



Privacy Notice COVID-19 Multi-Agency Intelligence Cell (MAIC)

All of the information you give us will be kept safe and secure whether it is written or on a computer system. We will treat any personal information confidentially and will comply with the Data Protection Act 2018. This means that, if we keep any of your personal data we must:

- tell you what information we need to collect from you
- only use the information for the reason we have agreed with you
- not ask for more information than we need to provide the services
- let you see any information we have collected about you, on request
- keep the information safe, secure and confidential
- personal information will be deleted in accordance with council policy

All data collected as part of this project will be processed in accordance with the principles laid out in Article 5 of the General Data Protection Regulation (GDPR) and in response to the data sharing requirements in the **Health Service (Control of Patient Information) Regulations 2002**.

About MAIC

During the COVID-19 emergency the MAIC exists to provide specialist support services, intelligence collating, technical guidance and situational awareness to the:

- Cumbria Strategic Co-ordinating Group (SCG)
- Tactical Co-ordinating Group (TCG)
- Sub-Groups including Multi Agency Support Team (MAST)

Work undertaken by the MAIC includes accessing, analysing, displaying and disseminating a broad range of situational information, drawing on information and expertise from other sources.

Data collected by MAIC will provide:

- a definitive understanding of the impact of COVID-19 across the county;
- a definitive understanding of the risk and vulnerable to COVID-19 across the county;

Data Collection

The data of those considered to be at risk will be collected:

- from the systems of MAIC partners i.e. local authorities, NHS;
- by telephone, or
- by email

Data Categories

The following data is required to enable MAIC to make informed and robust recommendations and decisions:

- name,
- age,
- address,
- contact details;

MAIC may also collect, store and use the following 'special categories' of more sensitive personal information:

- health conditions,
- social care and welfare arrangements,

Legal Basis for Processing Data

Partners are required to have a legal basis for processing personal and sensitive personal data.

Due to the nature of the COVID-19 and the council's obligations to respond to the data sharing requirements of the **Health Service (Control of Patient Information) Regulations 2002** to protect the health and welfare of residents, the relevant bases are:

For personal data:

- **Article 6(1)(c)** processing is necessary for compliance with a legal obligation to which the controller is subject, or
- **Article 6(1)(d)** processing is necessary in order to protect the vital interests of the data subject or of another natural person; or
- **Article 6(1)(e)** processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;

For sensitive personal data:

- **Article 9(2)(i)** processing is necessary for reasons of public interest in the area of public health, such as protecting against serious cross-border threats to health or ensuring high standards of quality and safety of health care and of medicinal products or medical devices

Data Sharing

In the course of the current emergency your data may be shared across the following organisations:

- Central Government departments i.e. Ministry of Defence
- Cumbria County Council
- Cumbria Constabulary
- District Councils
- NHS - Clinical Commissioning Groups
- Third Sector
- Voluntary Groups

We do not sell your information to other organisations. We do not move your information beyond the UK. We do not use your information for automated decision making.

During the course of the COVID-19 emergency MAIC may need to share the information it has collected with other parts of the council or other public bodies or organisations. All reasonable efforts will be made to contact you if this processing is going to have an impact on rights or privacy.

Data Security and Retention

Information collected by MAIC will be kept on a secure council system and is only accessible by those with authorisation.

Your personal information will be deleted, if appropriate, in accordance with the council's Retention and Disposal Schedule.

Complaints

If you have any concerns about the information being collected by MAIC please contact the Lead Officer, Emma Graham via: maic@cumbria.gov.uk.

If you have concerns about the way the council has processed your data please contact our Data Protection Officer via dataprotection@cumbria.gov.uk.

Last Updated: April 2020

