

# All about apprenticeships

# What is an apprenticeship?

- - Earn while you learn!
- You're employed and paid to do a real job while studying for a qualification, usually at a college or training centre – one day a week
- Apprenticeship levels range from Level 2 (no formal entry qualifications required) to Level 7 (Degree)
- You'll work alongside highly skilled and experienced staff
- You'll gain valuable and transferable job skills to help you in your career



# Making an application

Let's look at what is important



# Why do employers use application forms? County Council

- To get all of your details
  - They will be needed to contact you for example
  
- To check that you can apply
  - For some apprenticeships you may need qualifications, like GCSEs
  
- Shortlisting
  - Employers can't interview everyone, so they pick the best applications



# What's important

You may be the best person for the job.....



# What's important

But, If your application is not fully complete or you don't include examples of your skills - you may not get an interview



# How can you get your application into the shortlisting pile?



Download from  
Dreamstime.com  
This watermark (and image) is for previewing purposes only.

# Here are some top tips to help you

## Be prepared.....

- Do some research about the employer you are applying to
- Look at the employer's website, this shows that you are interested
- Or talk to someone that works there to find out more





# Top tips



- Make a list.....
  - Think about the things you are good at
  - Compare them to the skills that the employer is looking for in its advert

# Top tips

## About you.....

- You'll need to write about yourself and your experiences to match the job
- If you're stuck, ask teachers, friends or family to list your top 3 qualities



# Top tips



- Get it right.....
  - Good spelling and grammar are important
  - When you're finished ask someone to have a look through it for you

# Top tips

## Contact details.....

- Are all of your details up to date and correct?
- Employers will usually contact you by email or phone, remember to check your inbox and voicemail regularly



# Top tips



- Final checks.....
- Remember to check that you have filled in all the sections on the form
- And, remember to attach any supporting information before you press the 'Apply' button

Following the tips can help you  
to achieve your goal

Good luck!



# Where to find apprenticeship vacancies

# Government's national apprenticeship website

Here's the link where all vacancies are advertised:

[https://www.findapprenticeship.service.gov.uk/apprenticeshipsearch?\\_ga=2.251908877.543553730.1601630360-1947215534.1601630360](https://www.findapprenticeship.service.gov.uk/apprenticeshipsearch?_ga=2.251908877.543553730.1601630360-1947215534.1601630360)



# Find an apprenticeship

Search and apply for an apprenticeship in England

Search

[Browse](#)

## Keywords (optional)

Can include job title, employer or reference number

All

## Your location

Enter postcode, town or city or [use current location](#)

Penrith (Cumb x)

## Within

5 miles

## Apprenticeship level

All levels

## Only show

## Help

How to search for an apprenticeship (Interactive)  
**Start tour**

If you'd like some help on how to use the search to find apprenticeships that are suitable for you, start the tour here.

[Start tour](#)

[coronavirus \(COVID-19\): read our guidance for apprentices](#)

[About apprenticeships](#)

[Find a traineeship](#)

[Help](#)

# Search results

We've found **4** apprenticeships in your selected area.

We've also found [45 apprenticeships with positions elsewhere in England.](#)

[Receive alerts for this search](#)

## Edit search

[More/less detail](#)

## Sort results

Distance

## Keywords (optional)

-- Refine search --

## Your location

Penrith (Cumbria)

[Use current location](#)

## Within

5 miles

## [Apprentice Autocare Technician - Harolds Tyres](#)

Harolds

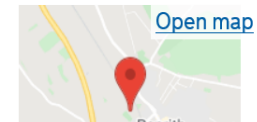
(Added 19 Aug 2020 - 1 position available)

The Autocare Technician carries out a range of services and repairs to cars and light goods vehicles. Requiring a combination of technical and customer service skills, demonstrating expertise not only in the technical elements of their role, but also telephone communication, customer handling, sales skills, problem solving and self-organisation.

**Distance:** 0.3 miles [Journey time](#)

**Closing date:** 31 Oct 2020

**Possible start date:** 01 Dec 2020



# Apprenticeship Training Providers

- Cumbria Colleges Group (Carlisle College, Furness College, Kendal College & Lakes College:

<http://www.carlisle.ac.uk/apprenticeships.html>

<https://www.furness.ac.uk/apprenticeships/>

<https://kendal.ac.uk/apprenticeships>

<https://www.lcwc.ac.uk/courses-careers/apprenticeships/>

- Gen2 - <https://www.gen2.ac.uk/education/all-apprenticeships>
- RWP Training Ltd - <https://www.rwp.co.uk/apprenticeships>
- System-people - <https://www.system-people.co.uk/for-candidates/how-we-help/apprenticeships/>

# Questions?

Please use the chat facility  
and type in your question

or

You can also email any  
questions to:

[apprentice@cumbria.gov.uk](mailto:apprentice@cumbria.gov.uk)

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