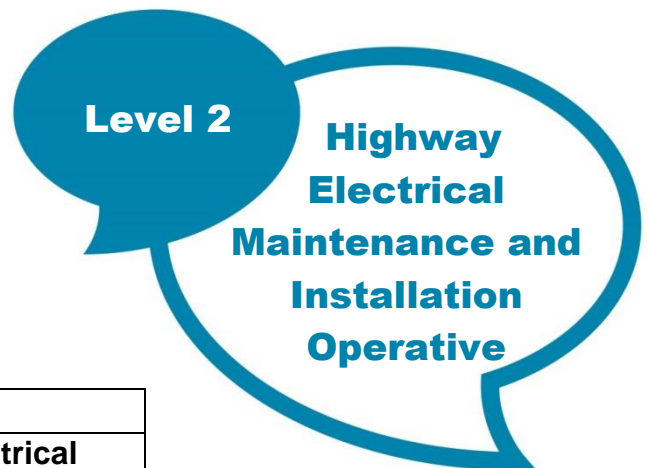


# Apprenticeship Description



<b>Date</b>	4/3/2019
<b>Apprenticeship Title</b>	Level 2 Highway Electrical Maintenance and Installation Operative
<b>Training Provider</b>	To be confirmed
<b>Weekly Wage</b>	£3.90 per hour - £144.30 per week (if 19 years old or over, after 12 months your salary will increase to minimum wage for your age)
<b>Working Week</b>	Monday–Thursday, 8am–4pm Friday, 8am–3.30pm
<b>Expected Duration</b>	24 months

## Vacancy description

As an Highways Electrical Maintenance and Installation apprentice within Cumbria County Council you will receive:

- High quality training and development opportunities
- Personalised support from managers and mentors
- The opportunity to work alongside skilled and experienced staff gaining valuable job specific and transferable skills that will support you in your future career

## Key job specific activities

As a Level 2 Highways Electrical Maintenance and Installation apprentice within Cumbria County Council you will be expected to effectively assist with a range of duties connected with the delivery of the Road Lighting service.

Examples of the type of duties you may be required to perform are as follows:

- Periodic maintenance of road lighting assets
- Reactive maintenance and fault rectification of road lighting assets
- Installation of new and replacement lighting installations
- Inspection and electrical testing of road lighting assets
- Maintenance and accurate completion of relevant documentation
- Site survey and accurately recording information
- Safe operation of plant and equipment
- Contributing to the maintenance of health, safety & welfare of self, other employees and members of the public.
- Ensuring adherence to safe working practices and environmental procedures.
- Working to a high standard with all manner of works undertaken and maintaining a level of productivity commensurate with the role.

<b>Key Information</b>	
<b>Qualifications required:</b>	A good standard of English, Maths and ICT and be prepared to learn further.
<b>Desired Skills</b>	<p>We welcome applications from self-motivated individuals who are able to work as part of a team and are willing to learn and develop the following skills:</p> <ul style="list-style-type: none"> <li>• Excellent communication skills</li> <li>• Excellent organisation and planning skills</li> <li>• Excellent listening and observation skills</li> <li>• Excellent customer services skills</li> <li>• Excellent levels of IT competency (Microsoft office software including Word, Excel, PowerPoint and Outlook)</li> <li>• Excellent time management skills</li> </ul>
<b>Personal Qualities and Behaviours</b>	<p>All County Council employees must adhere to the Council Behaviours which are:</p> <ul style="list-style-type: none"> <li>• Communicate in a clear and constructive way</li> <li>• Act with honesty and respect for others</li> <li>• Demonstrate a positive flexible attitude</li> <li>• Take responsibility for our actions</li> <li>• Be committed to one team</li> </ul>
<b>Training provided</b>	
<ul style="list-style-type: none"> <li>• Level 2 Highways Electrical Maintenance and Installation Operative</li> </ul> <p>Cumbria County Council works with a range of high quality training providers, who deliver qualification and training courses for apprentices employed by the council.</p> <p>These training providers will undertake the initial aptitude assessments; support with the recruitment process; deliver the qualification training (and ongoing assessments) and work closely with council staff to support apprentices to successfully complete their apprenticeship and move on to further training or employment.</p>	
<b>Disclosure and Barring Service – DBS Checks</b>	
<ul style="list-style-type: none"> <li>• This post does not require a DBS check.</li> </ul>	
<b>Other Factors</b>	
<ul style="list-style-type: none"> <li>• You must ensure that you are able to travel to and from the work location specified on a daily basis. A maximum of up to £15.00 per week will be paid to support your travel from home to work.</li> <li>• Following the successful completion of the apprenticeship programme many of our apprentices have moved on to either a higher level apprenticeship or have secured permanent employment with the council or other employers and have embarked on an exciting career pathway. Whilst there is no guarantee that a position would become available at the end of your apprenticeship, Cumbria County Council works in partnership with other organisations throughout the county to maximise the opportunities that are available to apprentices. The skills you learn and the qualifications gained will be transferable to other roles either within the County Council or with other employers.</li> </ul>	