

People ▪ Education and Skills ▪ Learning Improvement Service  
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Our reference: LIS/VST/JF

**FAO: The Headteacher, Designated Teacher for Looked After Children and School Business Manager**

Dear Colleague

**Pupil Premium Plus for Children Looked After - Financial Year 2021-2022**

I am writing to inform you of Cumbria's arrangements for the allocation of Pupil Premium Plus (PP+) for Children Looked After (CLA). For the financial year 2021-2022 the PP+ is £2,300 per CLA. This covers the summer term 2021, autumn term 2021 and spring term 2022.

Where a Cumbrian Child Looked After is attending an independent special school which is named in their Education, Health and Care Plan, PP+ funding will not be allocated to the school. This decision has been made as the specialist provision provided by the school should be fully meeting the child's identified needs and thus supporting them to achieve their full academic potential.

The Virtual School will allocate the PP+ funding to schools on a termly basis based on the educational needs identified in the child's Personal Education Plan (PEP). The PEP is statutory and is the key planning document which identifies the educational needs of the child and provides costings for planned interventions on a termly basis.

The costed interventions will be based on the school's assessment of the child's needs and the educational needs identified at the PEP meeting. The PEPs are submitted termly to the Virtual School. Up to £750 is available in the summer term, up to £800 in the autumn term and up to £750 in the spring term, adding up to £2300. It is expected that schools will adhere to this termly expenditure. In exceptional circumstances where additional funding is needed, this can be considered. However, there must first be a discussion with the link CLA Achievement teacher from the Virtual School who will liaise with the Virtual School Head. **To ensure the CLA in your school receive their allocation of PP+ the Virtual School must receive the PEP within 5 working days of the PEP meeting/reviews.**

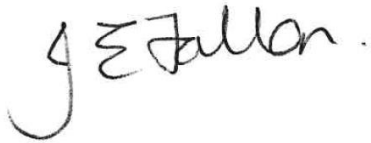
Once the PEP has been received by the Virtual School, funding will be allocated at the end of each term.

*Together we can achieve the best for every child, young person and their family in Cumbria*

If you are not already set up to receive payments then please contact [virtualschoolbusinesssupport@cumbria.gov.uk](mailto:virtualschoolbusinesssupport@cumbria.gov.uk) who will be able to let you have a Supplier Form. Without the school bank details we are unable to allocate the funding requested. **It is therefore very important to complete a supplier form if you are not already set up to receive payments from ourselves.**

The link CLA Achievement teacher for your school can provide further advice and answer any questions you may have regarding the process.

Yours sincerely

A handwritten signature in black ink that reads "Jane Fallon". The signature is written in a cursive style with a large initial 'J'.

Jane Fallon  
Virtual School Head