# CAPTAIN SHAW'S CHURCH OF ENGLAND PRIMARY SCHOOL

## Travel Plan March 2009

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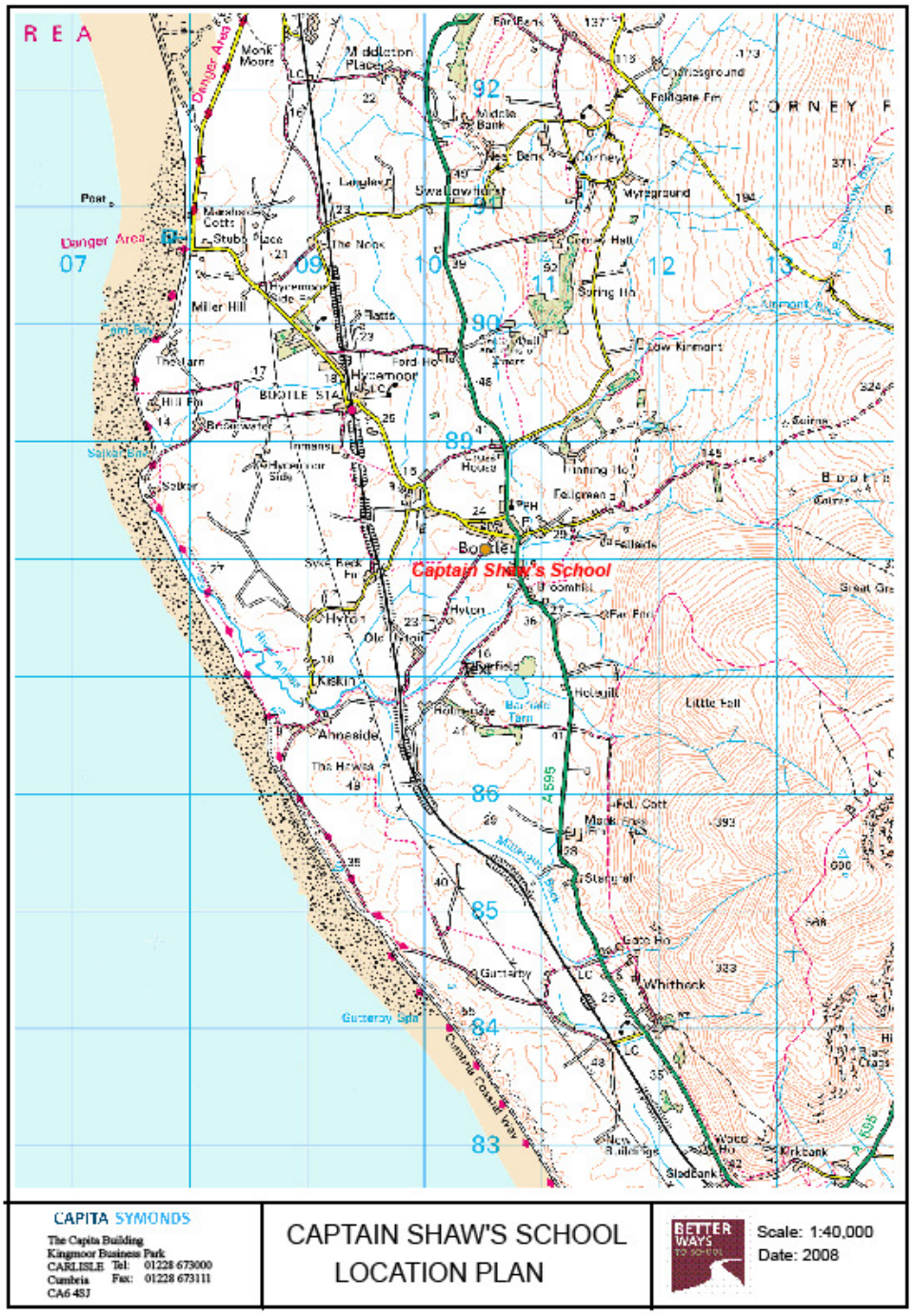
## 1 School details

| | |
|---|---|
| DCSF school reference number | 3200 |
| Type of school | Church of England Primary School - Voluntary Controlled |
| Number on roll | 18 |
| Number of staff | 7 |
| Age range of pupils | 4-11 |
| **School contact details** | |
| Head teacher | Miss Deborah Jones |
| Address | Main Street<br>Bootle<br>Millom |
| Postcode | LA19 5TG |
| Telephone number | 01229 718279 |
| Fax | 01229 718386 |
| Email address | admin@capt-shaws.cumbria.sch.uk |
| Website | www.capt-shaws.cumbria.sch.uk |
| **Working group contact** | |
| Name | Miss D Jones |

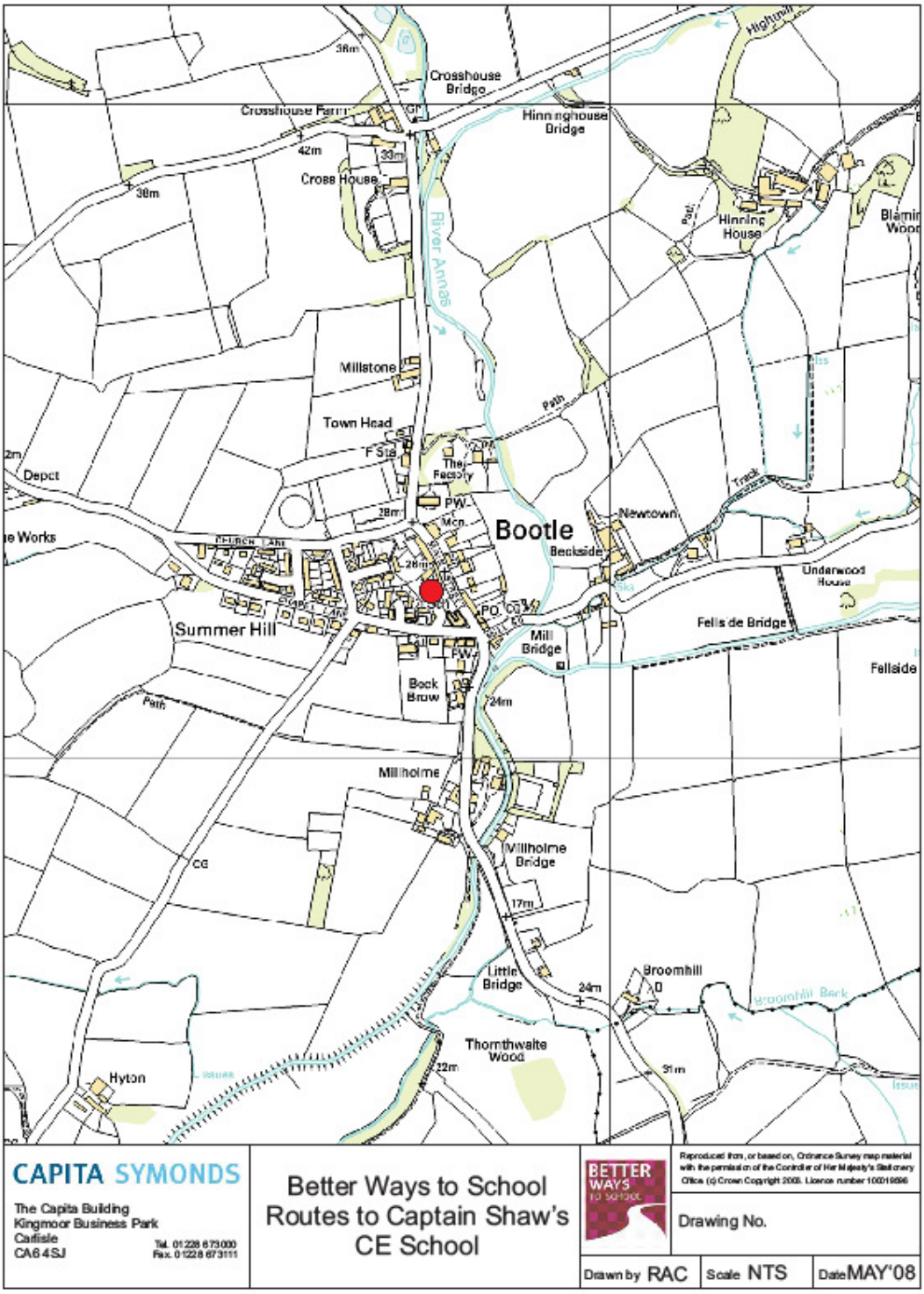
## Location

Our small school is situated in the centre of Bootle village close to a junction on the busy A595, the busy main west coastal route of Cumbria. Bootle is sandwiched between the Cumbrian coast on one side and, on the other, the slopes of Black Combe and Bootle Fell. Just next to the main road of the village is the River Annan.



Aerial photo

We occupy an old red sandstone building with hard-standing surround and a new office building. There is a covered area for infants to play. Our playing fields are across the adjoining road. Village shops are opposite on the A595.


Crosshouse Bridge
Crosshouse Farm
Hinninghouse Bridge
Cross House
River Annas
Hinning House
Millstone
Town Head
Depot
The Factory
Bootle
Newtown
Beckside
Underwood House
Summer Hill
Mill Bridge
Fellside Bridge
Fellside
Beck Brow
Millholme
Millholme Bridge
Little Bridge
Broomhill
Broomhill Beck
Thornthwaite Wood
Hyton
CAPITA SYMONDS
The Capita Building
Kingmoor Business Park
Carlisle
CA6 4SJ
Tel. 01228 673000
Fax. 01228 673111
Better Ways to School
Routes to Captain Shaw's
CE School
BETTER WAYS TO SCHOOL
Drawing No.
Drawn by RAC
Scale NTS
Date MAY'08

Because of health and safety the main access to the school fronting onto the A595 (photo above) is now closed and everyone visiting the school uses the back entrance off a minor road. Cars are also parked along this road.

Uses

The school has a board of trustees that own the school building and hall. The hall is used by different groups of people, in the community, for example yoga and the WI. It is also sublet through a booking system.

Transport Links

The village is served by Bootle station which is 3 miles along a road with no pavement. There are no public transport links, just the community Microbus. Pavements run the length of the village along main Street and Mill Street.

## 2 Aims

Our School Travel Plan aims to:

- To keep car journeys to a minimum
- Prevent casualties on these journeys both to and from the school
- Benefit both the environment and improve the health of members of the school community
- To work with the local community ( parish council, the school trustees and home housing) to improve access onto to the site and ensure it is safe.

## Objectives (linked to Action Plan – Section 9)

- Administration: Set up and sustain a school travel plan working group. Review and update annually.(9.5)
- Links: consultation with working group, parish council and local community and make links with the Community Plan (9.4)
- Health: increase travel and health awareness (9.1/9.4/9.5)
- Curriculum: integrate BWTS initiatives into the curriculum via PSHE, Citizenship
- Communication: involve and engage the community and school in BWTS (9.4/9.5)
- Training: provide pedestrian and cycle training (9.1)
- Promotion: promote car sharing, walking and cycling to school and include in School Development Plan (9.4). Increase travel and health awareness – link to Healthy Schools (9.5) Promote the travel plan within the community and in school (9.4/5)
- Initiatives: Introduce initiatives to encourage walking and cycling to school (9.4/9.5) and improve safety whilst doing so (9.4/9.5)
- Facilities: improve cycling facilities on the school grounds (9.2) Improve school access (9.2)
- Safety: improve safety on routes to and from school and crossing to playing fields (9.3)

## 3 Working party and consultation – to develop and implement the plan

| Name | Position | Responsibility within working party |
|---|---|---|
| Deborah Jones | Headteacher | Chair |
| Judith Aris | School Travel Adviser | Adviser |
| Kevin Cosgrove | Highways Technician | Highways Adviser |
| James Multree | Highways | County Council link |
| Ray Cole | County Councillor | |
| Debbie Collinson | Chair of Governors | Governor link |
| Kevin Cooper | Parent | Parent link |
| Donald Gowan | Trustee | Trustee link |
| Jenny Lloyd | Home Housing | Home Housing link |
| 2 Yr 6 children | School Council Reps | |

| How were people consulted? (e.g. working party meetings, surveys of pupils and staff, newsletters) | | | |
|---|---|---|---|
| Name/position | Subject/how the consultation took place | Date | Appendix no. |
| Children | All children took part in an on line survey took part in a discussion about sustainable travel and plotted their routes to and from school. School council meetings to discuss cycle parking took place | May 2008<br><br>23/09/08 | 3 |
| Staff | 2 members of staff walk.<br>3 members of staff live outside the village (drive into school) | October 2008 | 2 |
| Parents | A parent survey was sent out to all families in October 2008, of which 12 were returned, representing most pupils. | October 2008 | 4 |
| Working group | Initial meeting<br>WG meetings | 6/06/08<br>14 /10/08<br>2/12/08 | 1 |
| Site visit | A site visit by James Moutrie<br>Kevin Cosgrove, capita Engineer | 14/10/08<br>15/12/08 | |
| Other | Meeting with Home housing | January 2008 | |

# 4 Survey and route plotting carried out

Please attach survey results and analysis from BWTS website and keep a record of survey/route plotting.

Baseline Data Survey

| How do you travel to school? | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Year | Date of survey (dd/mm) | No. of pupils | Taxi | | Car/Van | | Car Share | | Cycling | | Rail | | Walk | | Other | |
| | | | No. | % | No. | % | No. | % | No. | % | No. | % | No | % | No | % |
| 2008 | July 2008 | 24 | 5 | 21 | 3 | 13 | 1 | 4 | | | | | 15 | 62 | | |

| How would you like to travel to school? | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Year | Date of Survey (dd/mm) | No. of pupils | Bus | | Car/Van | | Car Share | | Cycling | | Rail | | Walk | | Other | |
| | | | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| 2008 | July 2008 | 16 | | | | | | | 13 | 81 | 1 | 6 | 2 | 13 | | |

Summary of results

Pupil Survey

24 Children took part in an on line survey about travelling to and from school. 16 junior children completed the survey in more detail

Out of 24 children 15 children walk to and from school, 5 travel by taxi, 1 car shares, 3 by car and 5 out of 18 children would be encouraged to walk to school if they could walk with other young people 4 would like special car days, 5 slower traffic

Walk: 3 out of 9 juniors who walk, walk alone. Of the 9 juniors who walk 7 believe their route to be safe (speeding and heavy traffic concerns for 3)

Bike

All 16 junior children own a bike, 12 wear helmets (comfort the main concern). 13 out of 16 children would like more cycle training - they received this in October 2008.

Accidents

2 children have been injured in a road accident on their journey to or from school, 1 on foot and one in a car. 5 have been involved in a near miss, 1 on foot, 1 on a bike and 3 in a car.

Choice

Of the 16 children asked 'How would you like to travel to school' 81% (13) said they would like to cycle, 13%() would like to walk and 6%(1) would like to come by train.

Route Plotting Data

| Route Plotting | | | |
|---|---|---|---|
| Year | Date of route plotting | Year Groups | No. of pupils |
| 2008 | May | Key Stage 2 | 16 |
| Route Plotting Notes (e.g. comments made by pupils / any results found) | | | |
| Children plotted their routes to school on maps, it was apparent that those children who could walk do walk to school. Those who live outside the village cannot due to the nature of the roads. Some of the children walking to school like to do so with other children. | | | |

## 5 Present activities

In Reception and Key Stage One the children visit the local shop, and learn about the green cross code.

Children in Key Stage One and Two have had the opportunity to join the school afterschool bike club.

Cycle training has been provided this term for Key Stage One and Two children.

We have book pedestrian training for next year for the whole school.

High visible jackets are available for visits and school trips.

Throughout the school children are taught about their own personal safety through the SEAL materials.

## 6 Summary of transport and road safety problems

We have identified the following problems which prevent safe and sustainable travel to school

- Narrow rural roads with no pavements outside the village(working group)
- Lack of public transport – for pupils and staff (working group)
- School zone on Chapel Lane undefined (working group)
- No cycle storage (children/working group)
- Children cycling to school on poorly maintained bicycles (working group)
- Some children cycling do not wear helmets (children)
- Rear entrance for pedestrians untidy, unlit and rough surface with car access (working group/parents)
- Crossing to playing fields hazardous (working group)
- Poor lighting along the access path & outside school (staff/working group)

Back main entrance

School zone undefined

Crossing to playing field – this has been investigated by the Capita Engineer but it has been decided that if the school warning signs and slow markings were installed no further work here was necessary.

# 7 Working party recommendations for action

N.B. There are no guarantees that these recommendations will be actioned. Advice should be taken from a BWTS advisor on completing this section.

- Administration: sustain the school travel plan working group – monitor & update the plan annually (9.5). Include the STP in the SIP (9.5)
- Health: increase travel and health awareness through publicity and curriculum work (9.1/9.4)
- Training: Introduce cycle skills training for Year 4 and provide National Standards cycle training in Year 5. Provide pedestrian training(9.1)
- Consultation: engage the community , parents, children, Governors and Trustees in the school travel plan (9.4/5) Engage Home Housing about rear entrance (9.5)
- Initiatives: take part in National Walk to School Week and Walk on Wednesday (9.3) Introduce a termly Park and Stride day (9.4)
- Promotion: promote walking, cycling and car sharing amongst parents, children and staff (9.4/5). Promote the use of cycle helmets and safety clothing (9.4)Promote BWTS generally (9.4/9.5)including to new parents
- Engineering: Improve pedestrian access from Chapel Lane (9.2/9.5), construct a cycle shelter (9.2) Highlight approach to school and school zone for motorists (9.3), improve lighting around school and entrance (9.2)

# 8 Targets – specific % targets for modal shift by yearly review date

| Year 2008 | | |
|---|---|---|
| Mode of Travel | Baseline Data i.e. original survey % | Target percentage for following year |
| Taxi | 21% | 21 |
| Car/Van | 13% | 11 |
| Car share | 4% | 6 |
| Cycle | | 6 |
| Rail | | |
| Walk | 62% | 56% |

| Notes |
|---|
| We aim to sustain current levels of walking but feel we cannot alter car use because of the nature of the roads and the dispersed homes of the children. Although we think we may be able to increase car share slightly. We think more children will cycle to school instead of walk ( 13 said they would like to cycle) if we install cycle storage, keep the bike club going maintain interest and provide cycle training. Obviously this will be dependent upon weather and various after school clubs. After consultation, we have changed the time the Infants finish school. This means that the Infant and Junior children both finish at the same time. As a result of this number of taxi/ bus journeys completed daily by the bus/taxi company has been reduced. This does not show in these figures. |

# 9 Action plans

| 9.1 Education and training planned (e.g. Primary: pedestrian skills training / Secondary: teenage cycle training) | | | | | | | |
|---|---|---|---|---|---|---|---|
| Measure | Year group | Number | Cost | Date (dd.mm.yy) | Action by | Completed? (month/year) | Notes/success criteria and risks, including links to objectives/targets and issues previously identified |
| Pedestrian Training | All children | 18 | Road Safety CCC | 12/09/09 | D Jones Stephen Thompson (RSO) | | Improve pedestrian skills and awareness of hazards<br>*This has been booked for next year as we have had our allocation for this year.* |
| Playground Cycle Skills training | Yr4 | 4 | BWTS | 13/05/08 | Cyclewise | | Improve basic cycle skills and awareness so that children are more competent when cycling on the road.<br>Motivate to want to cycle. Teach children about helmets and safety<br>*Children have had training in this area* |
| National Standards Cycle Training | Yr5/6 | 9 | | May 2009 | Volunteer parents | | Cycle skills on local roads. Arrange volunteers to carry out training annually.<br>Reassure parents and teach road skills, hazard awareness<br>Cycle proficiency |
| Curriculum links with School Travel Plan | All | 18 | | Autumn 2008 onwards | D Jones | | Road Safety/PSHE/Geography/Maths |

| 9.2 School based engineering (e.g. cycle storage) | | | | | |
|---|---|---|---|---|---|
| Measure | Cost | Date (dd.mm.yy) | Action by | Completed? (month/year) | Notes/success criteria and risks, including links to objectives/targets and issues previously identified |
| Install cycle storage for 8 cycles | £1500 | Autumn 2009 | D Jones | | The children will be involved in the designing of the bike shelter- we will try to source the structure locally, if it is economically viable. |
| Arrange right of access with Home Housing<br><br>Improve pedestrian access from Chapel Lane | <br><br>£4000 | <br><br>Autumn 2009 | D Gowan<br>J Lloyd<br><br>D Gowan<br>D Collinson | | Lighting & hard surface aiding drainage. Parish council, Copeland Borough Council(amenity lighting) and Home Housing to be contacted.<br><br>In agreement with Home Housing as a joint venture, we aim to improve the surface of the tarmac road and lighting |

| 9.3 Long term Road engineering targets | | | | | | |
|---|---|---|---|---|---|---|
| Measure | Cost will be included if approved by Capita Engineer | Time scale | Action by e.g. traffic engineer | Date approved by CCC engineer | Completed? (month/year) | Notes/success criteria and risks, including links to objectives/targets and issues previously identified |
| Highlight approach to school and school zone on Chapel Lane – 2 school signs and 'SLOW' road markings | £2500 | Autumn 2009 | K Cosgrove | | | The school zone has not previously been marked as the school now uses the rear entrance on Chapel Lane. Drivers are unaware of the existence of the school and turn quickly from the main A595 onto Chapel Lane |

| 9.4 Promotional/Publicity Targets | | | |
|---|---|---|---|
| Measure | Date | Action by | Notes |
| Promote car sharing – parents and staff | Jan 2009 termly | D Jones/School Council | Reduce the number of cars coming to school with few children. Highlight in school newsletter |
| Take part in Walk to School Week | May 2009 & future years | D Jones | Reward children for walking - concentrate on health aspects for a week to highlight good practice. Organise walking route for minibus children |
| Promote the use of safety clothes and cycle helmets to parents | April 2009 | School council/D Jones | Ensure access to low cost helmets on bwts website. Bulk purchase high visibility waistcoats for children and staff. School council will choose preferred style.<br>Review school uniform accessories |
| Promote BWTS issues regularly in school newsletter | October 2008 | School Council | Publicise BWTS. Write articles about any training/initiatives-taking place.<br>Include in school newsletter |
| Park and Stride day for all children regardless of transport | October 2008/termly | D Jones/School Council | Engage everyone in walking to school even part of the way. Kepp momentum of travel plan going. |

| 9.5 Additional targets/action taken by school | | | |
|---|---|---|---|
| Measure | Date | Action by | Notes |
| Legally adopt pedestrian rear access to school | Autumn 2009 | J Lloyd<br>S Gowan | Have contract drawn up with responsibilities for upkeep and access of entrance |
| Make the new main entrance to the school more attractive by planting bulbs | October 2008 | School Council | Brighten up the entrance to the school and encourage children, parents and visitors to respect the area. |
| Sustain school travel plan working group | Termly | D Jones | Regular meetings of the working group to discuss progress and actions |
| Review school travel plan annually | Oct 2009 | Working Group | Repeat survey and review plan – make further improvements and ensure the travel plan is seen as a working document |
| Include School Travel Plan in School Improvement Plan and link to Community Plan | January 2009 | D Collinson | Make sure that the travel plan is seen as an ongoing process and is embedded within our school's long term plans. In the plan – link with Healthy School Initiative |
| Future inclusion of summary in School Prospectus and information at new parent evenings | Spring 2008 | D Collinson | We will inform new parents of preferred method of travel/travel arrangements |
| Encourage new parents from pre-school to walk to school | Sept 2009 | D Jones | Meeting with preschool parents and include during the transition process. |

# 10 Review of targets

This Travel Plan will be a working document and will be reviewed and updated annually every October by the working group. Any review shall be planned to commence before the action plan has run its course to guard against inactivity. The next review will be in October 2009 or when deemed necessary.
The school will complete the survey annually in October to assess any modal shift which may have occurred.
Integration of the STP into the school development/improvement plan is the most effective way to ensure the plan is sustained (attach relevant section of SDP/SIP if applicable).

Survey Results

| How do you travel to and from school? | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Date of survey | Total no. of pupils | Taxi | | Car/Van | | Car Share | | Cycling | | Rail | | Walk | |
| | | | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Baseline:2008 | July 2008 | 24 | 5 | 21 | 3 | 13 | 1 | 4 | | | | | 15 | 62 |
| Yearly Target % | | | | 21 | | 11 | | 6 | | 6 | | | | 56 |
| Baseline:2009 | | | | | | | | | | | | | | |
| Yearly Target % | | | | | | | | | | | | | | |
| Baseline:2010 | | | | | | | | | | | | | | |
| Yearly Target % | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |

# 11 Cycle count

We will take a cycle count next spring before we have installed cycle storage, had training and the bike club. Then we will take a count afterwards in September 2009

| Cycle Count | | | | |
|---|---|---|---|---|
| Date of count before | Cycle count | Measure Implemented | Date of count after | Cycle count |
| September 2008 | 0 | | September 2009 | |

## 12 Monitoring training

All activities/training/improvements will be recorded and monitored and notes will be added to the Travel Plan each time something is done.

| Year | 2008 | | 2009 | | 2010 | | 2011 | | 2012 | |
|---|---|---|---|---|---|---|---|---|---|---|
| Activity | Year Group | Number | Year Group | Number | Year Group | Number | Year Group | Number | Year Group | Number |
| Pedestrian Training | | | | | | | | | | |
| Playground cycle skills | 5-1 | 15 | | | | | | | | |
| National Standards Cycle Training | | | | | | | | | | |
| Road Safety Education | | | | | | | | | | |
| Out and about training to deliver school mail in the village | | | | | | | | | | |

# 13 Signed agreement
# Captain Shaw's CE School

**Agrees to this School Travel Plan, to undertake its objectives, and to review the Travel Plan on an annual basis. Any review shall be planned to commence before the action plan has run its course to guard against inactivity. This review will also consider pupil travel needs arising from new developments in education and transport provision, and the STP will be revised as necessary to take these in to account.**

| **Signatures** | |
|---|---|
| Head – teacher | Name:<br>Deborah A Jones |
| | Signed: |
| | Date: |
| Chair of Governors | Name: Debbie Collinson |
| | Signed: |
| | Date: |
| Area Engineer<br>Cumbria County Council | Name: |
| | Signed: |
| | Date: |
| BWTS Coordinator | Name: |
| | Signed: |
| | Date: |

*Thank you* **for completing this School Travel Plan**

**Please give details of the nominated person who will be responsible for the annual review of the School Travel Plan:**

**Deborah Jones**