

Did you know?

Functional Maths and English

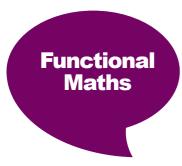
Improve your skills in everyday English and Maths

Join your **FREE** English or Maths class with Cumbria Adult Education.

Please complete the reservation form inside this brochure or phone the Skills Team on **01900 706114** or email **emma.newstead@cumbria.gov.uk** to reserve your place.

**Autumn 2013** 





## Thinking of doing a Maths course? Why not try our FREE Functional Maths course?

This is an ideal course to set you on your way for the GCSE!

You can gain a Functional Maths qualification at a level appropriate to yourself. This course will prepare you to use mathematical skills in a broad range of familiar and working contexts, covering such topics as:

- basic arithmetical operations;
- · factors, fractions and decimals;
- · time and timetables:
- metric measurements and units:
- · decimal places & significant figures;
- estimations:
- · percentages and average speed;
- · ratio & proportion;
- · perimeter, area and 2D shapes;
- · volume and 3D shapes;
- charts, simple statistical diagrams;
- · mean, median, mode and range;
- · probability.



	ional Mat Location	<b>hs</b> Centre	Start date	Day	Time	Wks
MAT 01	Carlisle	Trinity AEC	26-Sept-13	Thursday	18:00 – 21:00	16
MAT 02	Carlisle	Pennine Way CDC	24-Sept-13	Tuesday	09:30 - 11:30	22*
MAT 03	Kendal	Kendal Library	1-Oct-13	Tuesday	18:00 – 21:00	16
MAT 04	Workington	St Joseph's School	23-Sept-13	Monday	18:00 – 21:00	16
MAT 05	Millom	Millom Network Centre	27-Sept-13	Friday	09:30 - 12:30	16
MAT 06	Whitehaven	Whitehaven School	24-Sept-13	Tues/Thurs	09:30 - 12:30	8**

<sup>\*</sup>This course is run in partnership with Barnardo's – limited crèche places available – to book a crèche place ring Mags on 01228 593810.

Courses are FREE and sessions include individual support/review time with your tutor.

Please note courses need a minimum of 12 learners to run.

<sup>\*\*</sup>This courses will lead straight into a GCSE Maths course, if appropriate, so attendance is required on both days a week.



Thinking of doing an English course? Why not try our FREE Functional English course? You can gain a Functional English qualification at a level appropriate to yourself. This course will prepare you to use communication skills in a broad range of familiar and working contexts, covering such topics as:

- · communicating effectively;
- · contributing to discussions in a range of contexts;
- · presenting information and ideas clearly;
- · reading for meaning and understanding
- finding out information from a variety of texts:
- · using correct punctuation and spelling;
- · understanding the role of words in sentences;
- increasing and extending your vocabulary;
- · writing for different purposes.

This is an ideal course to set you on your way for the GCSF!

	ional Eng Location	lish Centre	Start date	Day	Time	Wks
ENG 01	Carlisle	Trinity AEC	25-Sept-13	Wednesday	18:00 – 21:00	16
ENG 02	Carlisle	Carlisle West Children's Centre	25-Sept-13	Wednesday	09:30 - 12:30	16*
ENG 03	Workington	St Joseph's School	25-Sept-13	Wednesday	18:00 – 21:00	16
ENG 04	Barrow	Barrow Island CDC	25-Sept-13	Wednesday	09:30 - 12:30	16
ENG 05	Whitehaven	Whitehaven School	26-Sept-13	Thursday	18:00 – 21:00	16

<sup>\*</sup> This course is run in partnership with Barnardo's – limited crèche places available – to book a crèche place ring Sheila on 01228 223417

Courses are FREE and sessions include individual support/review time with your tutor.

Please note courses need a minimum of 12 learners to run.

## Functional Maths/English Reservation Form Your details Name Address Postcode Email Telephone **Functional Maths and English** I would like to reserve a place on the following course: ☐ Functional Maths ☐ Functional English Course code Start date Centre I am unable to attend any of the courses but would like to know about future courses. ☐ Functional Maths ☐ Functional English **New Start** I would like more information about the following courses: ☐ Confidence and communication ☐ Working in Adult Social Care □ Customer Service □ Computer basics ☐ Employability ☐ Work Ready ☐ Office Skills □ New Directions Where did you find this booklet? ☐ Your Adult Education Centre ☐ Vocational assessor ☐ Library ■ New Start tutor ☐ Your school ☐ Family Learning tutor ☐ From your employer ☐ Skills for Life tutor ☐ CCC (state department) ☐ Other (please specify)

Please return the completed form to:

**Emma Newstead,** The Skills Team, The Educational Settlement, Castle Hill, High Street, Maryport, CA15 6BQ.

Telephone: 01900 706114 Website: cumbriaadulteducation.org