

Welcome to the 8th issue of the Traded Services newsletter. I hope you have all had a lovely Christmas break and have come back in to school refreshed and looking forward to the term ahead of us.



In this issue you will find our regular articles from the Traded Services team with details of the 'last chance to book' training courses for school based staff, details of recent policy changes and reminders that are relevant to schools and, as always, our cut out and keep section of service contacts and their 'contact details'. A new feature we are introducing in the next issue of the newsletter is a list of all training courses running this term. We hope you will find this new section helpful when planning training for members of staff. Please check the next issue for more details.

Also in this issue you will find details of what Active Cumbria, Library Services for Schools and the Learning Support Service teams can offer to Cumbrian schools. I hope you find these articles of interest. This issues' 'get to know' section features, David Smith, Creative and Production Manager from the Communications Team.

Fiona Scott: Traded Services Manager

The Traded Services Business Development Unit

The Traded Services team supports the development of services on offer from Cumbria County Council, and helps to achieve a co-ordinated approach to the administration processes involved. We encourage you to get in touch with any feedback, questions, comments or suggestions - please email us at: tradedservices@cumbria.gov.uk

Traded Services Business Development Key Contacts

Team Manager

Fiona Scott
01228 221397

Business Support Team Leader

Pam Clark
01228 226817

Project Officers

Terry Beech
01946 506217

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Business Support Colleagues

Dawn Harrison: 01228 221342
Elaine Slater: 01228 221311
Joanne Magnay (p/t): 01228 221191
Joanne O'Doherty (p/t): 01228 221191
Tara Robertson (p/t): 01228 221312
Dave Trett (p/t): 01228 221354
Wendy Underwood (p/t): 01228 221315
Evelynne Livarjani (p/t): 01228 221314
Angela Nixon (p/t): 01228 221316

(p/t) indicates part-time

Training Courses

The LA offer three training programmes for schools based staff; Continuing Professional Development for all Schools/ Early Years settings, this programme includes full and half day courses, the Local Learning Network (LLN) courses which are mainly twilight sessions and the Training Programme for School Governors and Clerks of mainly evening sessions.

All three programmes can be found on the Schools Portal and from the Cumbria County Council website at <http://www.cumbria.gov.uk/childrensservices/schoolsandlearning/lss/tradedservices/>

Places for all courses must be booked through our online system SLA-Online <https://secure2.sla-online.co.uk/?logo=10>. As from September 2013, Traded Services will no longer accept paper booking forms or telephone bookings.

When booking on to a course on the online system there is the option to email course details to the delegate. Please select this option as this acts as confirmation of the course booking. Traded Services will also send out an email reminder a week before courses are due to run.

If you have any questions or queries regarding course confirmations please contact the Traded Services Business Support team:
Email: tradedservices@cumbria.gov.uk, or Telephone: 01228 221311

Last Chance to Book...

Course title	Date	Time	Venue
Governors' Statutory Responsibilities (GST:SR-03 A-C)	Wednesday 29 January 2014	6.00pm - 8.00pm	Penrith Rugby Football Club
	Monday 3 February 2014	7.00pm - 9.00pm	St Gregory and St Patricks School, Whitehaven
	Thursday 13 February 2014	6.00pm - 8.00pm	The Abbott Hall Hotel, Grange-over-Sands
New Chairs - Spring 2014 (GST:CH01 A-C)	Tuesday 21 January 2014	6.00pm - 8.00pm	Furness College, Barrow-in-Furness
	Monday 10 February 2014	6.00pm - 8.00pm	St Gregory and St Patricks School, Whitehaven
	Monday 31 March 2014	6.00pm - 8.00pm	Penrith Rugby Football Club
Governor Legal Responsibilities for Educational Visits - Spring 2014 (GST:EDU-01)	Tuesday 25 March 2014	6.00pm - 8.00pm	South Lakes Foyer, Yard 95, Stricklandgate, Kendal,
Subject Leadership in Physical Education (LIS77)	Wednesday 26 February 2014	9.30am – 3.30pm	Rheged, Penrith, CA11 0DQ
Exploring the New Primary Computing Curriculum (LIS82)	Tuesday 4 February 2014	9.30am – 4.00pm	North Lakes Hotel, Penrith, CA11 8QT
NQT Welcome and Induction Conference "Making the Most of your Induction" (LIS 48C)	Friday 7 February 2014	9.30am – 4.00pm	North Lakes Hotel, Penrith, CA11 8QT

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Primary School Sport Premium



The Sport & Physical Activity Partnership

An information leaflet has been produced to help outline the role of Active Cumbria: The Sport and Physical Activity Partnership in relation to the Primary School Sport Premium. The leaflet provides details of the support available to help primary schools make the most effective use of their share of the Premium and also highlights further support and opportunities available from national and local organisations.



This leaflet compliments the new "PE and School Sport" section on Active Cumbria's website which was launched at the recent Annual Primary Headteachers Conference. This new section details useful guidance and information on all elements of the Premium. To download the new Primary School Sport Premium leaflet visit www.activecumbria.org/peschoolsport

For more information please contact Bruce Lawson, Active Cumbria Senior Manager (Development) tel: **01228 221364** or mobile: **07825 103558** email: bruce.lawson@cumbria.gov.uk

School Sport Funding Announced for Another Year

Chancellor George Osborne announced in his Autumn Statement that the government will continue its £150 million per year of funding for school sport into 2015-16. The Government initially promised two years of school sport funding, and today's announcement means that it has been secured for another year.

New £18m Fund to Improve Primary School Sports Facilities

From 2014 onwards primary schools across England will be able to benefit from a £18 million of National Lottery funding to improve sports facilities in schools.

The new funding pot announced by the Chancellor of the Exchequer during his Autumn Statement will help primary schools that have little or no outside space to get more young people active.

The Primary School Sport Facilities Fund will be run by Sport England and will open to expressions of interest in Spring 2014.

For further information, visit the Primary School Sports Facilities Fund webpage www.sportengland.org/our-work/children-and-young-people/primary-school-sport-facilities-fund/

Primary School Sport Facilities Fund

Having the space to play sport as a child is vital in ensuring that more young people are active and that is why Sport England are investing £18 million of National Lottery funding to improve primary school sports facilities.

Sport England recently consulted around 3,000 primary schools and many of them stated that they have very little or no outside space, therefore making it difficult for physical education (P.E.) or sports sessions to take place.

The Primary School Sport Facilities fund, which will help more schools create sports spaces, will be similar to the Inspired Facilities programme. Schools are expected to receive, on average, £30,000 to spend on a range of specially created packages which can be tailored to meet their needs.

The Fund will help provide outdoor multi-sport areas which can be used both within the curriculum and out of school hours. As well as helping provide sports facilities, staff and volunteers at the school will receive information on how best to use the new facilities and equipment to help children get active.

Selection of schools

Whilst Sport England want to help as many schools as possible, priority will be given to those primary schools which currently have little or no outside space. In February 2014 Sport England will publish a simple set of selection criteria. The main points will be:

- The school must be able to show it has little or no outdoor P.E. and sports facilities, but that there is capacity for improvement. For example, a school may have a concrete playground that could be turned in to a multi-sport area.
- The school needs to demonstrate a commitment to P.E. and sport

Between **February and March 2014** schools which think they meet the criteria will be invited to submit an expression of interest via a very simple application form.

From **April and June 2014** Sport England will assess the expressions of interest and select the schools which will receive funding.

By July 2014 Sport England will have notified schools of their decisions and contractors will be ready to start work with them.

If you are interested in receiving further details when they become available in February, please send an email including your school's postal and email addresses to primaryschoolfacilities@sportengland.org.



Get to Know...

In this feature you will get to see a snap shot of the County Council employees who work hard to deliver the best possible training courses and services to Cumbrian schools.

In this issue we will 'Get to Know... **David Smith**, Creative and Production Manager

What are the main aspects of your role?

As Creative Production Manager, I am responsible for the successful management of the creative production of the Council's Graphics, Advertising and Print procurement. I provide advice and deliver creative recommendations and services, directly through the management of the marketing teams and clients to support the achievement of agreed outcomes, running multiple projects and ensuring both internal and external deadlines are met.

What are the best and worst things about your job?

I love dealing with people and I'm passionate about design and delivering great customer service beyond the client's expectations. I've always been a professional creative person so I've never have classed what I do as a job; it's a way of life.

How long have you worked for Cumbria County Council and what made you choose a career within the County Council?

I've worked in the County Council for 6 years. My background is private industry in marketing and design agencies so the decision to 'change direction' came out of deciding to give 'something back' to enhance the lives of local people. This is a very rewarding role as I represent the council to build relationships internally and externally in a way that enhances the council's reputation and ensures that the council's expectations are achieved and people's lives are enhanced.

What has been a highlight for you within your time working for the County Council?

Developing the council brand has been the highlight so far which has brought strength and value to Cumbria County Council. Good design isn't just about making something look pretty; it's about communicating the right values, aspirations, and the right voice to the intended audience. Starting out with good design is like giving your child the best possible start in life.

What do you like to do in your spare time?

I love anything to do with the arts; film, theatre, galleries etc. I'm also a keen photographer, and car/motorbike racing fan, play the guitar and love the country side. I like to visit new places and experience different cultures.

Library Services for Schools - Book Banding Service

Book banding is a method of grading the reading level of books. It allows children to be guided to books appropriate to their reading ability. Books can be graded from the simplest text, suitable for very early readers, to books for fluent readers, ensuring that children experience success and progress from one level to the next. Reading schemes, group readers, guided readers, picture books (where appropriate) and general fiction can be banded as can some general non-fiction.

Library Services for Schools book banding service will:

- **Save you considerable staff time.** Our database holds thousands of titles with corresponding books bands so all we have to do in most cases is scan the ISBN to identify the band.
- **Provide consistency.** It will ensure that each copy of a particular title is banded at the same level which reduces the likelihood of discrepancies.
- **Include a pre-banding audit where appropriate.** Old, damaged or inappropriate books can be weeded out, leaving you with quality attractive stock.
- **Help you identify gaps for future purchase.** The process will provide you with a clear picture of the spread of levels across your stock.

**Books are banded according to the grades published in Book Bands for Guided Reading.*

For more information or to make a booking call our Primary Schools Team on **01228 226506**.

www.cumbria.gov.uk/libraries/schoolslibserv

Traded Services for Schools Brochure

The new Traded Services Brochure for schools will be available from February half term. This electronic brochure will be distributed to schools via:

- The Schools Portal
- SLA Online - where a programme of services can be downloaded and a full breakdown of all services will be available for you to view and purchase
- The Traded Services page on the Cumbria County Council website - <http://www.cumbria.gov.uk/childrenservices/schoolsandlearning/lss/tradedservices.asp>

To book any of these services/packages, you need to liaise with the key contact for the service, and if you agree on a bespoke service/or book number of hours etc, then the service will input a "quote" on to SLA Online for your school/setting authoriser to "checkout". Please access SLA Online as detailed above.

If you have any questions or queries about the Traded Services for Schools brochure please contact Terry Beech (Project Officer) on **01946 506217** or email him at terry.beech@cumbria.gov.uk



The Local Authority remains the primary source for Teaching Assistant supply cover, and we are pleased to offer schools a supply service for their school based staff absences. We can also provide longer term contracts to cover any classroom support needed, with a highly trained workforce. Our experienced and knowledgeable employees are able to support children and young people across the curriculum and age range, including those with additional and Special Educational Needs Disabilities (SEND).

Staff can be supplied on the following basis:

- Hourly
- Termly
- Annually

Teaching Assistant Support charges per hour 30 JWC points:

	Calendar	Delivery
Senior Teaching Assistant (STA)	£13.71	£18.34
Teaching Assistant (TA)	£11.43	£15.28

"Delivery" rates are applicable to requests for shorter periods of service.

"Calendar" rates are applicable to requests for longer periods of service.

(Please contact the service for a quotation to meet your needs)

Supply cover is charged at the delivery rate shown above.

To find out what we can offer please contact:

Allerdale area

Lynn Crichton

T: 01946 506206

E: lynn.crichton@cumbria.gov.uk

Copeland area

Jackie Cole

T: 01946 506205

E: jackie.cole@cumbria.gov.uk

Barrow/South Lakeland areas

Jackie Cole/Lynn Crichton

T: 01946 506220

E: jackie.cole@cumbria.gov.uk

E: lynn.crichton@cumbria.gov.uk

Carlisle/Eden areas

Amy Hoodless

T: 01900 706083

E: amy.hoodless@cumbria.gov.uk

Policy Change/Reminders

Science Teaching must maintain Pupils' Curiosity

School leaders and teachers must maintain pupils' curiosity in science if Britain plc is to compete in the global race.

An Ofsted report, **Maintaining curiosity: a survey into science education in schools**, finds that the more pupils do science for themselves, the more they learn, the more interested they become, and the more likely they are to continue to study science in the future. This will present them with opportunities and help the UK maintain an internationally competitive economy. For further information, please visit www.ofsted.gov.uk/news/science-teaching-must-maintain-pupils-curiosity-0

Music Hub

The new approach to supporting music education in schools – music hubs – has not been successful enough in improving music education for all children in schools, according to an Ofsted report published in November. Ofsted is now challenging them to do better. For more information, please visit www.ofsted.gov.uk/news/ofsted-challenges-music-hubs-improve-music-education-for-all

Cut out and keep:
service contacts



Learning Improvement Service	Helen Graham	01228 226811
SEND Teaching Support and County Psychological Service	Mark Toomey	01900 706453
Virtual School and Equalities Learning	Bev Redfern	01228 221195
Access and Inclusion	Sarah Wright	01768 812061
Safeguarding / Workforce Development	Donna St Claire	07876447941
Cumbria Music Service	Simon Yeo	01900 706085
Cumbria Outdoors	Deborah Hunter	01768 812280
Learning Support Staff	Shirley Tomlinson	01900 706082
Team-Teach / Moving and Handling Training	Amy Hoodless	01900 706083
Health and Safety and Educational Visit Services	Sharon McCubbin Matt Ellis	01228 221616 01228 221616
Payroll/HR Administration Services	Ian Logan	01228 223472
HR Advisory Service	Gillian Martin	01228 226862
Adult Education	Barbara Platt	07769 913260
ICT Support	Shaun Smith	01228 226860
Communications: Print, Design and Advertising	David Smith	01228 221732
Procurement Service	Nicola Bell	01228 221742
Legal Services	Stewart Consterdine	01228 221293
Carbon Count	Kathryn Tye	01228 221025
Sustainability Service	Julian Sargent	01228 673233
Building Support Services	Cris Wilson	07920 594187
Asset Management Services	Frank Blenkarn	07876 707567
Facilities Management - Catering/Cleaning	Michelle Holdsworth and Mary Lee	07974 327068 07974 327071