



Event Booking Form

Delegate name	
Job title	
Email	
Phone	
Employer name and address	
<hr/>	
Event title	
Date, time and venue	
Special requirements (eg access to audio, visual etc)	

Please return completed form via email to ldadminteam@cumbria.gov.uk

Joining Instructions

Once your place has been confirmed you will be issued joining instructions and any pre-course learning via email.

Cancellations

Cancellation of ALL confirmed bookings will be charged the full rate (full day £50 and half day £35) unless a replacement is sent on your behalf (if you have already paid for the event there will be no refund).

The full rate will be charged for non-attendance.