

## CSCP Early Help – Early Help Assessment Case File Audit Tool

<b>Audit Details</b> <i>Please audit over the preceding 12 mths</i>	
<b>EHM ID</b>	
<b>Name of Agency</b>	
<b>Practitioner</b>	
<b>Manager</b>	
<b>Team/Area</b>	
<b>Name and job title of auditor</b>	
<b>Date audit completed</b>	

<b>1.Worries/concerns</b> <i>The purpose of this section is to consider whether worries have been identified and managed to increase wellbeing and success for the child or young person</i>  <i>Relevant worries/concerns include children who experience: sexual exploitation, neglect, emotional abuse, sexual abuse, physical abuse and domestic abuse.</i>	<b>Y</b>	<b>N</b>	<b>N/A</b>	<b>Auditor Comments</b>
Have past and future worries been identified?				
Have worry statement(s) and wellbeing goal(s) been formulated?				
Is there evidence of an effective plan including a network that identifies how worries will be managed?				
Does the plan reflect identified worries?				

Have risk assessment tools been completed to inform planning?				
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<b>2. Child centred practice</b> <i>The purpose of this section is to ensure the voice of the child or young person is central to the work and there is an understanding of their lived experience</i>	<b>Y</b>	<b>N</b>	<b>N/A</b>	<b>Auditor Comments</b>
Has the child been supported to participate in meetings?				
What evidence is there that the child has been seen alone and their wishes, feelings and identity inform the work being undertaken (including the plan)?				
In the case of multiple siblings, are the key documents (and associated work) individualised to the lived experience of each individual child?				
Does the EHA/Reviews provide a clear overview of the child's world and their lived experience?				
Are all key documents in clear jargon free language?				
Has advocacy been considered/offered?				

<b>3. Assessments</b>	<b>Y</b>	<b>N</b>	<b>N/A</b>	<b>Auditor Comments</b>
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<i>The purpose of this section is to review whether the assessment is informed by evidence and analysis and links directly to the Family Action plan.</i>				
Does the assessment include identity, ethnicity, and diversity?				
Does the assessment include an understanding of all significant family history?				
Does the assessment clearly identify what is working well, what we are worried about, and what well-being and success would look like?				
Does the assessment consider the impact of all significant individuals in the life of the child?				

<b>4. Partnership and joint working</b>	<b>Y</b>	<b>N</b>	<b>N/A</b>	<b>Auditor Comments</b>
<i>The purpose of this section is to review whether the right agencies are involved and whether this is having a positive impact on the work?</i>				
Do the right agencies attend relevant meetings?				
Have all professionals who know the child contributed to the assessment and planning process?				
Is there evidence of multi-agency involvement in delivery of the plan?				

Is there evidence of effective challenge between partners and holding agencies to account?				
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<b>5. Plans</b> <i>The purpose of this section is to review whether plans are specific, measurable, achievable, realistic and time bound and having a positive impact.</i>	<b>Y</b>	<b>N</b>	<b>N/A</b>	<b>Auditor Comments</b>
Does the purpose of the plan clearly reflect what needs to happen for success and well-being?				
Do plans have clear specific actions informed by the assessment, with timescales and named individuals who are responsible?				
Where applicable, is there an effective transition plan in place?				

<b>6. Review</b> <i>The purpose of this section is to audit review processes</i>	<b>Y</b>	<b>N</b>	<b>N/A</b>	<b>Auditor Comments</b>
Are the child/young person, their family and carers helped to participate in their reviews and do their views influence decisions made?				



**Where 10 is that there is clear evidence of positive sustained impact and outcomes for the child/young person due to Early Help intervention and 0 is that there is no evidence that the intervention has had a positive impact, where would you scale the work for this child/young person today? What would improve this?**

**Urgent action required:**  
**Other action required:**

**Please ensure ANY actions required as a result of the audit, and noted as part of the audit are accurately captured below.**

Action	By Who	By When
<b>Date sent to EHA co-ordinator</b>		

**Overall Quality Judgement:**  
 Good, Outstanding, Requires Improvement, Inadequate  
 This judgement though reflecting on practice over the last 12 months must reflect the current evidence of impact and outcomes for the child/young person)