

Cumbria LSCB Safeguarding Policies and Procedures – Online Procedure Manual Launch

Briefing Note: 20 March 2015

Cumbria Local Safeguarding Children Board procedures have been updated to ensure that they reflect and are consistent with 'Working Together 2013'. The revised guidelines and procedures replace the existing ones and are live from today (Friday 20 March 2015).

Cumbria Local Safeguarding Children Board Procedures Manual can be accessed at:

<http://cumbrialscb.proceduresonline.com/>

The first thing you'll notice about the new Manual is that the contents are divided into distinct areas:

- Core Procedures (what to do)
- Safeguarding guides (safeguarding children practice guidance)
- Learning and Improvement (Learning and Improvement Strategy, SCRs, CDOP etc)
- Roles and Responsibilities of LSCB (inc. Conflict Resolution Policy and Guidance for Safe Recruitment)
- Appendices and protocols (local and national documents plus user guidance)
- Documents Library (Risk tools, forms, local protocols, practice guidance and models of practice)

What's new?

- Procedures are up-to-date with 'Working Together 2013'.
- Procedures are more streamlined and designed to be more helpful to practitioners.
- The new manual is easy to navigate and has numerous 'hyperlinks' so you can find relevant documents/websites and definitions of keywords.
- A search facility allows you to find information faster.
- Procedures will be kept up to date and compliant with regulations and standards, the latest version is available to everyone.
- A web enabled version of Working Together 2013 with search facility.
- Sign up to receive alerts when the manual is updated, to ensure that you never miss any future changes – please see 'Register for Updates' on the homepage.
- You will be able to access the manual from most mobile devices e.g. web enabled mobile phones, I-Pads and other tablets.

Actions

- Please decommission any hard copies of existing LSCB procedures. From today (20 March 2015) it is fundamental that paper manuals existing in whole or part, should be shredded and the new manual be used exclusively.
- Please always refer to the LSCB website for the most up to date LSCB procedures and practice guidance.

- Launch event invites will be sent to LSCB Board Members over the next few weeks, please can we ask that your organisation is well represented by the relevant personnel at these events. It's vital that information from these events is cascaded across the partnership.

Feedback

It is important that we receive your feedback on any suggested improvements on the new manual. If you have any feedback/queries please contact the LSCB Office at LSCB@cumbria.gov.uk.