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Jobs Bulletin

8 June 2012

INTERNAL APPLICANTS ONLY

Business Support Team Leader

Job Ref: EN218i

Salary: £19,621 – £20,198

Location: **CARLISLE** usually based at the Parkhouse Building

Managing the team providing business and financial support to the Area Manager Highways & Transportation and the Highways Service team based in Carlisle and Brampton.

Closing date: 15 June 2012. Interview date: 25 June 2012.

Assistant in Charge

Job Ref: SS1046i

Salary: £17,161 - £17,802 pro rata. Temporary for 6 months. 19 hours 15 minutes weekly.

Location: **WHITEHAVEN** usually based Mirehouse Library

Responsible for dealing with the day to day running of Mirehouse library. Library experience and IT skills essential.

Appointment to this post is subject to **Enhanced** Vetting Checks.

Closing date: 18 June 2012. Interview date: 10 July 2012.

Group Assistant

Job Ref: SS1042i

Salary: £16,440 - £17,802. Temporary post for 6 months.

Location: **CARLISLE** usually based at Carlisle Library

Working in Cumbria's largest library. The post includes caretaking duties and work with the public. Customer services experience and computer literacy are essential.

Appointment to this post is subject to Advanced Vetting Checks.

Closing date: 15 June 2012. Interview date: 4 and 5 July 2012.

Library Assistant

Job Ref: SS1045i

Salary: £16,440 - £16,830 pro rata. 18.5 hours weekly.

Location: **WIGTON** usually based at Wigton Library

To provide frontline delivery of the library service to the public. Excellent customer care and IT skills essential.

Appointment to this post is subject to **Enhanced** Vetting Checks.

Closing date: 18 June 2012. Interview date: 5 July 2012.

For more information and to apply on-line for any of the above posts please visit www.cumbria.gov.uk/jobsandcareers or contact (01228) 223480. Please quote relevant reference number.

If you have a CCC 'MyHR' login and password use these details to sign on through the 'Existing user login' tab on the 'Job Search' page.

If you have not used the CCC on-line application process before and do not have a CCC 'MyHR' login, the system will prompt you to use the 'New User Registration' option. If this is case and you are a CCC employee, contact (01228) 223477 once you have registered so we can link your 'Web Recruitment' record to your CCC employee record.

VACANCIES OPEN TO ALL APPLICANTS

Library Assistant

Job Ref: SS1044e

Salary: £16,440 - £16,830 pro rata. 18.5 hours weekly.

Temporary for 6 months

Location: **WORKINGTON** usually based Workington Library

To provide frontline delivery of the library service to the public. Excellent customer care and IT skills essential.

Appointment to this post is subject to **Enhanced** Vetting Checks.

Closing date: 18 June 2012. Interview date: 5 July 2012.

Support Worker

Job Ref: CC655e

Salary: £14,733 - £16,830 Pro Rata. 20 hours weekly.

Shift work including early mornings, evenings and weekends

Location: **KENDAL** usually based at Peat Lane House

Through a personalised approach can you support the social, emotional, and personal care needs of adults with a learning disability to enhance their life styles.

Closing date 29 June 2012. Interview date: 10 July 2012.

Relief Support Worker

Job Ref: CC657e

Salary: £14,733 – £16,830 pro rata (as and when required)

Location: **WHITEHAVEN** usually based at Powbeck House

Can you work effectively to deliver personal and social care to enable services users to maximise a high level of personal independence, choice and control?

Closing date 21 June 2012. Interview date: 6 July 2012.

For more information for any of the above posts and to apply on-line please visit www.cumbria.gov.uk/jobsandcareers or contact (01228) 223480. Please quote relevant reference number.

IMPORTANT NOTICE

JOBS BULLETIN - ADVERTISING CHARGES

All recruitment adverts that appear within the Jobs Bulletin that

have not been placed by the client within other publications, ie local or national newspapers, magazines etc will be charged out at £50.00 ex VAT.

VACANCIES OPEN TO ALL APPLICANTS

Support Team Member

Job Ref: FM283e

Salary: £12,145 - £12,312 pro rata. 20 hours weekly

Location: Various EDEN Locations

Closing date 24 June 2012. Interview date: 3 July 2012.

Casual Kitchen Team Members x 4

Job Ref: FM282e

Salary: £12,145 – £12,312 pro rata. As and when required.

Location: Various Locations

Closing date: 15 June 2012. Interview date: 22 June 2012.

Domestic

Job Ref: CC658e

Salary: £12,145 – £12,312 pro rata. 20 hours weekly.

Location: BRAMPTON usually based at Moot Lodge

Can you maintain high standards of cleanliness and adhere to infection control within a residential setting whilst supporting and respecting the Rights of Service users.

Closing date: 22 June 2012. Interview date: 12 July 2012.

Casual Cleaning Operative x4

Job Ref: FM279e

Salary: £12,145 – £12,312 pro rata. As and when required.

Location: Various locations in CARLISLE

Closing date: 18 June 2012. Interview date: 25 June 2012.

Kitchen Team Member

Job Ref: FM278e

Salary: £12,145 – £12,312 pro rata. 15 variable hours.

Location: ROCKLIFFE usually based at Rockcliffe School

Closing date: 18 June 2012. Interview date: 25 June 2012.

For more information and to apply on-line for any of the above posts please visit www.cumbria.gov.uk/jobsandcareers or contact (01228) 223480. Please quote reference number.

ST AIDAN'S DAY NURSERY

is looking to recruit:

ADMINISTRATIVE ASSISTANT to cover holiday/sickness, must be experienced in clerical work.

COOK experience preferred, but not essential to have relevant qualifications.

Previous applicants need not apply.

For further details please contact

Miss Julie Gibson 01228 631266.

Closing date 20th June 2012.



Anything of interest? If the answer is 'yes' then telephone the relevant number at the end of each advert for a chat or an application form. Please remember to quote a reference number.

If you have not heard from us within 4 weeks of submitting your application please assume that on this occasion your application has been unsuccessful

View jobs and apply on line at

cumbria.gov.uk/jobs



Senior Support Worker

37 hours per week

Salary: £17,698 per annum (for 37 hours per week)

Areas covered: Roper Street in Whitehaven

The role includes providing support in a 24 hour Specialist Housing Service to individuals with enduring mental health issues to manage their own tenancies and encourage independent living. The support needs of each individual vary and the successful candidate will need to demonstrate experience of supporting individuals with complex needs.

Experience of managing teams and individuals is preferred. Candidates will be expected to have a firm grasp of person centred support. The successful candidate will be a good communicator and adopt a non-judgmental approach. The successful candidate will be able to lead teams and provide support and guidance. The Senior support worker will work closely with the Area Manager to set aims and objectives for service provision.

The post may involve shift patterns which could include: evenings, weekends, sleepovers and public holidays. The post will also include participating in an "on-call" rota which is an out of hour's emergency service. You will be working across more than one service and will need to be able to travel with ease cost effectively, providing support and attending meetings.

Closing date for returning the application form is Friday 15th June 2012.

Senior Support Worker

37 hours per week

Salary: £17,462 per annum (for 37 hours per week)

Areas covered: The Beehive in Whitehaven

The role includes providing support in a Specialist Housing Service to individuals with enduring mental health issues to manage their own tenancies and encourage independent living. The support needs of each individual vary and the successful candidate will need to demonstrate experience of supporting individuals with complex needs.

Experience of managing teams and individuals is preferred. Candidates will be expected to have a firm grasp of person centred support. The successful candidate will be a good communicator and adopt a non-judgmental approach. The successful candidate will be able to lead teams and provide support and guidance. The Senior support worker will work closely with the Area Manager to set aims and objectives for service provision.

The post may involve shift patterns which could include: evenings, weekends, sleepovers and public holidays. The post will also include participating in an "on-call" rota which is an out of hour's emergency service. You will be working across more than one service and will need to be able to travel with ease cost effectively, providing support and attending meetings.

Closing date for returning the application form is Friday 15th June 2012.

20 Hour Night Support Worker

Salary: £7,386 per annum (for 20 hours per week)

Areas covered: Lowther Street in Whitehaven

A vacancy has arisen within our Crisis House for a 20 Hour Night Support Worker.

The service provides short-term residential care and support for up to six people and is a successful alternative to mental health in patient care.

The successful applicant will join an established team which has a person centred approach to promoting independence and enabling people to return to their own homes. The team works in close partnership with the Cumbria NHS Foundation Trust.

Support experience is desirable but not essential. However, you must be able to work with difficult and demanding situations whilst continuing to respect individuals' rights and life choices.

You will be expected to train to national standards, including the Community Mental Health Certificate Levels 2 and 3. We also provide a range of in house learning opportunities.

Closing date for returning the application form is Friday 15th June 2012.

To obtain an application pack for any of the above posts, please contact our head office on 01228 592325 or e mail recruitment@croftlands.org

