

Did you
know?

Functional Maths and English

Improve your skills in everyday
English and Maths

Join your **FREE** English or Maths
class with Cumbria Adult Education.

Please complete the reservation form
inside this brochure or phone the Skills
Team on **01900 706114** or email
emma.newstead@cumbria.gov.uk
to reserve your place.



Better
services

Functional Maths

Thinking of doing a Maths course? Why not try our **FREE Functional Maths course?**

You can gain a Functional Maths qualification at a level appropriate to yourself. This course will prepare you to use mathematical skills in a broad range of familiar and working contexts, covering such topics as:

- basic arithmetical operations;
- factors, fractions and decimals;
- time and timetables;
- metric measurements and units;
- decimal places & significant figures;
- estimations;
- percentages, average and average speed;
- ratio & proportion;
- perimeter, area and 2D shapes;
- volume and 3D shapes;
- charts, simple statistical diagrams;
- mean, median, mode and range;
- probability.

This is an ideal course to set you on your way for the GCSE!



Functional Maths						
Course	Location	Centre	Start date	Day	Time	Wks
MAT 01	Barrow	Walney AEC	27-Sep-12	Thursday	18:00-21:00	16
MAT 02	Carlisle	Carlisle Library	27-Sep-12	Thursday	12:00-15:00	16
MAT 03	Carlisle	Carlisle United LC	17-Sep-12	Monday	09:30-12:30	16
MAT 04	Carlisle	Pennine Way	25-Sep-12	Tuesday	09:30-12:30	16
MAT 05	Carlisle	Trinity AEC	27-Sep-12	Thursday	18:00-21:00	16
MAT 06	Penrith	Ullswater Community College	25-Sep-12	Tuesday	18:00-21:00	16
MAT 07	Millom	Millom Network Centre	28-Sep-12	Friday	09:30-12:30	16
MAT 08	Kendal	Kendal Library	25-Sep-12	Tuesday	18:00-21:00	16
MAT 09	Egremont	De Lucy Centre	26-Sep-12	Wednesday	18:00-21:00	16
MAT 10	Maryport	Maryport Library	27-Sep-12	Thursday	18:00-21:00	16
MAT 11	Whitehaven	Hensingham Library	25-Sep-12	Tuesday	18:00-21:00	16
MAT 12	Workington	St Joseph's School	24-Sep-12	Monday	18:00-21:00	16
MAT 13	Wigton	Thomlinson CDC, Wigton	27-Sep-12	Thursday	18:00-21:00	16
MAT 14	Kirkbride	Kirkbride LC	24-Sep-12	Monday	13:00-16:00	16
MAT 15	Whitehaven	Whitehaven AEC	11-Sep-12	Tu + Th	09:30-12:30	8*
MAT 16	Frizington	Whitehaven AEC	11-Sep-12	Tu + Th	13:00-16:00	8*

**All sessions include individual support /
review time with your tutor.**

**Brush up your Maths and English skills...
and make a real difference to your life.**

**“Learners make good
progress and achieve
their learning goals”**

Ofsted



**INVESTORS
IN PEOPLE**

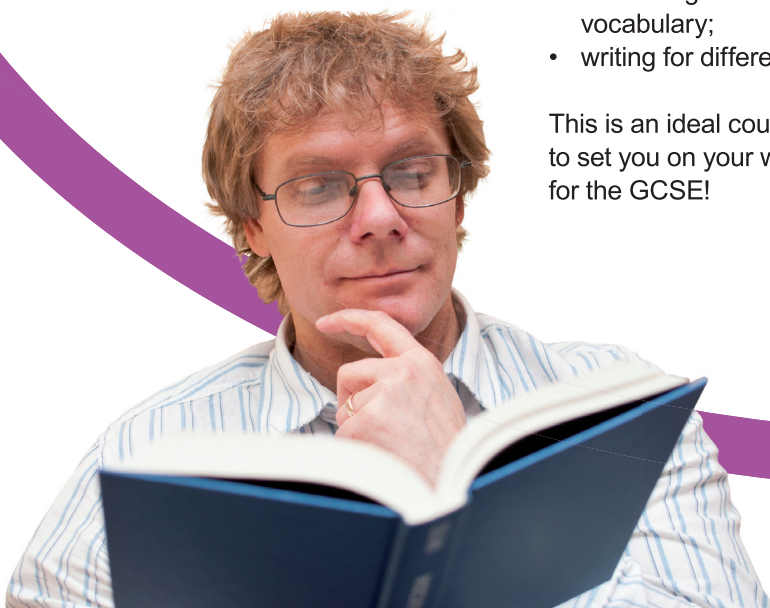
Functional English

Thinking of doing an English course? Why not try our **FREE Functional English course?**

You can gain a Functional English qualification at a level appropriate to yourself. This course will prepare you to use communication skills in a broad range of familiar and working contexts, covering such topics as:

- communicating effectively;
- contributing to discussions in a range of contexts;
- presenting information and ideas clearly;
- reading for meaning and understanding
- finding out information from a variety of texts;
- using correct punctuation and spelling;
- understanding the role of words in sentences;
- increasing and extending your vocabulary;
- writing for different purposes.

This is an ideal course to set you on your way for the GCSE!



Functional English						
Course	Location	Centre	Start date	Day	Time	Wks
ENG 01	Barrow	Roose Library	24-Sep-12	Monday	18:00-21:00	16
ENG 02	Barrow	Barrow Island CDC	19-Sep-12	Wednesday	09:30-12:30	16
ENG 03	Carlisle	Carlisle Library	28-Sep-12	Friday	09:30-12:30	16
ENG 04	Carlisle	Pennine Way	27-Sep-12	Thursday	09:30-12:30	16
ENG 05	Carlisle	Trinity AEC	26-Sep-12	Wednesday	18:00-21:00	16
ENG 06	Penrith	Ullswater Community College	24-Sep-12	Monday	18:00-21:00	16
ENG 07	Millom	Millom Network Centre	26-Sep-12	Wednesday	09:30-12:30	16
ENG 08	Kendal	Kendal Library	25-Sep-12	Tuesday	18:00-21:00	16
ENG 09	Maryport	Maryport Library	24-Sep-12	Monday	18:00-21:00	16
ENG 10	Egremont	De Lucy Centre	25-Sep-12	Tuesday	18:00-21:00	16
ENG 11	Whitehaven	Hensingham Library	27-Sep-12	Thursday	18:00-21:00	16
ENG 12	Workington	St Joseph's School	26-Sep-12	Wednesday	18:00-21:00	16
ENG 13	Wigton	Thomlinson CDC Wigton	26-Sep-12	Wednesday	18:00-21:00	16
ENG 14	Kirkbride	Kirkbride LC	26-Sep-12	Wednesday	13.00-16.00	16

**All sessions include individual support /
review time with your tutor.**

**Brush up your Maths and English skills...
and make a real difference to your life.**

**“The provision is well managed
by both Service Staff
and Centre Managers”**

Ofsted



**INVESTORS
IN PEOPLE**

New Start

New Start courses cover a wide range of subjects and are a way of getting the skills you need to get a job at whatever level.

- **Confidence and Communication**
- **Customer Service**
- **Employability**
Career options; preparing a CV; interview skills.
- **Office Skills**
- **Health & Fitness**
- **Computer Basics**
- **Working in Adult Social Care**
Roles and responsibilities; values; communication; attitudes.
- **Work Ready**
CV writing; interview skills; application forms; career options; Maths and/or English qualification.
- **New Direction**
Building confidence and self belief; improving communication skills; healthy lifestyles; getting ready for work.
- **Courses are FREE if you are unemployed and in receipt of any state benefit and you want to enter employment.**



Functional Maths/English Reservation Form

Your details

Name _____

Address _____

Postcode _____

Telephone _____ Email _____

Functional Maths and English

I would like to reserve a place on the following course:

Functional Maths

Functional English

Course code _____ Start date _____

Centre _____

I am unable to attend any of the courses but would like to know about future courses.

Functional Maths

Functional English

New Start

I would like more information about the following courses:

Confidence and communication

Health and Fitness

Customer Service

Computer basics

Employability

Work Ready

Office Skills

New Directions

Working in Adult Social Care

Please return the completed form to:

Emma Newstead, The Skills Team, The Educational Settlement, Castle Hill,
High Street, Maryport, CA15 6BQ.

Telephone: **01900 706114** Website: **cumbriaadulteducation.org**

Where did you find this booklet?

- | | |
|--|--|
| <input type="checkbox"/> Your Adult Education Centre | <input type="checkbox"/> Vocational assessor |
| <input type="checkbox"/> Library | <input type="checkbox"/> New Start tutor |
| <input type="checkbox"/> Your school | <input type="checkbox"/> Family Learning tutor |
| <input type="checkbox"/> From your employer | <input type="checkbox"/> Skills for Life tutor |
| <input type="checkbox"/> CCC (state department) | |
| <input type="checkbox"/> Other (please specify) | |

If you require this document in another format (eg CD, audio cassette, Braille or large type) or in another language please telephone **0800 048 8912**.

আপনি যদি এই তথ্য আপনার নিজের ভাষায় পেতে চান তাহলে অনুগ্রহ করে **0800 048 8912** নম্বরে টেলিফোন করুন।

如果您希望通过母语了解此信息，
请致电 **0800 048 8912**

Jeigu norétumėte gauti šią informaciją savo kalba,
skambinkite telefonu **0800 048 8912**

W celu uzyskania informacji w Państwa języku proszę
zatelefonować pod numer **0800 048 8912**

Se quiser aceder a esta informação na sua língua,
telefone para o **0800 048 8912**

Bu bilgiyi kendi dilinizde görmek istiyorsanız lütfen
0800 048 8912 numaralı telefonu arayınız