

A Quick Guide to.... Making a Safeguarding Referral



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Subject: A Quick Guide to.... Making a Safeguarding Referral

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Making a Safeguarding Adults Referral



This quick guide is intended to support you to know **WHEN** and **HOW** to make a safeguarding referral, sometimes referred to as a safeguarding concern.

The [Cumbria Safeguarding Adults Board Threshold Tool](#) also provides further guidance and examples of reportable and non reportable concerns of low medium and high risk.

Please also refer to the [Cumbria Safeguarding Adults Board Procedures](#) for further information on how to escalate concerns.

WHEN should I contact Adult Social Care?

It is important to remember that you must not ignore abuse or neglect. You must report it.

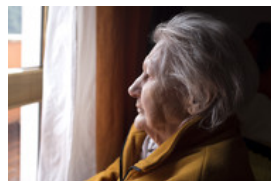
You should do this if;

- An adult with care and support needs is at risk of being abused or neglected, and at risk of harm
- A crime has been committed against an adult at risk of abuse or neglect
- The abuse or neglect has been caused by a member of staff or a volunteer
- Other people or children are at risk from the same person causing the harm
- The concern is about institutional or organisational abuse
- The person causing the harm is also an adult with care and support needs
- Other adults may be at risk

To report a crime, telephone the police:

- In an emergency telephone 999
- If the person is not in immediate danger telephone 101

If you have concerns about a child in Cumbria, telephone 0333 2401727.



You MUST report the following incidents relating to adults with care and support needs as safeguarding concerns if:

- the adult or carer is distressed, fearful or feels intimidated by the incident
- the adult has suffered an injury
- you believe that there is a deliberate attempt to cause harm or

distress

- incidents are repeated and targeted
- a crime has been committed
- the incident involves a member of staff