer or the Standards Committee.

22. Application to Committees and Sub-Committees

All of the Council Procedure Rules apply to Meetings of full Council. Only Rule 6A applies to Meetings of the Executive. Only Rules 1-3, 4-9, 6A, 10.3, 15-18, 19.2-19.5, 20, and 21.1 (but not Rule 19.1) apply to Meetings of Committees and Sub-Committees.