



For more information or to apply online:

cumbria.gov.uk/jobs

Jobs Bulletin

21 September 2012

INTERNAL APPLICANTS ONLY

Adoption Support Social Worker Job Ref: CH1211i

Salary: £30,011 - £32,800 pro rata. 30 hours.

Fixed term for 5 months.

Location: KENDAL usually based at Busher House

Qualified Social Worker with extensive experience of adoption work required to offer support packages and intermediary support to families affected by adoption.

Appointment to these posts is subject to Enhanced Vetting Checks.

Closing date: 25 September 2012. Interview date: 9 October 2012.

Relief Supervisor Job Ref: CC748i

Salary: £26,276 - £28,639 pro rata. As and when required.

Involves working unsocial hours and sleeping-in shifts.

Location: WORKINGTON usually based Cavendish House Respite

An experienced and enthusiastic Supervisor required to assist the existing supervisory team in providing support to people with a learning disability in their own homes.

Appointment to these posts is subject to Enhanced Vetting Checks.

Closing date: 15 October 2012. Interview date: 30 October 2012.

Contract and Compliance Officer Job Ref: SS1094i

Salary: £24,646 - £25,472.

Location: CARLISLE usually based Civic Centre

This post supports contracting and compliance activity for social care services, and will focus on assisting the Contract and Compliance Contracts Manager for Specialised Commissioning.

Appointment to these posts is subject to Enhanced Vetting Checks.

Closing date: 28 September 2012. Interview date: 12 October 2012.

Locality Transport Officer (Readvertised)

Salary: £24,646 - £25,472.

Job Ref: EN241i

Required to travel to Carlisle on a regular basis.

Location: SOUTH LAKES and BARROW

This role will be part of a team ensuring that there is an integrated approach at the local level to transport solutions developed by the new Integrated Transport Team. There will be a need to work closely with communities to ensure as far as possible that transport solutions take account of local needs.

Closing date: 15 October 2012. Interview date: 31 October 2012.

Business Support Officer Job Ref: EN261i

Salary: £17,161 - £17,802. Job share will be considered.

Location: CARLISLE usually based at the Lonsdale Building

An exciting opportunity exists within the Environment Directorate for a Business Support Officer to provide personal assistant support to the Assistant Director, Planning and Sustainability.

Closing date: 28 September 2012. Interview date: 17 October 2012.

For more information and to apply on-line for any of the above posts please visit www.cumbria.gov.uk/jobsandcareers or contact (01228) 223480. Please quote relevant reference number.

Housekeeper Job Ref: CH1218i

Salary: £16,440 - £16,830

Location: KESWICK usually based at Hawes End Centre

Housekeeper required to undertake basic cooking and cleaning at all Cumbria Outdoors Residential Outdoor Education sites.

Appointment to this post is subject to Enhanced Vetting Checks.

Closing date: 1 October 2012. Interview date: 16 October 2012.

Business Support (2 Posts)

Salary: £15,725 - £16,054 pro rata.

Post 1: 29 hours weekly.

Job Ref: CH1214

Post 2: 37 hours weekly.

Job Ref: CH1215

Location: CARLISLE usually based at the Parkhouse Building

Providing efficient administrative support to Special Education Needs Team, which requires a high level of IT, organisational skills and working towards tight statutory deadlines.

Closing date: 1 October 2012. Interview date: 17 October 2012.

For more information and to apply on-line for any of the above posts please visit www.cumbria.gov.uk/jobsandcareers or contact (01228) 223480. Please quote relevant reference number.

If you have a CCC 'MyHR' login and password use these details to sign on through the 'Existing user login' tab on the 'Job Search' page.

If you have not used the CCC on-line application process before and do not have a CCC 'MyHR' login, the system will prompt you to use the 'New User Registration' option. If this is case and you are a CCC employee, contact (01228) 223477 once you have registered so we can link your 'Web

Recruitment' record to your CCC employee record.

Residential Care Manager Job Ref: CC744i

Salary: Circa £35,000 - £36,000 per annum.

Location: BARROW in FURNESS

Reporting to a District Operations Manager an individual is required to be the Registered Manager for a residential home in Barrow in Furness. You will manage all aspects of the home, including outlining staff duties and working with colleagues and families, ensuring high standards of professional practice and compliance with all relevant legislation. You will have an ability to work effectively within a delegated budget and provide leadership and management to ensure high quality service outcomes.

With strong leadership skills, you will have a working knowledge of the client group and either hold or be committed to securing your Registered Managers Award plus an NVQ4 in Health & Social Care or Leadership & Management.

Closing date: 12 October 2012. Interview date: Provisional dates 14 and 16 November 2012.

For more details on the above positions or to apply please call Jackie Whateley on 0161 274 8510 or forward your cv to jackie.whateley@capita.co.uk.

VACANCIES OPEN TO ALL APPLICANTS

Newly Qualified Social Worker

Job Ref: CH1213e

Salary: £22,221 - £25,472 pro rata. 18.5 hours.

Location: PENRITH usually based 19-24 Friargate

Early intervention team, providing short and long term support for children experiencing social and emotional difficulties and developing preventative family support for children in need.

Appointment to this post is subject to **Enhanced** Vetting Checks

Closing date 12 October 2012. Interview date: 7 November 2012.

Bridge Technician

Job Ref: EN237e

Salary: £19,621 – £20,198.

Location: DALSTON usually based at Barras Lane

A Bridge Technician is required to assist in the delivery of the Bridges Capital Programme. This includes production of tender documents and general technical duties.

Closing date 28 September 2012. Interview date: 15 October 2012.

Digitisation Assistant

Job Ref: RE458e

Salary: £15,725 - £16,830. Temporary for 8 months.

Location: CARLISLE usually based Cumbria Records Centre

Positions in Records Management Service, digitising record series; including preparation, scanning, indexing, and quality checking records. Also supporting the ongoing work of the RMS team.

Closing date 28 September 2012. Interview date: 17 October 2012.

Relief Support Worker

Job Ref: CC747e

Salary: £14,733 - £16,830 pro rata. As and when required.

Location: CARLISLE usually based at Carlisle Day Services

We require a committed and enthusiastic Relief Support Worker who is positive about working with people with learning disabilities within a range of community settings.

Appointment to this post is subject to **Enhanced** Vetting Checks.

Closing date 5 October 2012. Interview date: 23 October 2012.

Support Worker

Job Ref: CC745e

Salary: £14,733 - £16,830 pro rata. 30 hours 15 minutes weekly.

This post may include weekend working and shift work.

Location: KENDAL usually based Riverside House

Can you work effectively to deliver personal and social care to enable services users to maximise a high level of personal independence, choice and control.

Appointment to this post is subject to **Enhanced** Vetting Checks

Closing date 4 October 2012. Interview date: 18 October 2012.

Bank Support Worker

Job Ref: CC742e

Salary: £14,733 - £16,830 pro rata. 30 hours weekly.

Location: KENDAL usually based at Maudes Meadow

Are you enthusiastic and committed to delivering a high standard of care, support and comfort within a Residential setting for Older Adults and you are able to work on your own initiative and as part of a team.

Appointment to this post is subject to **Enhanced** Vetting Checks

Closing date 1 October 2012. Interview date: 15 October 2012.

Night Support Worker

Job Ref: CC746e

Salary: £14,733 - £16,830 pro rata. 19 hours.

This post may include weekend working and shift work.

Location: KENDAL usually based Riverside House

Can you work effectively to deliver personal and social care to enable services users to maximise a high level of personal independence, choice and control.

Appointment to this post is subject to **Enhanced** Vetting Checks

Closing date 4 October 2012. Interview date: 18 October 2012.

For more information and to apply on-line for any of the above posts please visit www.cumbria.gov.uk/jobsandcareers or contact (01228) 223480. Please quote reference number.

Night Support Worker

Job Ref: CC741e

Salary: £14,733 - £16,830 pro rata. 23.75 hours weekly.

This post may include weekend working and shift work.

Location: WINDERMERE usually based at Applethwaite Green

Can you work effectively to deliver personal and social care to enable services users to maximise a high level of personal independence, choice and control.

Appointment to this post is subject to **Enhanced** Vetting Checks

Closing date 28 September 2012. Interview date: 15 October 2012.

Cook

Job Ref: CC740e

Salary: £14,733 - £16,054 pro rata. 17.5 hours weekly.

Location: WINDERMERE usually based at Applethwaite Green

Can you produce a varied and balanced meal which will meet the nutritional needs of the service users and maintain overall responsibility for a kitchen.

Appointment to this post is subject to **Enhanced** Vetting Checks

Closing date 28 September 2012. Interview date: 15 October 2012.

Casual Kitchen Team Member

Job Ref: FM316e

Salary: £12,145 - £12,312. Various hours.

Location: BARROW and Ulverston Area.

Kitchen team member required to work in various Catering establishments to cover absence/sickness. Times and hours to be discussed at interview.

Appointment to this post is subject to **Enhanced** Vetting Checks.

Closing date: 30 September 2012. Interview date: 5 October 2012.

For more information and to apply on-line for any of the above posts please visit www.cumbria.gov.uk/jobsandcareers or contact (01228) 223480. Please quote reference number.

Home Care Workers Part or Full Time

Laurels Home Care
Telephone
527972

Laurels Care Home

Require
Part Time
Cook
9am - 3pm

Telephone
07552162382

Cumbria Care is an organisation of approximately 3000 skilled and caring individuals and is located within the Adult and Local Services Directorate of Cumbria County Council. A number of opportunities have arisen within Cumbria Care for outstanding individuals to join their team in the following positions:-

OPERATIONS MANAGER

South East, Kendal and South Eden

Salary circa £38-£39k

Reporting to the County Manager, an outstanding individual is required to provide leadership and effective management of a full range of high quality effective and efficient residential and home care services. You will work within the strategies and policies of Cumbria County Council, provide inspirational leadership and contribute to a solution focused, proactive culture ensuring the delivery of quality services throughout your region. This is an excellent opportunity for an individual to make an impact within Cumbria Care.

You will have substantial experience working in a related field and direct experience of staff leadership and management. You will hold a relevant professional qualification, be a confident communicator and have a full understanding of budget management.

RESIDENTIAL CARE MANAGERS

Carlisle, South Lakeland

Salary circa £35-36k

Reporting to a District Operations Manager a number of individuals are required to be the Registered Manager for a nominated residential home within various locations in Cumbria. You will manage all aspects of the home, including outlining staff duties and working with colleagues and families, ensuring high standards of professional practice and compliance with all relevant legislation. You will have an ability to work effectively within a delegated budget and provide leadership and management to ensure high quality service outcomes.

With strong leadership skills, you will have a working knowledge of the client group and either hold or be committed to securing your Registered Managers Award plus an NVQ4 in Health & Social Care or Leadership & Management.

For more details on the above positions or to apply please call Jackie Whateley on 0161 274 8510 or forward your cv to jackie.whateley@capita.co.uk

Closing date for all applications is 12th October. Interviews will be held on 7th and 9th November for the Operations Manager post, and provisional interview dates for Residential Care Manager posts are 14th and 16th November.



Cumbria Waste Management Ltd operates waste management and recycling facilities across Cumbria which receive a mixture of domestic, industrial and commercial waste.

Environmental Technician Temporary contract for up to 15 months

Based at our Hespian Wood landfill site (near Rockcliffe, Carlisle), and also supporting some of our sites around the county, the Environmental Technician will be responsible for environmental sampling and monitoring to ensure compliance with the company's environmental permits, environmental management system and any third party contract work.

Responsibilities will include the collection, preparation and dispatch of environmental samples in accordance with relevant guidance, management plans and laboratory requirements, maintaining environmental databases for legislation compliance, supporting permit compliance, producing reports and the daily operation, monitoring and basic maintenance of our biological wastewater treatment plants.

The successful candidate will preferably be qualified to at least HNC/D level or equivalent in Chemistry and have a full driving licence. Previous waste or chemical industry or environmental monitoring experience including laboratory work would be advantageous, as would wastewater treatment knowledge and use of Microsoft Excel but not essential as training will be given. Good organisational skills, a high level of accuracy, motivation and the ability to work on your own initiative are essential.

Hours of work for this position are 7.45am to 4.15pm Monday to Thursday and 7.45am to 3.15pm on Friday. Some occasional weekend working may be required. Salary will be commensurate with experience and qualifications. The position benefits from 25 days holiday per annum plus public holidays and continued personal development training.

Application forms can be downloaded from our website at www.cumbriawaste.co.uk. Alternatively, for further information or to apply contact Amy Scott on 01228 822108 or in writing to Cumbria Waste Management Ltd, Unit 5a Wavell Drive, Rosehill, Carlisle CA1 2ST.

Closing date for returned applications is Monday 1 October 2012.

Cumbria Waste Recycling Ltd is a wholly owned subsidiary of Cumbria Waste Management Ltd which is owned by Cumbria County Council and is an Equal Opportunities Employer.



IMPORTANT NOTICE

JOBS BULLETIN - ADVERTISING CHARGES

All recruitment adverts that appear within the Jobs Bulletin that have not been placed by the client within other publications, ie local or national newspapers, magazines etc will be charged out at £50.00 ex VAT.



CUMBRIA POLICE AUTHORITY

Salary £16,024 to £16,801 pro rata

2.5 days per week

Worked flexibly to suit business needs
Based at Police Headquarters, Penrith, Cumbria.

Cumbria Police Authority is the independent public body currently entrusted with the strategic oversight of Cumbria Constabulary. The Authority sets an annual budget to support a prioritised plan for policing in Cumbria which is developed through public consultation. The Authority's key job is to ensure that the Constabulary maintains its high standards of operational police effectiveness, whilst at the same time giving value for money and being increasingly efficient.

On 22 November 2012 the Police Authority will be replaced by a directly elected Police and Crime Commissioner.

Reporting to the Governance Manager and Deputy Monitoring Officer of the Police and Crime Commissioners Office, the post holder will provide the administrative support to the Independent Custody Visiting Scheme. This will include attendance at all relevant countywide meetings, all administration associated with those meetings, co-ordination of recruitment, training and induction, paying of expenses and raising awareness of the Scheme.

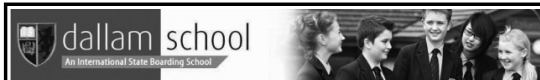
We are looking for an exceptional individual who will be able to both work on their own initiative and as part of the Police Authority's small team. This will mean working closely with the Independent Custody Visiting Volunteers, Senior Officers within the Constabulary and other partners.

The person appointed will be enthusiastic and innovative with a clear understanding of the Independent Custody Visiting role and purpose. They will be dependable team workers with excellent communication and interpersonal skills.

For further information or an application pack please e-mail policeauthority@cumbria.pnn.police.uk or ring Emily Pratt, Administration Manager on 01768 217733.

Applications must be returned to either: The Governance Manager, Cumbria Police Authority, Police Authority Office, Carleton Hall, Penrith, Cumbria CA10 2AU or policeauthority@cumbria.pnn.police.uk

Closing date 12 noon on Wednesday 10 October 2012.
Interviews will be held week commencing 15 October 2012.



Dallam School, Milnthorpe, Cumbria

Administration Services Officer

Salary NJC Scale 4 (points 18 - 21) £17,161 - £19,126

Required from November 2012 - 37 hrs p/w full time all year.
Closing date: Monday 8th October. Interviews w/c: 15th October.

Residential Care Assistant for male disabled teenager

Salary NJC Scale 3 (points 14-17) £15,725 - £16,830

To start October 2012. Full time, boarding term time only.
Co-educational state boarding school.

Closing date: Friday 5th October. Interviews w/c 8th October.

For further details and an application form for either post, call Frances Koller on 015395 65165, email f.koller@dallam.eu or download from www.dallam.eu



Take action and give children the support they need

SERVICE CO-ORDINATOR

Ref. HRSS001770

£27,850 - £31,755 pa

Cumbria

Action for Children has been working with the UK's most vulnerable children since 1869. We're one of the UK's largest such charities and every year we help nearly 200,000 children, young people and families enjoy a brighter future. We have centres and projects throughout Britain where dedicated staff work tirelessly to improve lives. We're always looking for passionate people to join our teams.

- Manage a team that's supporting children and young people
- Play a key role in liaising with care professionals and agencies
- Help us continue to offer a high quality service

We need caring, committed individuals to manage our teams of support workers and make sure that vulnerable children and young people get the support and services they need. Your key responsibilities will include providing a responsive, customer-focused service, particularly to those with complex needs, based on regular, professional assessment. You'll line manage staff in accordance with our policies and procedures, and share knowledge with less experienced co-workers through coaching and mentoring. You'll also develop effective working relationships with our partner agencies and other external agencies.

To succeed in this role, you'll need:

- S/NVQ Level 4 in Health and Social Care or equivalent
- Demonstrable ability to engage with children, young people, their families and carers
- The ability to safeguard and promote the welfare of the child
- Evidence of your ability to understand and support transitions for children and young people
- To understand and demonstrate an outcomes-focused approach
- The ability to inspire others to achieve great performance and make a positive difference in the lives of children and young people
- The skills to maximise opportunities to increase support to those most vulnerable
- To demonstrate self-motivation, initiative, commitment and a creative approach for continuous improvement
- Excellent interpersonal skills and the ability to be an effective communicator
- The ability to deliver business excellence and make informed decisions through sound judgement

If you've got what it takes to help us achieve our vision, you could make a real difference.

And while you're taking action for children, we'll be taking action to make sure you're fulfilled, with ongoing support and training.

Action for Children. Whatever it takes. For as long as it takes.

To apply, visit www.actionforchildren.org.uk/jobs and search under the job title.

Closing date: Monday 1st October 2012

Committed to quality, equality and valuing diversity, we welcome applications that reflect the cultural diversity of the communities we work in. Registered charity no.1097940. Company no.4764232. Charity registered in Scotland SC038092.





eden carers

EDEN CARERS**Carers' Support Coordinator****Salary £17,161 to £17,802 depending on experience****37 hours per week****One year fixed term contract to November 2013**

Consideration may be given to job share applicants or slightly reduced hours

| A vacancy has arisen for a full-time Carers Support Worker, to work throughout the Eden District.

The main tasks and responsibilities of the post holder will be to

- Assist in the identification of carers
- Carry out assessments of Carers needs
- Provide appropriate support and information
- Assist in raising the profile of carers.

Closing date: 12.00 noon Friday 5th October 2012

Any offer of employment will be subject to a satisfactory Enhanced Disclosure via the Criminal Records Bureau.

Further information and an application pack can be obtained from;

Cilla Clarke, Chief Officer, Eden Carers, The Office, Mardale Road, Penrith CA11 9EH (01768 890280) or enquiries@edencarers.co.uk

Eden Carers exists to improve the quality of life for carers in Eden.

Every carer is an extraordinary person who has the right to an ordinary life beyond their caring role. Eden Carers support all unpaid carers in Eden District by providing information, advice and support.

Charity No. 1101719

Company Reg. 4929903

Working towards Equal Opportunities