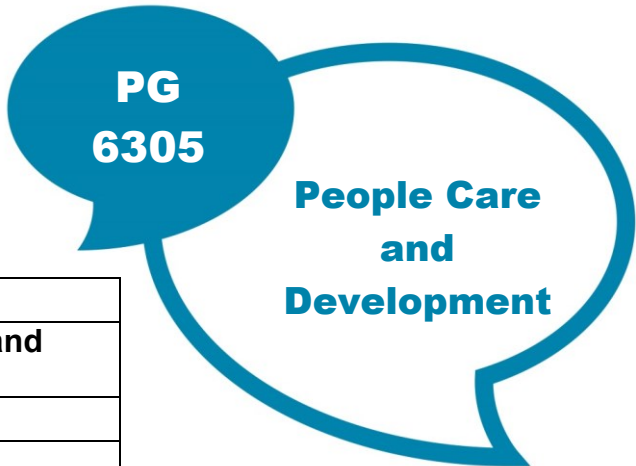


# Post Specification



Date	July 2015
Post Title	Team Manager, Children and Families
Role Profile	PCD7S
Final Grade	Grade 16

To be read in conjunction with your role profile

<b>Service Area</b> (brief description)	
Children and Families – Providing assessment, plan and review services to child in need, child in need of protection, looked after children and those young people who have left care.	
<b>Purpose of this post</b>	
Providing assessment, planning and intervention services to children in need, children in need of protection, looked after children and those young people who have left care, working in partnership with colleagues from within the Council and other agencies	
<b>Key job specific accountabilities</b> (max 5)	
<ol style="list-style-type: none"> <li>1. To manage a team of social workers and leaving care advisors undertaking work with children and their families in accordance with quality, national and legislative standards.</li> <li>2. To provide clear management oversight and effective decision making in order to meet children and young people’s needs in a timely way.</li> <li>3. To be responsible for the performance management of the designated team.</li> <li>4. To manage and coordinate work activities which incorporate service priorities at a district and county level and take required actions when necessary.</li> <li>5. To liaise and develop effective partnership arrangements to enable children and their family’s needs to be met in a holistic way.</li> </ol>	
Please note annual targets will be discussed during the appraisal process	
<b>Key facts and figures of the post</b>	
Budget responsibilities	<ul style="list-style-type: none"> <li>Delegated Authority for approval of expenditure below £250 or accumulative amount of £500 on Children in Need, under s17 of Children Act 1989 and finance for care leavers.</li> </ul>
Staff management responsibilities	<ul style="list-style-type: none"> <li>Up to 6 Social Workers undertaking statutory functions and tasks.</li> </ul>
Other	<ul style="list-style-type: none"> <li></li> </ul>

**Post Specific - Qualifications, knowledge, experience and expertise**

**Qualifications:**

**Essential**

- Relevant professional qualification in social work.

**Desirable**

- Management qualification.

**Knowledge:**

**Essential**

- Understanding of relevant policies, statutory guidance and legislation relating to children in need, child protection, looked after children and care leavers.
- Understanding of the role and responsibilities of leadership and management.
- Demonstrate significant understanding of relevant research evidence that highlights effective intervention with families.

**Relevant Experience:**

**Essential**

- Experience in managing safeguarding and court processes.
- Working in statutory partnerships.
- Experience of monitoring performance and addressing shortfalls.
- Developing services with the involvement of children, young people and their families.
- Experience of assessing the needs of children and their families, including those children in need, in need of protection, looked after or left care.

**Job working circumstances (only include extra-ordinary circumstances)**

<b>Emotional demands</b>	<ul style="list-style-type: none"> <li>• Some exposure to service user distressing situations</li> </ul>
<b>Physical demands</b>	<ul style="list-style-type: none"> <li>• Normal</li> </ul>
<b>Working conditions</b>	<ul style="list-style-type: none"> <li>• Some exposure people who may be upset/angry</li> </ul>

**Other Factors**

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