

# THE CHEST

## Proactis Contact details

Suppliers are able to log issues via [ProcontractSuppliers@proactis.com](mailto:ProcontractSuppliers@proactis.com) or going directly to <http://proactis.kayako.com/default>

For time critical and time sensitive issues (normally requiring resolution within 60 minutes) then please call 0330 005 0352.

### 1. Log in 1<sup>st</sup> screen – migrated from V2 & Help centre

**Log In**

**User Name**

**Password**

[Forgotten your username or password?](#)

**Welcome to ProContract**

**Already registered?**  
Simply enter your chosen username and password and click 'Continue'

---

**Migrated from ProContract Version 2?**  
If you are currently registered with a ProContract Version 2 procurement portal and the procurement portal has migrated to Version 3 your details have been automatically transferred, however for security and account validation you will be required to reset your password by following the instructions outlined in the following link - [First time login following migration](#)

---

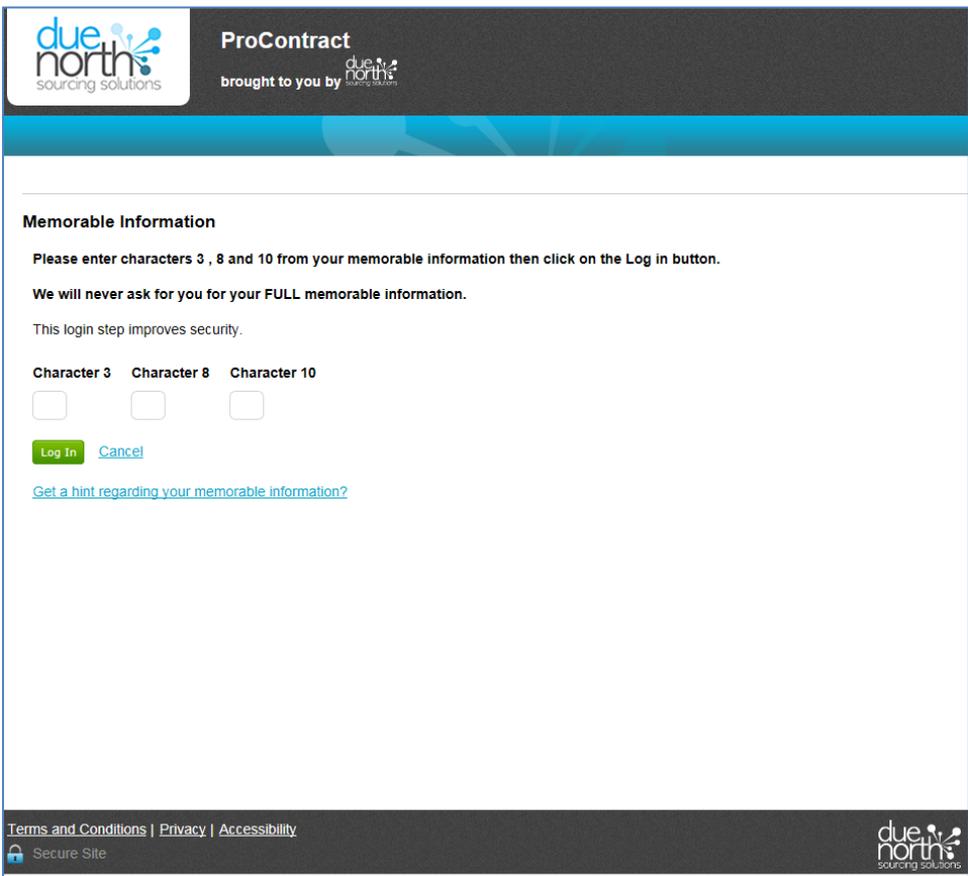
**Still need help?**  
Please visit the [help center](#) where you can access an extensive help library, FAQ's, videos and guides

[Terms and Conditions](#) | [Privacy](#) | [Accessibility](#)

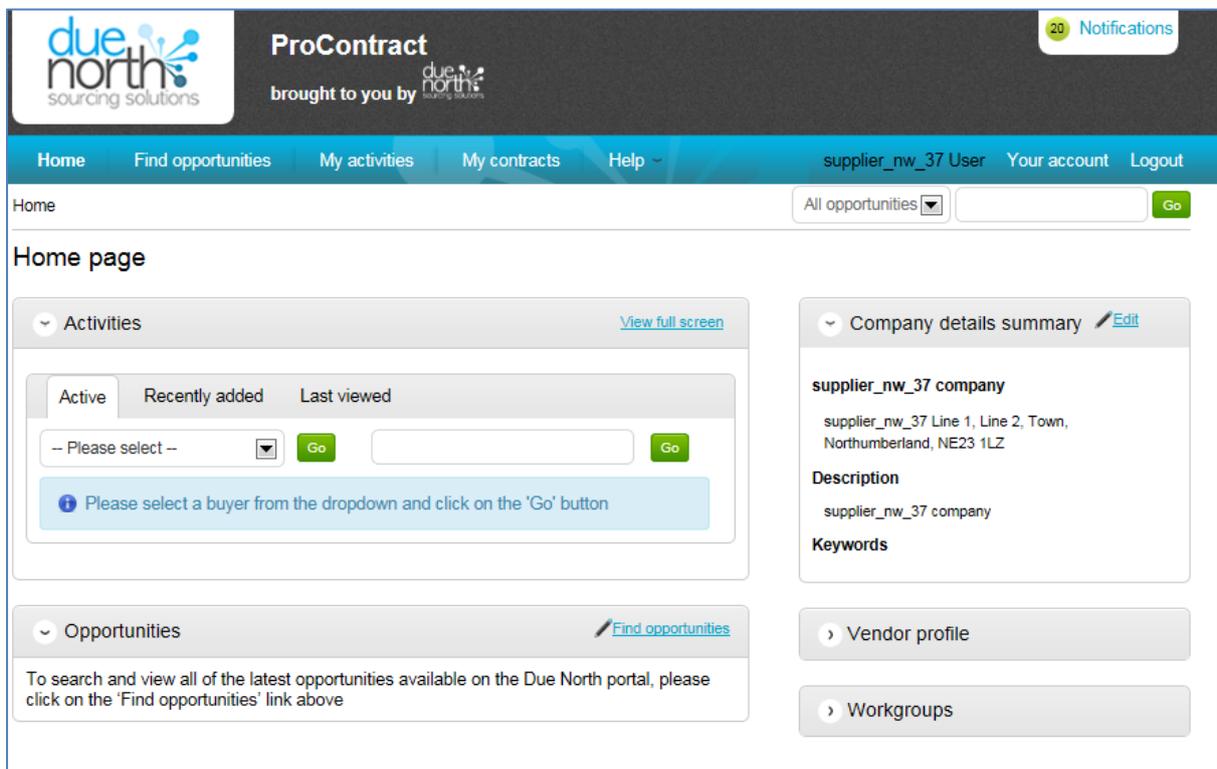
Secure Site

**due north**  
sourcing solutions

### 2. Log in 2<sup>nd</sup> Screen – 12 character & number password



Screen 3 – HOME – Access to all Opportunities, Activities, Contracts, Help, Account details,



Screen 4 – Company details – edit info, description, address, keywords etc



**ProContract**  
brought to you by 

22 Notifications

---

Home
Find opportunities
My activities
My contracts
Help
supplier\_nw\_37 User
Your account
Logout

Home > Company profile

## Company profile [< Back to home page](#)

Company information ▼
✎ Edit

**Company name:** supplier\_nw\_37 company

**Address:** supplier\_nw\_37 Line 1  
Line 2  
Town  
Northumberland  
NE23 1LZ  
United Kingdom

**URL:**

**Company registration number:** N/A

**VAT registration no:** N/A

Audit history

[View audit history](#)

[Deactivate my company profile](#)

[Change my company name](#)

---

Description ▼
✎ Edit

**Company description:** supplier\_nw\_37 company

**Company keywords:**

**Number of employees:** 5

**Classifications:** Charity, Other

**Screen 5 – Find Opportunities – Portal – The Chest, Area – North West, Keyword – Transport, Organisation – Cumbria County Council**



**ProContract**  
brought to you by 

20 Notifications

---

Home
Find opportunities
My activities
My contracts
Help
supplier\_nw\_37 User
Your account
Logout

Home > Find Opportunities All data ▼ Go

## Opportunities

**Narrow your results**

- Portals
 

All
- Categories
 

There are 0 categories selected

+ Add new category
- Regions
 

There are 0 regions selected

+ Add new region
- Keywords
- Expression date
 

Start date   End date
- Published date
 

Start date   End date

Reset
Update

Opportunities
1 2 3 4 5 ... 9 Next >

Title	Buyer	Expression Start	Expression End	Estimated Value
1112-073 - Mental Health Employment Service	Islington	03/12/2011	31/07/2017	N/A
271_16 Self Drive Vehicle Hire	ESPO	22/05/2015	31/01/2016	N/A
6 Day Nurseries	Wirral Borough Council	25/04/2013	01/09/2016	N/A
ABANDONED CP1016-14 Bovey Tracey to Newton Abbot Path - Stover Canal	Devon County Council	21/05/2014	30/09/2019	N/A
Amey Demo DPS test (Advertise opportunity on portal)	Buckinghamshire County Council	23/10/2015	23/10/2017	N/A
Annual Maintenance & Servicing of Communal Boiler Plant including Responsive Repair Call Out Service within the Bolton Area	Bolton at Home	20/01/2015	28/03/2016	N/A
Bridgefield, Stockport Construction	Stockport Metropolitan Borough Council	10/07/2014	30/09/2017	N/A
Children Services	Wirral Borough Council	25/03/2013	08/08/2023	N/A
Claire - DPS Testing (Advert )	Dorset County Council	21/10/2015	04/10/2020	£450,000.00
Claire - Test - DPS (Advert )	Dorset County Council	21/07/2015	21/11/2019	£1,000,000.00

1 2 3 4 5 ... 9 Next >

## Screen 6 – Register Interest

**due north** sourcing solutions

**ProContract**  
brought to you by **due north** sourcing solutions

20 Notifications

Home Find opportunities My activities My contracts Help ~ supplier\_nw\_37 User Your account Logout

Home > Find opportunities > Transport Suppliers DEMONSTRATION

### Transport Suppliers DEMONSTRATION [Return to find opportunities](#)

**Main contract details**

**Opportunity Id** DN5999335  
**Title** Transport Suppliers DEMONSTRATION  
**Categories** 60000000-8 - Transport services (excl. Waste transport)  
**Description** Transport Suppliers DEMONSTRATION  
**Region(s) of supply** NORTH WEST (ENGLAND)  
**Estimated value** N/A  
**Keywords** Transport

**Key dates**

**Estimated contract dates**  
**Start date** 01/02/2016 **End date** 01/03/2016

**Expression of interest window**

**From** 07/01/2016 16:26 to 12/01/2016 17:00  
[Register interest in this opportunity](#)

**Contact details**

**Buyer** Cumbria County Council  
**Contact** Noel Camm  
**Email** [noel.camm@cumbria.gov.uk](mailto:noel.camm@cumbria.gov.uk)  
**Telephone** 07876 390131  
**Address** The Lonsdale Building  
Carlisle  
Cumbria  
CA3 8NA  
United Kingdom

**Attachments**

No attachments

**Screen 7 – Access Tender opportunity** that you have registered an interest in via Home > Activity

**due north** sourcing solutions **ProContract** brought to you by **due north** sourcing solutions

20 Notifications

Home Find opportunities My activities My contracts Help supplier\_nw\_37 User Your account Logout

Home All opportunities Go

### Home page

Activities [View full screen](#)

Active Recently added Last viewed

Cumbria County Council Go

Buyer	Title	Current event	Event deadline
Cumbria County Council	<a href="#">Framework Test - Lot 1 - Home 3</a>	Framework Test - Lot 1 - Home 3	14/12/2015
Cumbria County Council	<a href="#">Framework Test - Lot 1 - Home 4</a>	Framework Test - Lot 1 - Home 4	14/12/2015
Cumbria County Council	<a href="#">Framework Test - Lot 1 - Home 5</a>	Framework Test - Lot 1 - Home 5	14/12/2015
Cumbria County Council	<a href="#">Transport Suppliers DEMONSTRATION</a>	Transport Suppliers DEMONSTRATION	12/01/2016

Company details summary [Edit](#)

**supplier\_nw\_37 company**  
supplier\_nw\_37 Line 1, Line 2, Town, Northumberland, NE23 1LZ

**Description**  
supplier\_nw\_37 company

**Keywords**

Vendor profile

Workgroups

Opportunities [Find opportunities](#)

To search and view all of the latest opportunities available on the Due North portal, please click on the 'Find opportunities' link above

[Terms and Conditions](#) | [Privacy](#) | [Accessibility](#)

Secure Site **due north** sourcing solutions

Screen 8 – Tender opportunity - Start to access documents

**due north** sourcing solutions **ProContract** brought to you by **due north** sourcing solutions

21 Notifications

Home Find opportunities My activities My contracts Help supplier\_nw\_37 User Your account Logout

Home > Transport Suppliers DEMONSTRATION

### Activity : Transport Suppliers DEMONSTRATION

[< Back to home page](#)

Events

[Transport Suppliers DEMONSTRATION](#) Not started (Respond by: 12/01/2016) [Hide details](#) | [Start](#)

**Activity type:** RFQ  
**Reference:** 5139144  
**Respond by:** 12 January 2016 at 17:00  
**Response status:** Not started

[Archive this activity](#)

**Messaging**  
You have 0 unread message(s).  
[View messages](#)

**Audit history**  
[View audit history](#)

Screen 9 – Tender opportunity – Response wizard access

Screen 10 - Response Wizard – Page 1, continue

Screen 11 – Response wizard page 3 Adding an attachment

Screen 12 – Response Wizard Page 4 - Accepting the terms of the contract & Finish Wizard

due north sourcing solutions **ProContract** brought to you by due north sourcing solutions 21 Notifications

Home Find opportunities My activities My contracts Help supplier\_nw\_37 User Your account Logout

Home > My activities > Transport Suppliers DEMONSTRATION > Transport Suppliers DEMONSTRATION > Create RFQ response

### Create RFQ response

Details
  Additional information
  Attachments
  **4** Terms & conditions

Please follow the link to read the terms and conditions

[Transport V4 2015](#)

Accept  
 Decline

**Screen 13 – Submit tender**

due north sourcing solutions **ProContract** brought to you by due north sourcing solutions 21 Notifications

Home Find opportunities My activities My contracts Help supplier\_nw\_37 User Your account Logout

Home > My activities > Transport Suppliers DEMONSTRATION > Transport Suppliers DEMONSTRATION

[<Back to summary](#)

**My response** 105864219 Draft

Additional information

**Supplier reference:**

Terms & conditions -  Accepted

Attachments

[BLANK Test UPLOAD.docx](#) 12 KB

**Time remaining**

Respond by: 12 January 2016 17:00:00

4	23	44	0
Days	Hours	Minutes	Seconds

Response controls

[Open response wizard](#)

**Submission checklist**

- Terms & conditions
- Attachments

Audit history

[View audit history](#)

## Screen 14 – Tender submission information – edit response and version control

**due north** sourcing solutions | ProContract brought to you by **due north** sourcing solutions

21 Notifications

Home Find opportunities My activities My contracts Help ~ supplier\_nw\_37 User Your account Logout

Home > Transport Suppliers DEMONSTRATION > Transport Suppliers DEMONSTRATION

[Cumbria County Council - RFQ](#) **5139144** [<Back to dashboard](#)

**Time remaining**

4 Days 23 Hours 42 Minutes 3 Seconds

**Submitted**

**Main details**

**Title:** Transport Suppliers DEMONSTRATION **Respond by:** 12 January 2016 17:00:00  
**Description:** Transport Suppliers DEMONSTRATION

**Attachments**

Public attachments can be viewed by all procurers and suppliers involved in this rfx

- [EVALUATION QUESTIONNAIRE.docx](#) 12 KB
- [INVITATION TO TENDER \(ITT\).docx](#) 12 KB

**Terms & conditions**

- [Transport V4 2015](#)

**Messaging**

You have 0 unread message(s). [View messages](#)

**Response controls**

- [I would like to edit my response](#)
- [No longer wish to respond](#)

**My responses**

<a href="#">Version 1</a>	Submitted	07/01/2016 17:16:55
---------------------------	-----------	---------------------

## Screen 15 – Messaging

**due north** sourcing solutions | ProContract brought to you by **due north** sourcing solutions

22 Notifications

Home Find opportunities My activities My contracts Help ~ supplier\_nw\_37 User Your account Logout

Home > My activities > Transport Suppliers DEMONSTRATION > Messaging [All data](#) [Go](#)

Messages for Transport Suppliers DEMONSTRATION [Return to previous page](#)

**Narrow your results**

**Read Status**

- All
- Read
- Unread

Start date:  End date:   
[Reset](#) [Update](#)

**Inbox**

[Create new message](#) [Export Messages](#) [--Actions--](#) [Go](#)

Ref No	Subject	From	Date
1.1	<a href="#">DEMO Message</a>	Project team	07/01/2016 17:26

## Screen 16 – Notifications (same as emails receive)

**due north** sourcing solutions | ProContract brought to you by **due north** sourcing solutions

20 Notifications

**Narrow your results**

**Status**

- All
- Read
- Unread

[Filter](#)

**Notification**

[Mark as read](#)

1 2 3 Next >

Date time	Subject
07/01/2016 16:55	New interest in an Advert
07/01/2016 16:55	A new RFQ - Transport Suppliers DEMONSTRATION has been published by Cumbria County Council