



## Guidance and Checklist for LADO Allegations Management Meeting

The checklist is aimed to assist and offer support when invited to an allegations management meeting. It is important that attendees are able to participate fully.

Ask yourself	Yes/No
Am I able to bring along relevant information?	
Am I able to action or feedback tasks?	
Is this person known to my service?	
Am I familiar with the case?	
Do I feel there may be a conflict of interest ?Do I know the subject personally / work closely with the subject	

Ask yourself	Yes/No
Name, address, DOB of alleged victim(s)	
Name, address, DOB of subject(s)	
What you know about the incident	
What you know about the victim	
What you know about the subject(s) of the allegation	
Any record/notes of interviews	
Any record/notes of assessments	
Historical information about the alleged victim	
Historical information about the subject(s) of the allegation	