Cumbria County Council Local Authority governor appointment process

(Additional notes below)

1. ‘LA governor candidate proposal form’ available on Governor Support Team (GST) website
2. School Governing Body (GB) informs GST of vacancy and required skill set.
3. GST checks information provided; returns to school if incomplete; forwards to Area Manager if complete.
4. Area Manager informs councillor(s) of vacancies and forwards form to them
5. Councillor adds proposed candidate for nomination or contacts GB to discuss possible candidates.
6. Area Manager lists vacancies on Local Committee (LC) agenda.
7. Candidate(s) considered at subsequent L C meeting
8. Candidate nominated and relevant section on form completed
9. Area Manager returns form to GST
10. GST forwards form to school GB
11. GB contacts nominee to discuss skill set
12. At GB meeting, nominee is appointed if appropriate and relevant section on form completed
13. GB forwards completed form to GST to be logged on database.

**Notes relating to above process**

Pt 5 – Councillor may ask the school for a proposed name as the GB may have a possible candidate with the required skills.

Pt 11 – GB would need to meet with the nominated governor prior to appointment, although this may not be required if nominee is a returning governor.