

Guidance for practitioners attending a Child Protection Conference

A Strategy Meeting will have been held to decide on whether Section 47 enquiries need to be commenced. These will determine whether or not an Initial Child Protection Case Conference needs to be held (must be within 15 working days of the Strategy Meeting)



Invitation to Initial Child Protection Conference



Complete the report using the multi-agency template. Some sections of the report can be completed in partnership with family members. Score the risk to the children using the CSCP scaling tool.



Attach any risk assessments, genograms or Early Help Plan. Also attach any relevant chronology from your agency.



Share the report with members of the family (at least two working days before ICPCs and five working days before RCPCs), including children if they are of an age and understanding. Obtain signature from family member (s).



Share your report with the Independent Reviewing Officer prior to the conference



Take 10 copies of your own report to the CP Conference. If the child becomes subject to a CP Plan, you may be asked to be part of the Core Group, which will meet a minimum of four weekly. Date of next CP Conference will be agreed at Conference.