

CUMBRIA LSCB

CUMBRIA LOCAL SAFEGUARDING CHILDREN BOARD

Cumbria Local  
Safeguarding Children  
Board

Members Handbook

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## Welcome from the Chair of the Cumbria LSCB

Dear Board Member,

This Handbook and Induction Pack is designed to support both new and existing members of the Cumbria LSCB in carrying out their roles and responsibilities on the Board effectively. The Board and its sub-groups are made up of individuals and representatives of the many different organisations who all have a role in safeguarding the children and young people of the county. They work together across complex organisational and partnership structures at both county and local level, to fulfil their statutory and partnership obligations and it is therefore vital that they have an understanding of what each other do, and how they do it. This pack helps to do this and provides a broad range of useful information which can be used by anyone working on Board business, or to which they can refer others as a way of helping and inform and explain the role of the Board.

This pack will also provide new members of the Board and its sub-groups with comprehensive information to enable them to feel welcome, to learn about other people and organisations sitting around them on Board business and become effective Board Members more quickly.

Gill Rigg  
Chair of Cumbria LSCB

### LSCB Contact

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## Cumbria LSCB Background & Context

### What is the Cumbria Local Safeguarding Children Board

The Cumbria Local Safeguarding Children Board (LSCB) came in to being as a result of the 2004 Children Act. It is a statutory body, independent of other structures and arrangements. The functions of the LSCB are set out in section 14(1) of the Children Act 2004 and covered by the Local Safeguarding Children Regulations 2006.

As a board, there is a strong commitment to agencies working collaboratively to keep children in Cumbria safe from harm and ensuring that Safeguarding is truly everyone's business.

The LSCB works closely with, but independently of, the Children's Trust Board and the Health and Wellbeing Board.

### Working Together - 2015

The LSCB has been established in line with the guidance contained in "Working Together to Safeguard Children" published in 2015 by the Department for Education.

"Working Together to Safeguard Children" defines safeguarding and promoting welfare as:

- Protecting children from maltreatment
- Preventing impairment of children's health or development
- Ensuring children are growing up in circumstances consistent with the provision of safe and effective care
- Taking action to enable all children to have the best life chances.

The LSCB will therefore ensure that the duty to safeguard and promote the welfare of children is carried out in such a way as to improve all four outcomes which are of importance to children.

Ensuring work to protect children is properly coordinated and effective is the LSCB's key goal and the wider role should not be addressed unless the core role is secure, in which case a preventative agenda to avoid harm being suffered could be pursued.

### The Wood Review

The Alan Wood review of LSCB's, commissioned by the Government, has proposed widespread change to allow greater flexibility for how the safeguarding partnerships will work. At the time of writing, it is too soon to say what the final changes will look like, but the LSCB is in a strong position to respond as necessary and continues to develop in line with Government requirements, and the needs of local children.

## Key Responsibilities

The core objectives of the LSCB are:

- 1) To coordinate what is done by each person or body represented on the Board for the purposes of safeguarding and promoting the welfare of children in the area of the authority
- 2) To ensure the effectiveness of what is done by each person or body for that purpose

The LSCB is required to publish an annual report on the effectiveness of safeguarding arrangements locally. The report should recognise the achievements, highlight challenges to be overcome and where needed the strategic action required across all services to keep children safe

## Vision

'We are working together to keep children and young people safe in Cumbria'

We will...

- Properly monitor and challenge the safeguarding arrangements of partner agencies.
- Ensure our policies and procedures promote and result in effective multi-agency working together to safeguard and protect the children and young people of Cumbria.  
Co-ordinate the work of organisations which are responsible for safeguarding, and promoting the welfare of children.
- Oversee and challenge partners in carrying out their safeguarding responsibilities, to make sure that they are doing that work effectively.
- Plan, co-ordinate, commission and evaluate high quality multi-agency training to the children's workforce.
- Promote effective early help and significant effort on prevention and support to children and their families.
- Monitor and evaluate the effectiveness of partner agencies individually and collectively and advise on ways to improve performance and quality.
- Review findings and learning from Serious Case Reviews and advise our stakeholders of the lessons learned.
- Ensure we communicate effectively to our stakeholders an understanding of safeguarding children issues. We promote the message that safeguarding children is everybody's business.

The LSCB has 9 themes for 2016-19

1. Leadership and Governance
2. Quality Assurance and Performance Management
3. Early Help

4. Developing the workforce
5. Learning from Case Reviews
6. Learning from Child Deaths
7. Child Sexual Exploitation and Missing from Home
8. Emotional Health and Wellbeing of Children
9. Domestic Abuse

It is from these areas of interest that the sub-groups of the LSCB have been developed.

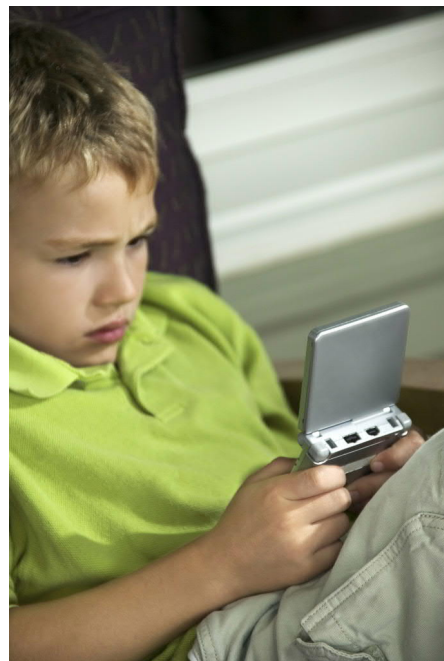
### Accountability for operational work

The LSCB is responsible for coordinating and ensuring the effectiveness of work undertaken by local agencies to safeguard and promote the welfare of children but it is not accountable for their operational work. Each agency retains their own existing lines of accountability for their services. The LSCB does not have the power to direct other organisations, however it will bring concerns the attention of the agency concerned and the Board

### Scope of the LSCB

The scope of the LSCB includes safeguarding and promoting the welfare of children in 3 broad areas of activity.

1. Holistic: Activity that affects all children and aims to identify and prevent maltreatment, or impairment of health or development, and ensure children are growing up in circumstances consistent with safe and effective care. e.g.
  - Mechanisms to identify abuse and neglect wherever they may occur
  - Work to increase understanding of safeguarding children issues in the professional and wider community, promoting the message that safeguarding is everyone's responsibility
  - Work to ensure that organisations working or in contact with children operate recruitment and human resources practices that take into the account to safeguard and promote the welfare of children
  - Monitoring the effectiveness of organisations implementation their duties under section 11 of the Children Act 2004
  - Ensuring children know who they can contact when they have concerns about their own or others' safety or welfare

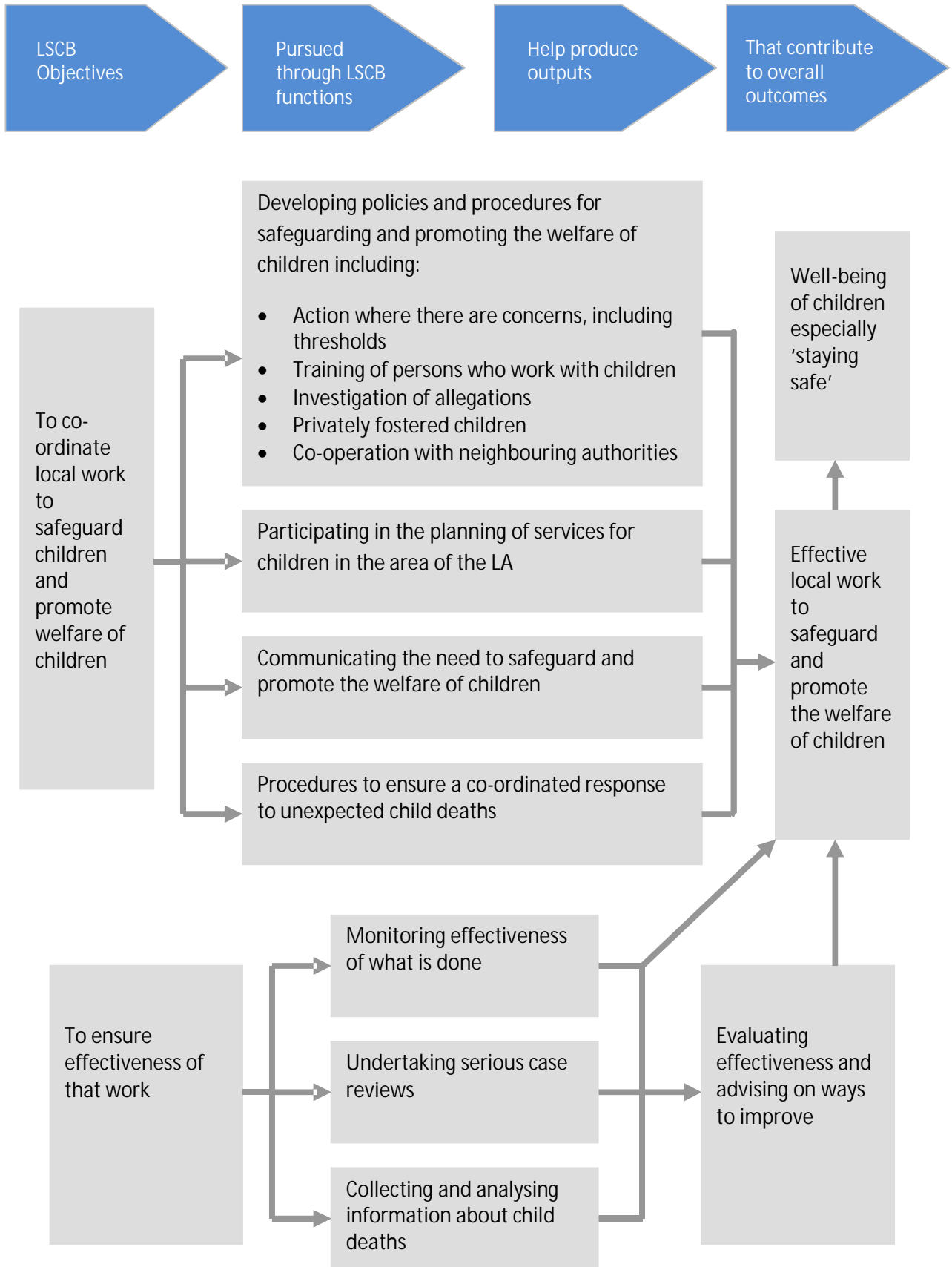


- Ensuring adults(including those who are harming children) know who they can contact if they have a concern about a child or young person
2. Proactive: Activity that aims to target particular groups. e.g.
- Developing/evaluating thresholds and procedures for work with children and families where a child has been identified as “in need” under the “Children Act 1989, but where a child is not suffering or at risk of suffering significant harm.
  - Work to safeguard and promote the welfare of groups of children who potentially are more vulnerable; e.g. children living away from home, children who have run away from home, children in the Youth Justice system, disabled children and children and young people affected by gangs
3. Responsive: Activity to protect children who are suffering or at risk of suffering harm e.g.
- Children abused and neglected within families including those harmed in the context of domestic violence; as a consequence of the impact of substance abuse, or parental mental ill health.
  - Children abused outside families by adults known to them
  - Children abused and neglected by professional carers, within institutional settings or anywhere else where children are being cared away from home.
  - Children abused by strangers
  - Children abused by other young people
  - Young perpetrators of abuse
  - Children abused through sexual exploitation
  - Young victims of crime





Guide to interagency working to safeguard and promote the welfare of children.



## Cumbria LSCB Membership and Sub-Groups

### Membership of the Board

The LSCB is a partnership made up of senior officers from a number of key agencies that work in the Children's Sector. The statutory agencies represented on the LSCB all have formal responsibilities to make arrangements to safeguard and promote the welfare of children in addition to their normal statutory duties. Section 13 of the Children Act 2004, as amended, sets out the key Board partners who must be represented at the LSCB.

The Board is chaired by an Independent Chairperson and contains representatives from:

- Cumbria County Council, Children's Services
- North Cumbria Clinical Commissioning Group
- Morecambe Bay Clinical Commissioning Group
- Cumbria Partnership NHS Foundation Trust
- University Hospitals of Morecambe Bay
- North Cumbria University Hospitals
- Cumbria Constabulary
- Secondary Head teachers Association
- Primary Head teachers Association
- Cumbria District/Borough Councils
- National Probation Service
- Cumbria & Lancashire Community Rehabilitation Company (CRC)
- Public Health
- NHS England
- Voluntary Sector representative
- Barnardo's
- CAFCASS, Cumbria
- Youth Offending Service
- Lay Members

The terms of reference for the Board are included as Appendix 1.

## Links between the LSCB and Cumbria's Strategic Boards – in relation to Safeguarding Children

This section makes explicit the key responsibilities and accountabilities relating to the way Cumbria links the key strategic public service partnerships in Cumbria relating to safeguarding both Children and Adults, namely:

- Health and Well-being Board (HWB)
- Cumbria Children's Trust Board (CTB)
- Cumbria Local Safeguarding Children Board (LSCB)
- Cumbria Safeguarding Adults Board (CSAB)
- Safer Cumbria Partnership (SCP)

### Cumbria Health and Well-being Board

HWB is responsible for producing the Joint Strategic Needs Assessment (JSNA), which will identify and set the commissioning priorities for our vulnerable population.

The Business Plans and Annual Reports from both Safeguarding Boards will be presented to the HWB.

The HWB takes a lead in Cumbria for Suicide Prevention, which includes Suicide in Children

### Children's Trust Board

CTB sets out the strategic priorities for children and young people in Cumbria.

This will influence the priorities set by LSCB and their published levels of need.

The LSCB has a role in influencing the priorities of the CTB.

The LSCB Annual Report and Business Plan will be scrutinised and challenged by the CTB.

The CTB takes a lead for Emotional Well-being and Mental Health of Children, Children with a Disability and Child Poverty.

### Safeguarding

The key accountability and responsibility for safeguarding lies with the two Safeguarding Boards (LSCB and CSAB);

LSCB in relation to children and young people up to their 18<sup>th</sup> birthday

CSAB in relation to safeguarding adults 18 years and over

However the other bodies referenced in this document all have significant roles in safeguarding.

### Safer Cumbria Partnership

This partnership combines the work of the Domestic Violence Board, the Safer and Stronger Thematic Partnership and the Criminal Justice Board.

The SCP is responsible for producing the annual Community Safety Agreement which is based on the findings of the Cumbria Strategic Assessment (SA) and the SA's from the four Community Safety Partnerships. Building on previous successes in crime reduction the focus remains firmly on Anti-Social Behaviour, Reducing Reoffending and addressing Domestic and Sexual Abuse/Violence.

The key accountability and responsibility for Domestic Abuse (DA) rests with this group, and takes account of the impact on Children living with Domestic Abuse.

### Formal links

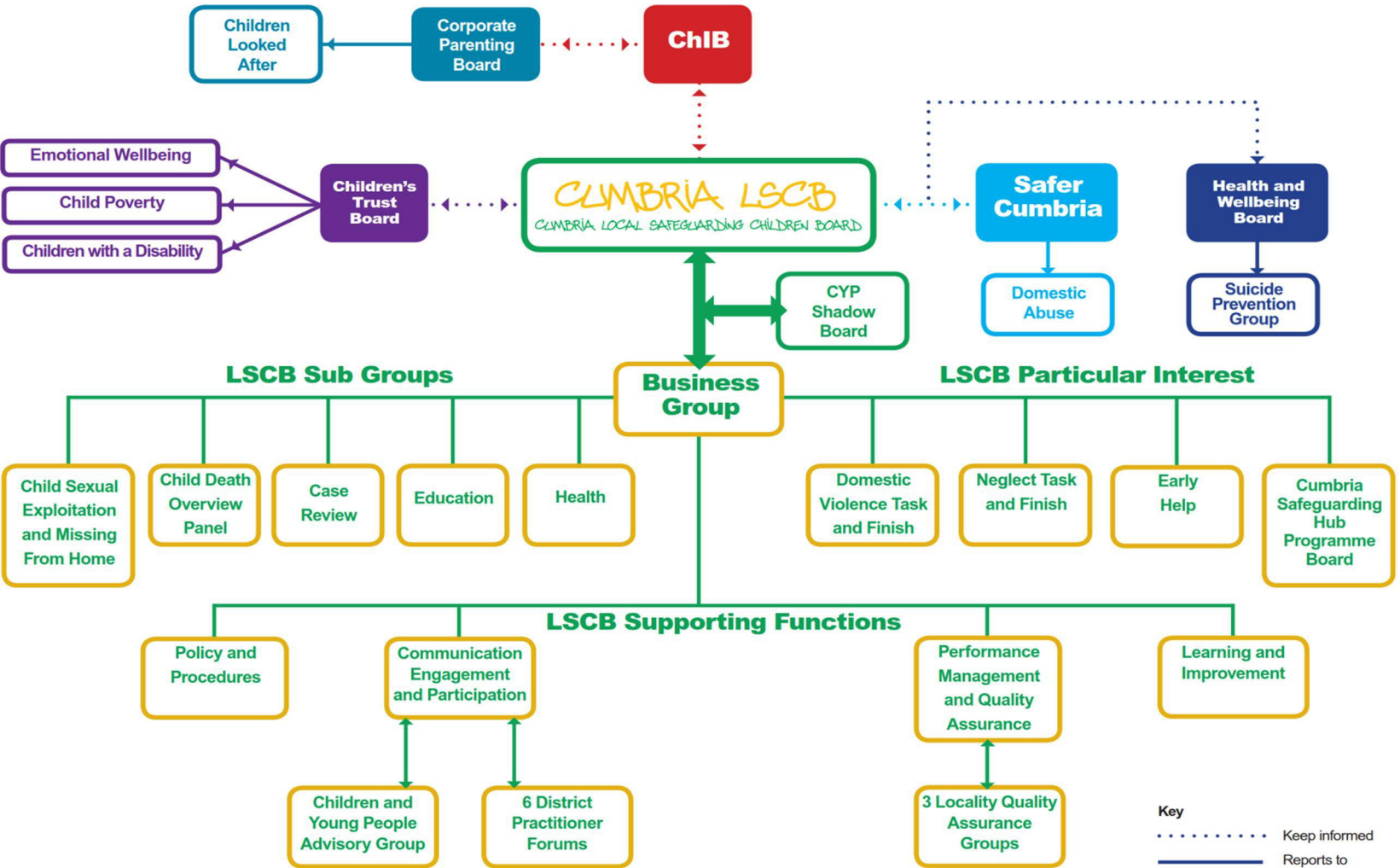
In order to make formal links there are members of each Board that sit on the other Boards. These dual roles ensure that Children and Young People are at the forefront of decision making across all of these Boards.

There are standing agenda items on all Boards to ensure "key messages" are shared across all meetings.

### Additional responsibilities for safeguarding vulnerable people in Cumbria

- The two Safeguarding Boards are independent of each other but need to ensure that they take a whole family approach to setting their priorities and reporting performance.
- The Chair of the LSCB attends the Council's Overview and Scrutiny Committee on request and they receive the Annual Report and Business Plan of the LSCB which adds further to the oversight of the LSCB
- The Local Authority Chief Executive is responsible for the appointment and performance of the Independent Chair of the LSCB as laid out in Working Together 2015 and agrees the Chair of the CSAB.
- Each Chair will meet with the Chief Executive and the respective Corporate Director, and lead member on a quarterly basis.
- There is a requirement for LSCBs to work together particularly in relation to children living in Cumbria known to other Local Authorities as well as Cumbrian children living elsewhere.

# LSCB Structure (CTB= Children's Trust Board; ChIB= Board; HWB=Health and Wellbeing Board)



## Role of the Subgroups

In order to assist the Board with discharging its wider responsibilities, the Board has established a number of Subgroups and working groups. Each subgroup is comprised of a multi-agency membership and is chaired by persons at an appropriate management level within their agency. Each subgroup has a working mandate which is set out within their Terms of Reference.

### Business Group

This group has membership from across the partnership, every subgroup chair is a member, as well as the LSCB Vice-Chair and Chair, the group is chaired by the Chair of the LSCB.

The Business Group links the work of all the subgroups to ensure momentum and delivery of the work programmes – providing mutual support covering the operational processes and coordinates the work of sub-groups to deliver the Business Plan.

The group also oversees the development of the Self-Assessment, Annual Report and the delivery of the actions associated with any Serious Case Reviews.

### Policy and Procedures

1. Revision of Policies in Line with Working Together 2015 reporting of major revisions and points of “tension” or disagreement to the Board
2. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board

### Communication, Engagement and Participation

1. Oversight of the work of the Practitioner Forums to ensure two-way communication between the Board and the front-line including a bi-annual staff survey.
2. Recruit and maintain a list of “Touchstones2” to allow us to assess the impact of policy, communications, etc.
3. Promote the work of the partnership
4. Maintain and continually improve the LSCB website
5. Devise creative ways to bring the function and work of the Board to the public’s attention
6. Provide LSCB oversight for the Children and Young People’s Shadow Board and ensuring their voice is used in the Strategic Planning of the Board
7. Provide LSCB oversight for the Children and Young People’s Advisory Forum and ensuring their voice is used in the Strategic Planning of the Board.
8. Oversee the practitioner forums as a mechanism to get the voice of staff and practitioners into the LSCB

### Case Review Group

1. Examine individual cases referred to the LSCB and decide if they meet the criteria for Serious Case Review (SCR) and make recommendations to the Chair of the LSCB
2. Commission and contribute to such SCR
3. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board

### Child Death Overview Panel (CDOP)

1. Critically examine all child deaths and ensure that significant cases are identified and the LSCB is able to take forward learning
2. Publish an Annual Report of themes and learning from child deaths.
3. Collate and oversee the national returns
4. Ensure full analysis of all Child Deaths to ensure learning from these cases is captured and absorbed
5. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board

### Learning and Improvement

1. Oversight of the implementation of the Safeguarding Learning and Improvement Strategy
2. Recruit and maintain the "training pool" to ensure delivery of a range of Safeguarding Development opportunities and training
3. Work to incorporate learning from Case Reviews and work from the Particular Interest Groups into training courses offered
4. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board

### Performance Management/Quality Assurance

1. Collect, collate and analyse multi-agency performance data and report exceptions and areas of concern to the Board
2. Commission and analyse Section 11 Audits to ensure that agencies and organisations are operating in safe arrangements
3. Oversee and collate the findings from the LSCB staff Surveys – identifying areas of learning to incorporate into communications, learning and policies
4. Alongside the Board commission multi-agency Quality Assurance audits around areas of particular interest or concern
5. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board
6. Ensure data sets are fit for purpose and reviewed regularly to ensure they meet the LSCB priorities and outcomes are evidenced.

### Education subgroup

The Education subgroup is chaired by a Primary Head teacher and the vice-chair is a Secondary Head teacher. There is representation from across all education sectors including independent schools, post 16 education. The Forum for Independent Schools and Children's Homes now report through this subgroup, offering this established group some further governance.

1. Provide advice, information and support for schools, Education services Colleges, Work Based Learning providers and other educational establishments
2. Monitor the safeguarding arrangements for Children in Our Care and Children that are home schooled
3. Ensure appropriate lines of communication and contributing to establishment based work relating to policy, practices, curriculum, recruitment and selection of staff, materials and resources
4. Monitor Governing Body responsibilities and involvement in safeguarding arrangements
5. To identify and disseminate good practice
6. To support the work of designated persons in educational establishments.
7. Collation of training figures and other key data to feed into the Learning and Improvement Subgroup and/or other Subgroups as appropriate
8. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board

### Health Subgroup

1. Delivery against the shared objectives of the multi-agency safeguarding arrangements outlined by the LSCB
2. Ensure the delivery of the agreed priorities that form the programme of work for the health economy including setting targets, looking at outcomes and monitoring performance including reporting to the Cumbria Local Safeguarding Children's Board
3. Ensure the effectiveness and resilience of the NHS Safeguarding system, through:
  - Monitoring training adherence
  - Ensuring that lessons from incidents and case reviews are learnt and implemented
  - Facilitating joint audit activities
  - Ensuring mutual support at times of stress (vacancies etc.)
  - Learning from all relevant audits including section 11
  - Identify key safeguarding issues for executive action relevant to the Health Safeguarding Executive Group and the LSCB
4. Lead on health aspects of inspection reviews; ensure inspection readiness (including self-assessment) across the health economy
5. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board



### Safeguarding Hub Programme Board

1. Set the strategic vision, operation model, deliverables and direction for the Safeguarding Hub.
2. Give direction to the Development Group.
3. Manage peer reviewing of single parts of the system to ensure 'whole system approach'.
4. Use national guidelines, best practice while developing the service
5. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board

### Early Help

1. Oversee the work required to embed an integrated multi agency approach for all partners working with children and families which focuses on early identification and early support and is based on the needs of the child in order to prevent escalation of need.
2. Coordinate the work of statutory partners in helping, protecting and caring for children in our local area and that there are mechanisms in place to monitor the effectiveness of those local arrangements.
3. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board

### Child Sexual Exploitation (CSE)/Missing From Home

1. Identify and monitor performance data in relevant areas, making intelligent use of performance
2. Monitor the effectiveness of multi-agency working, including monitoring practices of agencies to ensure procedures are followed
3. Establish and maintain effective links with other strategic and service plans to prevent duplication
4. Identify relevant partnerships tackling associated issues and where there are gaps in provision in order to inform commissioning of services
5. Provide the LSCB with all information necessary for them to provide the annual report on the work of the child sexual exploitation Subgroup including information on how the work of this group has directly impacted on children
6. Establish and maintain links with the North West lead on child sexual exploitation
7. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board

### Neglect Task and Finish Group

1. Develop a Shared understanding

- a. Raising awareness of strategy and guidance (Practitioner Forums, newsletter, conference etc.) (Communications and Engagement lead)
  - b. Learning and Improvement Workshops (Learning and Development lead)
  - c. Use of data/indicators and shared audit; (Performance Group (PMQA lead)
2. Develop shared assessment
    - a. Use of tools (Neglect Practice Guidance)
    - b. Assessment of disguised compliance/non-compliance (Policy and Procedures/learning and Development leads)
  3. Develop shared way of working
    - a. Use of tools (Neglect Practice Guidance)
    - b. Learning and Improvement Workshops (Learning and Development lead)
    - c. Sharing good practice (Practitioner For a/LSCB newsletter) Communications and Engagement lead)
    - d. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board

#### Domestic Abuse Task and Finish Group

1. Work with the Safer Cumbria Partnership to set the strategic direction for Domestic Abuse – paying particular attention to the needs of children and young people in living with, witnessing, or being perpetrators of Domestic abuse to ensure they are safeguarded.
2. Identify and monitor performance data in relevant areas, making intelligent use of performance
3. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board

## Cumbria LSCB Partners: Roles and Responsibilities

Cumbria LSCB is independently chaired and is comprised of senior representatives from all the statutory agencies as outlined in the previous section.



Guidance in Working Together to Safeguard Children 2015 states that 'members will need to be people with a strategic role in relation to safeguarding and promoting the welfare of children within their organisation'.

Members should be able to:

- Speak for their organisation with authority;
- Commit their organisation on policy and practice matters;
- Hold their organisation to account;
- Influence the development of their agency's practices;
- Ensure that child protection and safeguarding services within those agencies are adequately resourced;
- Contribute to the development of robust and effective monitoring and performance functions.

The role of Members is detailed further in Appendix 2.

### Responsibilities of Members

Individual members of the LSCB have a duty as members to contribute to the effective work of the LSCB. This should take precedence, if necessary, over their role as a representative of their organisation. Members of Cumbria LSCB and its subgroups will be required to abide by the Agreement which outlines the roles and responsibilities of members. Each member of the Board should contribute to at least one sub-committee and attend at least 75% of LSCB meetings.

## The Chair

Cumbria LSCB has an Independent Chair, supported by the Vice Chair, who will ensure that the Board operates effectively and secures an independent voice for the LSCB. He or She should have sufficient standing and expertise to command the respect and support of partners and act as a driving force for better safeguarding of children in Cumbria.

The Chair should act objectively and distinguish their role as LSCB Chair from any day-to-day role.

## Notice of Leaving

In the event of a member no longer representing their agency, reasonable notice should be given to the Chair of the relevant Sub Committee. A replacement representative to be agreed or details of who to contact regarding a replacement should be provided to the Chair of the Sub Committee.

## Frequency of meetings

Cumbria LSCB will meet bi-monthly (6 times per year). The subgroups meet regularly and feedback their progress to the LSCB at every Board meeting. Dates of meetings are published on the Cumbria LSCB website.

## Confidentiality

All agenda, minutes and other documentation and all proceedings of the Board and Subgroups shall be treated as confidential, and can only be shared with the agreement of the Independent Chair of the LSCB.

## Subgroups

All members should ensure there is a representative from their agency at relevant subcommittee meetings. To be quorate each subcommittee should have three partner agencies represented.

The position of Chair and Vice-Chair will be reviewed annually with new nominations sought.

Other task groups may be established from time to time to undertake specific pieces of work on behalf of the LSCB.

## Cumbria LSCB Business Planning, Priorities and Performance

### Business Planning and Priorities

A 3-year Business Plan is developed by the Board, and has been informed by:

- Outcomes from external audit and Ofsted inspection, including Peer Review
- Self-assessment through individual agency Section 11 requirements
- Themes emerging from Serious Case Reviews
- Findings from multi-agency audits
- Views from staff and children and young people

The current plan is available on the LSCB website, but will be provided to new members as part of their induction.

### Ofsted Inspection and Peer Review

Ofsted inspected Services for children in need of help and protection; children looked after and care leavers, and reviewed the effectiveness of the Local Safeguarding Children Board - (Inspection date 3 March – 25 March 2015).

### What Ofsted said about the LSCB

A review of Cumbria's LSCB was undertaken by Ofsted, as part of the inspection of children's services, judged the LSCB to be "requires improvement".

Inspectors also highlighted a number of strengths, including:

- The positive impact of the new independent Chair, appointed by Cumbria County Council in April last year; (2014)
- The greatly strengthened governance arrangements which are ensuring the LSCB is functioning properly;
- The improved understanding across partners of their roles and responsibilities;
- The strong relationship with other multi-agency boards which oversee related service areas, such as the HWB;
- The increasing effectiveness of its challenge to the performance of member organisations; and
- The key role the LSCB has played in the development of the county's Safeguarding Hub, the first point of contact for anyone with concerns about a child.

As reflects the 'requires improvement' judgement, inspectors also identified areas where further work was needed, noting particularly the need to strengthen the way partners respond to children at risk of sexual exploitation and those living in households where domestic abuse occurs.

## LSCB Peer Review

The LSCB commissioned an external Peer Review of itself in April 2016. The review identified a number of strengths and areas for further improvement and this is available on the LSCB website.

## Performance

Performance is managed through the PMQA group and is governed through the PMQA Framework. This will be made available to all LSCB members.

The responsibility of Board Members in supporting the PMQA Framework is to:

- ensure provision of good quality and consistently gathered data with supporting commentary as required from their organisation in a timely manner through their Subgroup member representatives;
- ensure sufficient time is given prior to each Board meeting where information has been tabled to consider PMQA reports;
- participate in Board meeting discussions in a manner which provides appropriate challenge and support without blame;
- ensure they feedback to and gain support from relevant people within their own organisation;
- undertake any actions agreed;
- support the processes for escalation of concerns or risks which threaten safeguarding or joint working arrangements for children;
- ensure that all information is linked to and supports a clear view of the impact that joint working arrangements are having on children, young people and their families.

## Induction Process for New Members

As a new member of the Cumbria Local Safeguarding Children's Board (LSCB), it is important that we do all we can to ensure you feel supported throughout the induction process.

Initially, you should contact the LSCB Senior Manager, who will ensure you have access to the LSCB website, explain all the administrative processes of the Board and arrange meetings with the Chair of the LSCB and the Chairs of any appropriate sub-groups.

You should familiarise yourself with the contents of the Members' Job Role (Appendix 2)

You will be assigned a 'buddy' who will be a longstanding and experienced member of the LSCB who will support you in your new role.

As a member of the LSCB you will meet with the Chair on a one to one basis to discuss your performance on the Board, and this will also be an opportunity for you to feed back to the Chair any issues you have with your role.

## APPENDIX 1 – Terms of Reference of the LSCB



### Terms of Reference of the LSCB

1. To monitor the effectiveness of organisations implementation of their duties under section 11 of the Children Act 2004.
2. To ensure that information is available to the public to know who they can contact when they have concerns about their own safety and welfare.
3. To develop policies and procedures for safeguarding and promoting the welfare of children in the area of Cumbria.
4. To develop and implement strategies to safeguard and promote the welfare of children who are potentially more vulnerable than the general population, for example children living away from home, children who have run away from home, or children with disabilities.
5. To ensure that systems are in place to identify and support the safety and welfare of children who are privately fostered.
6. To develop and co-ordinate a training strategy to meet the training needs of staff across all agencies to work effectively together to safeguard and promote the welfare of child who may be at risk of significant harm.
7. To ensure that systems are in place for all agencies for the investigation of allegations of breaches of safeguarding practices concerning persons working with children and monitor compliance with the procedures.
8. To establish means of communication with the communities that issues of safeguarding are understood by all communities and to provide the opportunity for those communities' issues to be addressed by the LSCB.
9. To monitor and evaluate the effectiveness of what is done by the Local Authority and board partners individually and collectively to safeguard and promote the welfare of children and advise them on ways to improve.
10. To participate in the local planning and commissioning of children's services to ensure that they take safeguarding and promoting the welfare of children into account.
11. To undertake serious cases reviews as required by chapter 8 of Working Together to Safeguard Children and ensure that the learning is embedded in practice
12. To develop and analyse performance indicators relevant to safeguarding children in Cumbria in order to provide an overview of safeguarding activity within the area of the Safeguarding Children Board.



13. To implement child death review Committee to review all deaths in Cumbria and to contribute to others where appropriate and to ensure that the rapid response system is robust.

## APPENDIX 2 – Member Job Profile



### Member Job Role

1. The Board member must have (or be given) sufficient authority within their own agency to be able to represent their agency's view to the Board.
2. The Board member must be able to (or be given the authority to) commit the resources of their agency to support the work of the Safeguarding Board.
3. The Board member must ensure that the Board is informed of all relevant professional and practice issues that will impact on the ability of the agencies represented on the Board to work together to safeguard and promote the welfare of children in the County.
4. The Board member must be able to influence the strategic planning for safeguarding children within their agency.
5. The Board member must be able to secure appropriate information from their agency to support the work of the Board.
6. The Board member must represent the position of the Board within their own agency, whether this is in conflict with their agency or not.
7. The Board member must ensure that decisions of the Board are taken forward within their own agency, and any impediments or delays to their implementation are reported to the Board.
8. The Board member must ensure that the work of the Board, its policies and decisions, is communicated effectively within their agency.
9. The Board member must be able to confirm their agency's commitment to the Budget of the Board.
10. The Board Member must be able to commit to the work of the board by both undertaking allocated tasks themselves and sourcing people from their own agency (if appropriate) to undertake work e.g. membership and tasks related to subgroups or Task and finish work groups.

## Glossary

CSAB	Cumbria Safeguarding Adults Board
CSE	Child Sexual Exploitation
CTB	Cumbria Children's Trust Board
CYP	Children and Young People
DA	Domestic Abuse
HWB	Health and Well-being Board
JSNA	Joint Strategic Needs Analysis
LSCB	Cumbria Local Safeguarding Children Board
PMQA	Performance Management & Quality Assurance
PMQAF	Performance Management & Quality Assurance Framework
SA	Cumbria Strategic Assessment
SCP	Safer Cumbria Partnership
SCR	Serious Case Review
WT	Working Together 2015