

13. Using Part 4 Eligibility for Statutory Assessment Structure

In some specialism areas, information from the detailed criteria has been extracted and set into a scoring system to aid the analysis of a child or young person's eligibility for an EHC assessment or plan. In reality children and young people often have needs across specialism areas. This does not mean that scores should be added across specialisms – they must not.

These 'Eligibility Criteria' are simply for guidance and are for use **by LA specialist staff only**. The tables in Part 4 are included in the SEND handbook for information only, and in order to make sure that all the information used by local authority staff in making their decision is available to the public. It is not intended that schools would fill these in.

The Eligibility Criteria is for use **by specialist advisory teachers only** who will complete the part 4 and score accordingly for the specialist area. This score will then need to be shared with the appropriate LEO or keyworker to allow them to inform the EHCP and to support the panel decisions regarding the appropriate level of support and funding.

Part 4's are only to be used by the specialist advisory teachers to make a recommendation regarding a child or young person's needs along with other observations and discussions with staff supporting the child or young person.

These eligibility scores must **not** be included in individual reports but need to be shared with LEO's and keyworkers. This is the responsibility of each individual specialist advisory teacher.

