

CHILDREN'S SERVICES

COLLEGE ACCEPTANCE FORM 2008/2009

Please complete Part I and arrange for the college to certify Part II.

PART I			
NAME	-----	DATE OF BIRTH	-----
ADDRESS	-----	COLLEGE TO BE	
	-----	ATTENDED IN 2008/2009	
	-----		-----

POSTCODE	-----		

TO BE COMPLETED BY A MEMBER OF COLLEGE STAFF

PART II	
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I certify that the above named student has been given an **unconditional** place on the following full-time course (please note that a full-time course must be at least 17 hours per week. If there is any doubt by the Local Authority whether the course is at least 17 hours per week, the college will be asked to provide further information to confirm the full-time requirements of the student's chosen course).

COURSE TITLE: -----
(Please be as specific as possible. If the course is either A Level or GCSE please list the subjects to be taken and at which level)

DURATION OF COURSE: -----

YEAR OF COURSE TO BE
TAKEN IN 2008/2009:
(ie 1st year or 2nd year) -----

COLLEGE STAMP



Signed -----
Date: -----

When completed this form should be returned as soon as possible to:

**STUDENT SUPPORT SERVICES,
CUMBRIA COUNTY COUNCIL
5 PORTLAND SQUARE,
CARLISLE
CA1 1PU.**

COLLEGE STUDENTS – ASSISTANCE WITH TRAVELLING EXPENSES 2008/2009 SESSION

Routes where special rates have been negotiated with Stagecoach North West; or arranged with private hire operators.

These routes are currently in operation but may be subject to change or cancellation.

COLLEGE	DETAILS OF ROUTE	
Carlisle College & Cumbria Institute of the Arts	M0500	Penrith, Plumpton, High Hesket, Low Hesket, Ivy Cottage, Cocklakes Road End.
	M0501	Cotehill, Cumwhinton, Wetheral, Carleton Grange
	M0502	Workington, Cockermouth, Mealsgate, Red Dial
	M0503	Maryport, Crosby, Crosby Villa, Prospect, Aspatria, Waverton, Wigton & Thursby
	M0504	Keswick
	M0506	Dalston
	M0507	Burgh by Sands
	R0500	Seascale, Beckermeth, St Bees, Whitehaven
	M0508/ T0504	Skinburness, Silloth, Abbeytown, Newton Arlosh Kirkbride, Thurstonfield, Fingland, Kirkbampton, Moorhouse
Lakes College, West Cumbria	M1508	Aspatria, Prospect, Crosby, Dearham, Maryport and Flimby
	M1500	Whitehaven (to include Kells, Red Lonning, Hensingham, Mirehouse and Woodhouse), Bransty, Parton and Lowca
	M1501	Seascale, Gosforth, Beckermeth, Thornhill, Egremont, Bigrigg and Moor Row
	M1502	Arlecdon, Frizington, Parkgate, Wath Brow, Cleator and Cleator Moor
	M1506	Keswick, Cockermouth, Brigham, Greysouthen, Bridgefoot, Little Clifton and Great Clifton
	M1505	Little Broughton, Great Broughton, Broughton Moor, Camerton and Seaton
	M1510	Workington
	Cont'd overleaf	

<p>Kendal College</p> <p>Please Note: Details of routes may change as these routes are currently being re-tendered</p>	<p>M5701 Beetham, Burton, Holme, Whasset, Milnthorpe, Arnside, Carr Bank, Storth, Sandside, Heversham, Levens and Sedgwick</p> <p>M5702 Grasmere Village Centre, Ambleside, Bowness, Heathwaite, Windermere, Staveley, Bowston, Burneside, Kendal Bus Station</p> <p>M5704 Barrow Town Hall, Dalton, Ulverston, Victoria Street, Greenodd, Backbarrow, Cartmel, Grange Post Office, Grange Rail Station, Newby Bridge</p>
<p>Furness College & Barrow VI Form College</p>	<p>M5101 Walney Island, Barrow Island</p> <p>R5100 Seascale, Ravenglass, Bootle, Silecroft</p> <p>M5102 Haverigg, Millom, The Hill, The Green, Broughton, Grizebeck, Kirkby, Ireleth, Askam</p> <p>M5103 Grange, Flookburgh, Cark, Backbarrow, Haverthwaite, Greenodd, Ulverston, Swarthmoor, Lindal, Dalton</p> <p>M5104 Coniston, Torver, Blawith, Lowick, Spark Bridge</p>
<p>Lancaster and Morecambe</p>	<p>T6501 Kendal, Oxenholme, Endmoor, Crooklands, Holme and Burton</p> <p>T6503 Sedbergh, Barbon, Kirkby Lonsdale</p> <p>T6502 Ulverston, Greenodd, Cartmel, Grange, Witherslack, Levens and Milnthorpe</p>

CHILDREN'S SERVICES

ASSISTANCE WITH TRAVELLING EXPENSES 2008/2009 SESSION

Students under the age of 19 on 1 September 2008 qualify for travel assistance where the distance by the most direct route between home and the nearest college offering the course exceeds three miles and the course to be followed is a full time course of at least 17 study hours per week. Students continuing into Year 2 who are now over 19 but were under 19 on 1 September 2007 will remain eligible for travel assistance. **Any claim for reimbursement will only be backdated to the date the completed COL/1 form is received by the Student Support Services Unit.** Late confirmation of a place at the college will not affect this position. Assistance is available under the scheme currently operated by the Authority for the following types of travel:

(A) DAILY TRAVEL

For most public service routes the Authority has negotiated a special rate with Stagecoach North West for student travel. The details of the routes involved are shown on Appendix 1 attached. Where students live within a convenient and reasonable distance from these routes the only assistance available is a bus ticket. In no circumstances will any other assistance be paid.

If students have not received a bus pass for the beginning of the College year they should apply to Student Services at the College for a temporary pass on these routes. This will allow for free travel for the period up to the October half term. The Authority will not reimburse fares prior to receipt of a ticket on these routes as it is your responsibility to ensure a temporary pass is obtained.

For all other routes the transport will be limited to the cheapest option to the Authority of either:

- (a) existing private hire;
- (b) public service bus; or
- (c) train service

Where no transport is available a mileage allowance is paid. Additional funding was available for the 2007/2008 session to allow an enhanced rate of 19p per mile for the use of a car (up to £7.50 a day) and 8p per mile for use of a motorcycle (up to £3 a day). **PLEASE NOTE: THESE RATES APPLIED FOR THE 2007/2008 SESSION AND IF THE ADDITIONAL FUNDING IS NO LONGER AVAILABLE SUPPORT MAY REVERT TO 7p AND 3p respectively for 2008/2009.**

Where students live within a reasonable distance, but over one mile, from a route shown on Appendix 1, the mileage allowance will only be paid for the journey from home to the most convenient boarding point for the public service bus.

The mileage allowance is based on the distance of one return journey each College day. Where students share travel the mileage allowance will be paid only to the driver of the vehicle. Special private hire transport can only be provided if the full cost can be met by the mileage allowances that would be payable to the students involved. Forms to claim reimbursement for the mileage allowance will be sent to students on receipt of the application form COL/1 by Transport & Spatial Planning Unit.

(B) PLACEMENT TRAVEL

Assistance is available where students travel to 'placements' in order to gain work experience provided such visits are a requirement of the course and the distance from home to the placement is in excess of three miles by the most direct route.

Assistance will be either –

- (1) bus or rail fares. Full use must be made of concessionary fare schemes (e.g. bus 'rover' tickets where cost is less than individual bus fares for any week)

- (2) the mileage allowance of 19p per mile for the use of a car or 8p per mile for the use of a motorcycle (see A above for details).

Special private hire transport cannot be claimed (e.g. if a student uses a taxi the allowance of 19p per mile may be claimed up to £7.50 a day based on one return journey each College day).

Students wishing to apply for assistance with 'placement' travelling expenses should obtain the appropriate form T1/P from student services at the College or Transport & Spatial Planning Unit for in-County Colleges and from the Transport & Spatial Planning Unit for out-County Colleges.

ALL STUDENTS PLEASE NOTE:

- 1 ALL CLAIMS FOR REIMBURSEMENT OF TRAVEL EXPENSES WILL NOT BE DEALT WITH UNTIL THE END OF EACH TERM;**

and

- 2 IF STUDENTS TERMINATE THEIR STUDIES FOR ANY REASON, OR CHANGE THEIR MODE OF TRANSPORT, THEY MUST ENSURE THE COLLEGE AND TRANSPORT & SPATIAL PLANNING UNIT ARE NOTIFIED. ANY CONTRACT TICKET THEY HAVE BEEN ISSUED WITH SHOULD BE RETURNED IMMEDIATELY TO THE TRANSPORT & SPATIAL PLANNING UNIT, 18-19 PORTLAND SQUARE, CARLISLE CA1 1PE. STUDENTS MAY BE CHARGED FOR THE UNEXPIRED PORTION OF THE CONTRACT TICKET IF ANY UNDUE DELAY OCCURS BETWEEN THE TIME OF TERMINATION OF STUDIES AND THE SURRENDER OF THE TICKET.**