**LETTER TO INFORM PARENTS OF EMERGENCY SALBUTAMOL INHALER USE**

**Child’s name:** ………………………………………………………………………………………………………………….…………….

**Class:** ………………………………………………………………………………………………………………………

**Date**: ……………………………………………

Dear…………………………………………….,

This letter is to formally notify you that………………………………….has had problems with his / her breathing today at ..................... o’clock. This happened when……………..........................................................................................

…………………………………………………………………………………………………………………………………………………………………………….

A member of staff helped them to use their asthma inhaler.

**The inhaler used was (please tick box that applies)**

 Pupil’s own prescribed inhaler

Pupil’s own prescribed spare inhaler

 School’s emergency inhaler

 Number of puffs given............

Additional information **(if emergency inhaler was used please give reason why the pupil’s own or spare inhaler was not accessible**).

Although they soon felt better, we would strongly advise that you have your son / daughter seen by your own doctor as soon as possible.

 Yours sincerely,