

# PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

## **Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):**

### **In respect of a Governing Body Proposal: School and governing body's details**

1. The name, address and category of the school for which the governing body are publishing the proposals.

Not applicable

### **In respect of an Lcal Authority (LA): School and local education authority details**

1. The name, address and category of the school .

School: Brook Street Primary School, Edward Street, Carlisle, Cumbria. CA1 2JB. Community School  
Local Authority: Cumbria County Council, Children's Services, 5 Portland Square, Carlisle, Cumbria.  
CA1 1PU

### **Implementation and any proposed stages for implementation**

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

The proposal is to be implemented in two stages. The first stage is to permanently expand the school to a maximum capacity of 315, by increasing the admission limit at the school from 30 to 45. The school will gradually increase to its maximum capacity by accepting increased reception intakes from 1<sup>st</sup> September 2012. The higher year groups already in roll at the school will not increase in size. The second stage is that the school will be enlarged on the current site with a proposed implementation date of 01 September 2014.

### **Objections and comments**

3. A statement explaining the procedure for making representations, including —
- (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
  - (b) the address of the authority to which objections or comments should be sent.

Within four weeks from the date of publication of this proposal any person may object to or make comments on the proposal by sending them to:

Children's Services, School Organisation Team, The Parkhouse Building, Kingmoor, Carlisle, Cumbria. CA6 4SJ.

Or by e-mail to [school.organisation@cumbria.gov.uk](mailto:school.organisation@cumbria.gov.uk)

### Alteration description

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

The proposal is to permanently expand the school to a maximum capacity of 315, by increasing the admission limit at the school from 30 to 45. The school will gradually increase to its maximum capacity by accepting increased reception intakes from 1<sup>st</sup> September 2012. Details of any building works or remodelling of existing buildings required to accommodate the additional children will be agreed with the school and subject to the normal planning permission process. The higher year groups already on roll at the school will not increase in size.

### School capacity

5.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

(a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

Current capacity of the school is 189.

The proposed new capacity of the school is 315.

(b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

The admissions limit for all year groups in the school is currently 30.

The proposal to expand the school will change the admission limit to 45 for reception year groups entering the school on or after 1<sup>st</sup> September 2012.

(c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

The increase in the admissions limit will apply permanently from 1<sup>st</sup> September 2012.

(d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

The number on roll at October 2011 by year group was as follows

R	1	2	3	4	5	6
29	27	25	31	21	23	19

The published admission number for each year group is 30. All years have below this number of children.

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

The number on roll at October 2010 was 175

### Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

Not applicable.

### Additional Site

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

No new site will be required.

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

Not applicable

### Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

Not applicable.

- (b) the arrangements for safeguarding the welfare of children at the school;

Not applicable.

- (c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

Not applicable.

- (d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

Not applicable.

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

Not applicable.

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

Not applicable.

### **Transfer to new site**

9. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

Not applicable.

- (b) the distance between the proposed and current site;

Not applicable.

(c) the reason for the choice of proposed site;

Not applicable.

(d) the accessibility of the proposed site or sites;

Not applicable.

(e) the proposed arrangements for transport of pupils to the school on its new site; and

Not applicable.

(f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

Not applicable.

## Objectives

10. The objectives of the proposals.

The objective of the proposal is to create additional capacity to accommodate the growing demand for places caused by growing local population.

## Consultation

11. Evidence of the consultation before the proposals were published including—

- (a) a list of persons who were consulted;
- (b) minutes of all public consultation meetings;
- (c) the views of the persons consulted;
- (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
- (e) copies of all consultation documents and a statement on how these documents were made available.

a) Consultation meetings were held for which the staff, governors and the public were invited to a neutral location in Carlisle. Consultation documents were provided to: staff and governors at the school, parents of current pupils at the school via the school; other schools affected by the proposal, elected members of Cumbria County Council in the affected wards and cabinet members, Department for Education, Diocese of Lancaster Education Service, Carlisle Diocese, Carlisle City Council Chief Executive, local libraries, trade unions, other local authority officers and local press.

b), c), e) Copies of the various minutes, views of the persons consulted, and consultation documents are all available on request from School Organisation Team, Parkhouse Building, Lower East Wing,

Kingmoor Business Park, Carlisle, Cumbria. CA6 4SJ.

- d) All the statutory requirements in relation to the proposals to consult were complied with.
- e) Consultation documents were provided by post or e-mail to the above list of consultees. They were also available to the public via local libraries, and via the education Cumbria County Council website.

### Project costs

**12.** A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The current estimate for the cost of the associated building work is £150,000. This is subject to confirmation. It will be funded by the local authority.

**13.** A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

The local authority will fund the work through the Basic Need Grant and Prioritised Capital Maintenance Grant.

### Age range

**14.** Where the proposals relate to a change in age range, the current age range for the school.

Not applicable.

### Early years provision

**15.** Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

Not applicable.

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

Not applicable.

- (c) evidence of parental demand for additional provision of early years provision;

Not applicable.

(d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

Not applicable.

(e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

Not applicable.

**Changes to sixth form provision**

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

Not applicable.

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

Not applicable.

- (c) Evidence —
- (i) of the local collaboration in drawing up the proposals; and
  - (ii) that the proposals are likely to lead to higher standards and better progression at the school;

Not applicable.

(d) The proposed number of sixth form places to be provided.

Not applicable.

17. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

Not applicable.

**Special educational needs**

18. Where the proposals are to establish or change provision for special educational needs—

- (a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

Not applicable.

- (b) any additional specialist features will be provided;

Not applicable.

- (c) the proposed numbers of pupils for which the provision is to be made;

Not applicable.

- (d) details of how the provision will be funded;

Not applicable.

- (e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

Not applicable.

- (f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

Not applicable.

- (g) the location of the provision if it is not to be established on the existing site of the school;

Not applicable.

- (h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

Not applicable.

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

Not applicable.

**19.** Where the proposals are to discontinue provision for special educational needs—

- (a) details of alternative provision for pupils for whom the provision is currently made;

Not applicable.

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

Not applicable.

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

Not applicable.

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

Not applicable.

**20.** Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;

- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

Not applicable.

**Sex of pupils**

21. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

Not applicable.

- (b) evidence of local demand for single-sex education; and

Not applicable.

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

Not applicable.

22. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

Not applicable.

- (b) evidence of local demand for single-sex education.

Not applicable.

**Extended services**

23. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

Not applicable.

## Need or demand for additional places

24. If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

There are currently 384 reception places in the area. Local demographics show a demand for reception places in the local planning area rising from 316 reception places in September 2008 to 356 reception places in September 2011, with the level continue to increase until 2014. Data from the current admissions round for entry in September 2011 supports the demand for reception places. The total number of places needed is projected to exceed current capacity by 2012, continuing to rise until 2014.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

Not applicable

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

Not applicable

25. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

Not applicable

- (b) a statement on the local capacity to accommodate displaced pupils.

Not applicable

## Expansion of successful and popular schools

**25A.** (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

- (a) (for proposals published by the governing body) paragraph 1 of Part 1 to

Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

The local authority does not consider that the presumption for the expansion of successful and popular schools should apply.
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