

**CLUMBRIA LSCB**  
CLUMBRIA LOCAL SAFEGUARDING CHILDREN BOARD

**BUSINESS PLAN**  
**2015-18**

Review June 2016 (following Annual Report 2015-16)

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# What is the LSCB

In order to provide effective scrutiny The Local Safeguarding Children Board (LSCB) is an independent body as defined in Working Together 2015<sup>1</sup>. It should not be subordinate to, nor subsumed within other local structures.

Through the Board structure the LSCB provides the strategic and operational direction of safeguarding and continuous monitoring of performance in Cumbria. The Board produces a Three-Year Business Plan and an Annual Report and this Business Plan forms part of the combined Annual Report and Business Plan.

The Board funds an Independent LSCB Chair who provides leadership to the Board via effective chairing of meetings and representation of the LSCB in the public domain.

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<sup>1</sup> Working Together 2015 - [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/419595/Working\\_Together\\_to\\_Safeguard\\_Children.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/419595/Working_Together_to_Safeguard_Children.pdf)

## Vision

The Vision for the LSCB was agreed in March 2014 and is the result of work undertaken by the Communication and Engagement Group with front-line staff from across the partnership:

**‘We are working together to keep children and young people safe in Cumbria’**

## Objectives

Section 14 of the Children Act 2004 sets out the statutory objectives and functions of LSCBs as being:

- To coordinate what is done by each person or body represented on the board for the purpose of safeguarding and promoting the welfare of children in the area; and
- To ensure the effectiveness of what is done by each such person or body for those purposes

## Core Business and Functions

The core business of the LSCB is to:

1. develop local multi-agency policies and procedures that promote and result in effective multi-agency working to safeguard and protect the children and young people of Cumbria.
2. monitor and evaluate the effectiveness of what is done by partners individually and collectively to safeguard and promote the welfare of children and advise them on ways to improve
3. oversee and challenge partners in carrying out their safeguarding responsibilities under Section 11 of the Children Act 2004, to make sure that they are doing that work effectively
4. plan, co-ordinate, commission and evaluate multi-agency training.
5. promote effective multi-agency early help to identify and appropriately support children and their families.
6. monitor and evaluate the effectiveness of partner agencies individually and collectively and advise on ways to improve performance and quality.
7. undertake reviews of serious cases and child deaths, advise the Board and our stakeholders of the lessons to be learnt.
8. communicate effectively to our stakeholders regarding the need to safeguard and promote the welfare of children.

# Planning Process

Welcome to the Cumbria Local Safeguarding Children Board (LSCB) Business Plan for the period 2015-2018.

The LSCB published a three-year Business Plan for the first time in 2014-17 as the Board agreed that the programme of work would benefit from a longer-term planning process. The implementation of the plan has been reviewed by the Board quarterly and progress has been included in the Annual Report 2014-15.

This 3 Year Business Plan has been based on the information in the Annual Report (current performance, findings from Multi-Agency Audit, LSCB and CSE Self-Assessment, views from staff and children and young people, section 11 audits).

In addition, in March 2015, Ofsted conducted an Inspection of services for children in need of help and protection, children looked after and care leavers – that included a review of the LSCB. (Inspection date 3 March – 25 March 2015). The inspection concluded that the LSCB was “Requires Improvement”.

The [Report](#) also identified areas where further work was needed, noting particularly the need to strengthen the way partners respond to children at risk of sexual exploitation and those living in households where domestic abuse occurs. These areas had already been recognised in the LSCB Self-Assessment and plans were in place to address. (further information about the inspection report is included in the LSCB Annual Report 2014-15).

All of this intelligence was used at a workshop of LSCB Members in May 2015 to identify the key priorities for 2015-18, and this has been used to develop the actions in this Business Plan.

# LSCB Priorities 2015-2018

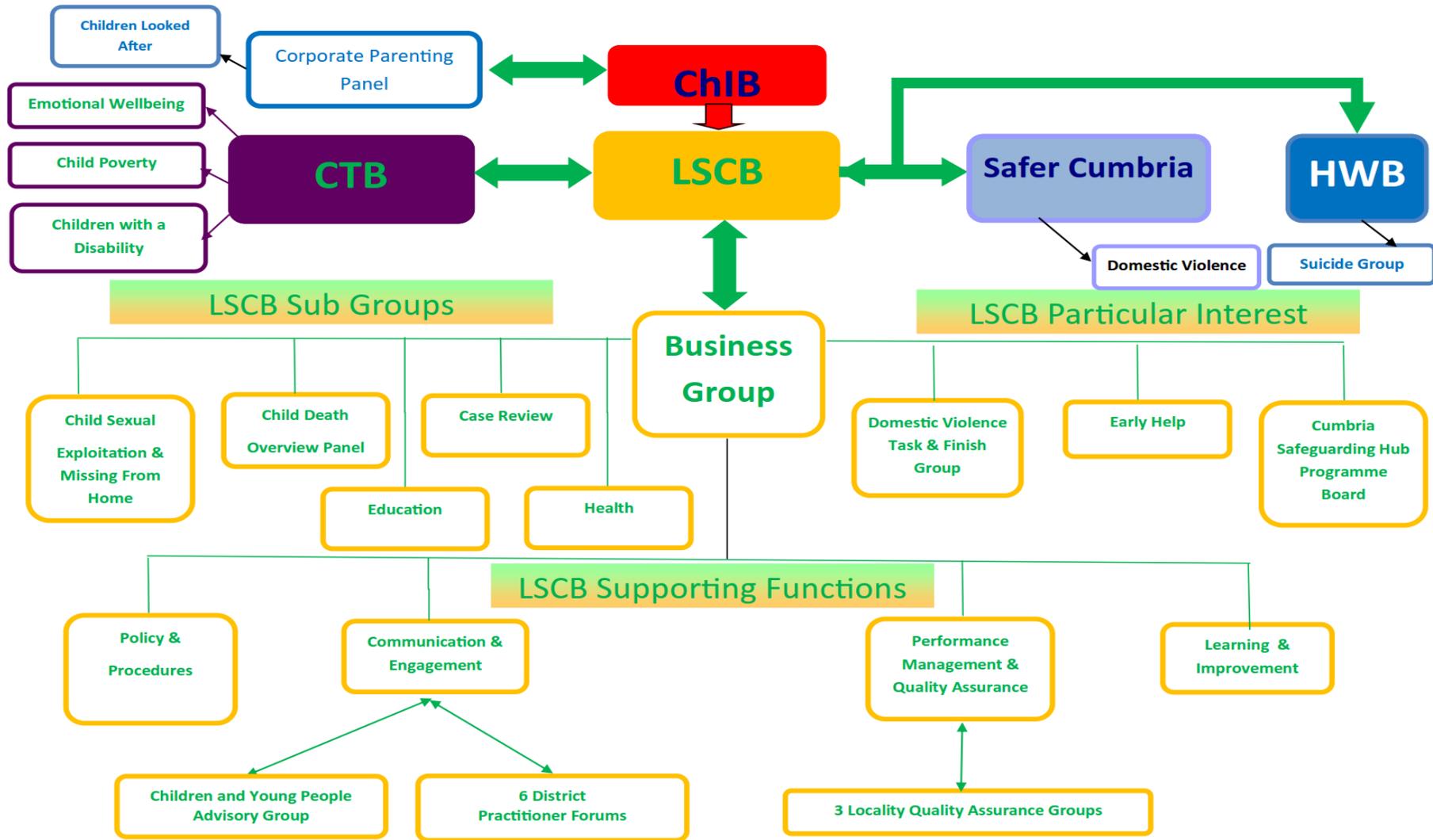
The LSCB has 9 themes for 2015-18. The actions to deliver on these in the first 12-18 months are included in the Actions in this Business Plan.

1. Leadership and Governance
2. Quality Assurance and Performance Management
3. Early Help
4. Developing the workforce
5. Learning from Case Reviews
6. Learning from Child Deaths
7. Child Sexual Exploitation and Missing from Home
8. Emotional Health and Wellbeing of Children
9. Domestic Abuse

# Membership

AGENCY	ROLE	NAME
Independent Chairperson	Chair	Gill Rigg
Barnardo's	Assistant Director (Children's Services)	Richard Simpson (Vice Chair)
CAFCASS, Cumbria	Service Manager	Ian Gopsill
Children's Services, CCC	Corporate Director	John Macilwraith
Children's Services, CCC	Interim Assistant Director – Children and Families	Susan Butcher
Cumbria Clinical Commissioning Group	Director for Children and Families	Eleanor Hodgson
Cumbria Clinical Commissioning Group	Lead GP	Amanda Boardman
Cumbria Clinical Commissioning Group	Designated Doctor for Safeguarding Children	Neela Shabde
Cumbria Clinical Commissioning Group	Designated Nurse for Safeguarding	Louise Mason-Lodge
Cumbria Partnership NHS Foundation Trust	Deputy Director of Nursing, Patient Safety & Leadership	Sara Munro
University Hospitals of Morecambe Bay	Deputy Director of Midwifery	TBC
North Cumbria University Hospitals	Nurse Consultant - Paediatrics	TBC
Cumbria Constabulary	Assistant Chief Constable	Darren Martland
Secondary Head teachers Association	Head teacher	Dominic Volpe (vice chair of Education subgroup)
Primary Head teachers Association	Head teacher	Claire Render (Chair of Education subgroup)
Cumbria District /Borough Councils	Director of Policy and Resources	Debbie Storr
National Probation Service	Head of Cumbria	Sarah Ward
Cumbria & Lancashire Community Rehabilitation Company (CRC)	Assistant Chief Executive	Mike Craven
Public Health	Director – Public Health	Colin Cox
Inspira	Chief Executive	Mark Bowman
NHS England	Deputy Director of Nursing/Safeguarding lead	Alison Smith
NSPCC	Service Manager	Iain McKay
Voluntary Sector representative	East Cumbria Family Support – Chief Officer	Pam Hutton
Youth Offending Service	Senior Manager Targeted Youth Services	Deborah Royston
LSCB	Lay Member	John Greenwood
LSCB	Lay Member	Jon Rush
Elected Member - CCC	Portfolio holder for Children's Social Care	Cllr Anne Burns (Chair of Children's Trust Board (CTB)))
Cumbria LSCB	Senior Manager – LSCB and Improvement	Fiona Musgrave

# LSCB Structure (CTB= Children's Trust Board; ChIB= Board; HWB=Health and Wellbeing Board)



# Delivery

This 3 year Business Plan is aimed at delivering both the statutory requirements of the legislation governing the work of LSCBs, and the needs of local children and young people. How these needs are agreed is described in the Annual Report.

## The LSCB

This is the main Board for the LSCB constituted from across the partnership. It provides the strategic and operational direction of safeguarding and continuous challenge and monitoring of performance in Cumbria.

## LSCB Subgroups

This 3 year Business Plan is aimed at delivering both the statutory requirements of the legislation governing the work of LSCBs, and the needs of local children and young people. How these needs are agreed is described in the Annual Report.

In order to manage this, set direction and monitor progress, the LSCB has established a number of subgroups that are accountable through the LSCB.

### Business Group

This group has membership from across the partnership, every subgroup chair is a member, as well as the LSCB Vice-Chair and Chair, the group is chaired by the Chair of the LSCB.

The Business Group links the work of all the subgroups to ensure momentum and delivery of the work programmes – providing mutual support covering the operational processes and coordinates the work of sub-groups to deliver the Business Plan.

The group also oversees the development of the Self-Assessment, Annual Report and the delivery of the actions associated with any Serious Case Reviews and the actions arising from any issues identified through staff survey, Section 11 and 174 Audits, Quality Assurance and performance Management activity.

### Policy and Procedures

1. Revision of Policies in Line with Working Together 2015 reporting of major revisions and points of “tension” or disagreement to the Board twice a year as part of the Tri-x LSCB Policies manual.
2. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board

### Communication and Engagement

1. Oversight of the work of the Practitioner Forums to ensure two-way communication between the Board and the front-line including a bi-annual staff survey.

2. Recruit and maintain a list of “Touchstones<sup>2</sup>” to allow us to assess the impact of policy, communications, etc.
3. Maintain and continually improve the LSCB website
4. Devise creative ways to bring the function and work of the Board to the public’s attention
5. Provide LSCB oversight for the Children and Young People’s Advisory Forum and ensuring their voice is used in the Strategic Planning of the Board.
6. Oversee the practitioner forums as a mechanism to get the voice of staff and practitioners into the LSCB

### Learning and Improvement

1. Develop and implement a Safeguarding Learning and Improvement Strategy
2. Recruit and maintain a “training pool” to ensure delivery of a range of Safeguarding Development opportunities and training
3. Work to incorporate learning from Case Reviews and work from the Particular Interest Groups into training courses offered
4. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board

### Child Death Overview Panel (CDOP)

1. Critically examine all child deaths and ensure that significant cases are identified and the LSCB is able to take forward learning
2. Ensure full analysis of all Child Deaths to ensure learning from these cases is captured and absorbed

### Case Review Group

1. Examine individual cases referred to the LSCB and decide if they meet the criteria for Serious Case Review (SCR) and make recommendations to the Chair of the LSCB
2. Commission and contribute to such SCR
3. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board

### Performance Management/Quality Assurance

1. Collect, collate and analyse multi-agency performance data and report exceptions and areas of concern to the Board
2. Commission and analyse Section 11 Audits to ensure that agencies and organisations are operating in safe arrangements (*new function – transferred from Policies subgroup*)
3. Alongside the Board commission multi-agency Quality Assurance audits around areas of particular interest or concern
4. Identify creative ways to bring the Voice of the Child into the work of the sub-group and the wider Board

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<sup>2</sup> **Touchstones** - a group of practioners/teachers/health workers and some managers from across the partnership, who are used as a sounding board for new initiatives, are surveyed for their opinion and are used to test out new procedures. There are currently 40+ across Cumbria

5. Ensure data sets are fit for purpose and reviewed regularly to ensure they meet the LSCB priorities and outcomes are evidenced.

### **Education subgroup**

The Education subgroup is chaired by a Primary Head teacher and the vice-chair is a Secondary Head teacher. There is representation from across all education sectors including independent schools, post 16 education. The Forum for Independent Schools and Children's Homes now report through this subgroup, offering this established group some further governance.

1. Provide advice, information and support for schools, Education services Colleges, Work Based Learning providers and other educational establishments.
2. Monitor the safeguarding arrangements for Children in Our Care and Children that are home schooled.
3. Ensure appropriate lines of communication and contributing to establishment based work relating to policy, practices, curriculum, recruitment and selection of staff, materials and resources.
4. To maintain the designated persons register, including their status and training.
5. Monitor Governing Body responsibilities and involvement in safeguarding arrangements.
6. To identify and disseminate good practice.
7. To support the work of designated persons in educational establishments.
8. Collation of training figures and other key data to feed into the Learning and Improvement Sub Group and/or other Sub Groups as appropriate

### **Safeguarding Hub Programme Board**

1. Set the strategic vision, operation model, deliverables and direction for the Safeguarding Hub.
2. Give direction to the Development Group.
3. Manage peer reviewing of single parts of the system to ensure 'whole system approach'.
4. Use national guidelines, best practice while developing the service.

### **Early Help**

1. Oversee the work required to embed an integrated multi agency approach for all partners working with children and families which focuses on early identification and early support and is based on the needs of the child in order to prevent escalation of need.
2. Coordinate the work of statutory partners in helping, protecting and caring for children in our local area and that there are mechanisms in place to monitor the effectiveness of those local arrangements.

### **Child Sexual Exploitation (CSE)/Missing From Home**

1. Identify and monitor performance data in relevant areas, making intelligent use of performance
2. Monitor the effectiveness of multi-agency working, including monitoring practices of agencies to ensure procedures are followed

3. Establish and maintain effective links with other strategic and service plans to prevent duplication
4. Identify relevant partnerships tackling associated issues and where there are gaps in provision in order to inform commissioning of services
5. Provide the LSCB with all information necessary for them to provide annual report on the work of the child sexual exploitation sub group including information on how the work of this group has directly impacted on children
6. Establish and maintain links with the North West lead on child sexual exploitation

### Health subgroup

A new subgroup for Health has been established in April 2015. It is chaired by a General Practitioner and has representation from across all health sectors including commissioners and providers.

1. Delivery of the shared objectives of the multi-agency safeguarding arrangements outlined by the LSCB.
2. Ensure the delivery of the agreed priorities that form the programme of work for the health economy including setting targets, looking at outcomes and monitoring performance included reporting to the LSCB.
3. Ensure relevant standards are met and appropriate mechanisms are in place.
4. Improve joint working which results in sharing of learning and joined up safeguarding systems. Policies and procedures.

The LSCB has agreed two new priority areas:

1. **Domestic Abuse**, which is a shared priority with the Safer Cumbria partnership. The LSCB is specifically interested in how services for children respond, and adult –led services take account of children and the impact of Domestic Abuse for children (as witnesses, as victims, and as perpetrators) in Cumbria.
2. **Emotional Wellbeing of Children** – this is a shared priority for the CTB which is a result of the priorities raised by the CYP forum.

It is expected that these areas will result in at least a Task and Finish subgroup of the LSCB for 2015.

# The Action Plan

The Board undertook major reviews of its effectiveness in 2013 and 2014. In addition the LSCB was reviewed by Ofsted as part of the inspection 2015 and in preparation for this the LSCB conducted a Self-Assessment which has been used to develop the plan for 2015-18. The actions for the next 18 months are included in the plan below. This will be managed and monitored through the LSCB Business Group.

Theme		Action	Who	When	What we are trying to achieve
<b>1. Leadership and Governance</b>	1.1	Develop a programme to review the learning and development needs of LSCB members and systematically address these through annual appraisal	Chair	December 2015	<b>Members of the Board are clear about their roles</b>
	1.2	Conduct a programme of one to one meetings between members of the LSCB and the Chair to ensure they are supported and are taking appropriate actions in their role on the LSCB	Chair	December 2015	
	1.3	Hold 2 six-monthly development sessions in order to ensure that members are working together to scrutinise and challenge local arrangements for safeguarding children (consider links to HWB and CTB)	LSCB Senior Manager	July 2016	<b>The Board is effective at challenging and scrutinising to protect and promote the welfare of Children</b>
	1.4	Develop work plans for all of the subgroups – based on this plan and the day-to-day operational requirements of the LSCB	LSCB Senior Manager	September 2015	
	1.5	<ul style="list-style-type: none"> <li>Final updates of Business Plan actions, SCR action Plans and self-assessments (LSCB and CSE) to be agreed by LSCB Business Group</li> <li>Outputs from the LSCB Development day to be fed into the annual report</li> <li>Views of staff and CYP to be used to increase depth of the report</li> <li>Annual Report to be presented to the LSCB Business Group 11 June 2015 with final sign-off by the LSCB.</li> </ul> <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 5)</b>	LSCB Senior Manager	Sign off by LSCB – 1 July 2015	<b>The LSCB is able to demonstrate a rigorous and transparent assessment of the performance and effectiveness of local services to safeguarding and promote the welfare of children</b>
	1.6	Report to LSCB from Corporate Parenting Panel requested for July 2015 to give position of the CLA Strategy <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 4)</b>	LSCB Business Group	August 2015	<b>The LSCB is assured of the work to improve the services and practice for Children Looked After</b>

Theme		Action	Who	When	What we are trying to achieve
	1.7	The LSCB to Endorse and promote the Local Authority CLA strategy and implementation of the Recommendation to the Local Authority in the Ofsted Report relating to the CLA. And use this as a basis for regular reporting to the LSCB. <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 4)</b>	Communications and Engagement Subgroup	April 2016	<b>Children Looked After are appropriately supported</b>
	1.8	Develop a new LSCB Communication and Engagement Strategy and deliver throughout the year	Communications and Engagement Subgroup	July 2016	<b>Improved LSCB visibility and influence</b>
	1.9	Set up systems to make use of the views of Children and Young People to inform service improvement and training	Communications and Engagement Subgroup	July 2015	<b>Improved LSCB services based on the views of CYP</b>
	1.10	Use established audit tool to undertake an annual internal review of the Board	LSCB Senior Manager	December 2015	<b>The Board is assured of its own effectiveness</b>
<b>2. Quality Assurance and Performance Management</b>	2.1	Review the Multi-Agency Performance Management and Quality Assurance Framework as a result of Working Together 2015 and to ensure it is fully aligned with this plan	Performance Management and Quality Assurance Subgroup	July 2015	<b>Improved Performance Management and Quality Assurance process across the partnership</b>
	2.2	Agree and deliver a prioritised Quality Assurance programme based on clearly defined factors, and implement an audit tool that measures practice and impact, not just process, in conjunction with frontline workers and service users	Performance Management and Quality Assurance Subgroup	March 2015	<b>Improved Safeguarding Practice based on Quality Audit information</b>
	2.3	Conduct the programme of S11 audits for 2015-16 to be scrutinised by the LSCB and feedback to agencies and wider LSCB about themes, actions and issues	Performance Management and Quality Assurance Subgroup	December 2015	<b>The Board is assured of the compliance of all agencies with their duties in relation to Section 11 of the Children Act 2004</b>
	2.4	Establish a system for monitoring the implementation of recommendations from the section 11 audits	Performance Management and Quality Assurance Subgroup	December 2015	

(Ofsted recommendation reference numbers will be removed prior to publication)

Theme		Action	Who	When	What we are trying to achieve
	2.5	Develop a new system of LSCB self-assessments against the Ofsted Report, Ofsted Framework, best practice together with the actions required for improvement. Establish management mechanisms through the LSCB Business Group	LSCB Senior Manager	September 2015	<b>The LSCB is ready for inspection</b>
<b>3. Early Help</b>	3.1	Use the NW ADCS “maturity matrix” to assess current progress, service gaps and resultant action plan <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 3)</b>	Early Help Subgroup	June 2014	<b>Outcomes for children involved in Early Help will improve</b>
	3.2	Section 11 and Staff survey to include questions about Thresholds and confidence in being lead coordinator <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 7)</b>	Performance Management and Quality Assurance Subgroup	December 2015	<b>Staff will report increased confidence in thresholds and being the lead coordinator for early help</b>
	3.3	Complete the audit of step down cases and ensure the actions to address themes are completed <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 3)</b>	Early Help Subgroup	July 2014	<b>Early Help offer is appropriate and aligned to needs</b>
	3.4	Review the current arrangements for the Multi-Agency Safeguarding Hub (The Hub) and develop a plan for phase II and III.	LSCB Hub Programme Board	April 2016	<b>Multi-Agency Safeguarding Hub is operating effectively resulting the identification of children who would benefit from early help</b>
	3.5	Review the Early Help Assessment process to increase lead co-ordinator role for schools and those in an education setting	Early Help Subgroup and Education Subgroup	November 2015	<b>Early Help processes and systems are working for those who are working with children every day</b>
<b>4. Developing the workforce</b>	4.1	Refresh/rebuild the repository of good practice on LSCB website, to include national learning, based on best practice from other LSCBs	Learning and Improvement Subgroup	November 2015	<b>Improved practice based on good practice exemplars</b>
	4.2	Revise Level 3 safeguarding multi-agency training and re-launch as a “workshop” style event concentrating on risk and thresholds <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 6)</b>	Learning and Improvement Subgroup	June 2015	<b>Staff will be more confident to support children and appropriately manage risk</b>

(Ofsted recommendation reference numbers will be removed prior to publication)

Theme		Action	Who	When	What we are trying to achieve
	4.3	Training pool to be re-launched and refreshed to include new train-the-trainer training <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 6)</b>	Learning and Improvement Subgroup	September 2015	<b>All trainers will be confident to provide the training and evaluation will show increased satisfaction with training</b>
	4.4	Develop and implement a shared training evaluation methodology to assess the impact of training on practice and quality assure LSCB training delivery reporting to the LSCB: <ul style="list-style-type: none"> <li>“On the Day” evaluation to be supplemented with to Survey Monkey – to test specific elements of framework are being delivered, this will help to show impact and outcomes</li> </ul> <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 6)</b>	Learning and Improvement Subgroup	January 2016	<b>Training is evaluated and the results used to continually improve the offer</b>
	4.5	<ul style="list-style-type: none"> <li>Procedure manual to be refreshed summer 2015</li> <li>Establish performance indicators for the Tri-x manual based on relevant metrics</li> <li>Staff survey questions to be revised to cover “confidence in the new procedures”</li> </ul> <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 7)</b>	Policies and Procedures Subgroup	August 2015	<b>Staff survey and Section 11 audit – will show that staff have increasing confidence in application of thresholds and being lead coordinator in Early Help Assessments</b>
	4.6	Training on Early Help and Risk Assessment rolled out across the LSCB <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 7)</b>	Learning and Improvement Subgroup	August 2016	<b>Range of training will reflect the needs of the LSCB</b>
<b>5. Learning from Case Reviews</b>	5.1	Develop a pack for LSCB SCR Lead reviewers, chairs and Expert leads to sit alongside procedures based on recent reviews to help induct any new members into the Cumbria LSCB methodology	Case Review Subgroup	November 2015	<b>Case reviews are conducted in line with statutory requirements</b>
	5.2	Revise the model to carry out Serious Case Reviews (SCR) consistent with the principles of Working Together 2015 based on learning from recent reviews including participation from front-line practitioners	Case Review Subgroup	November 2015	

(Ofsted recommendation reference numbers will be removed prior to publication)

Theme		Action	Who	When	What we are trying to achieve
	5.3	SMART action plans to be produced from practice reviews, case reviews and SCRs and the implementation of these plans to be monitored by the Business Group	LSCB Business Group	Ongoing – following a review	<b>Case reviews result in changes in practice</b>
	5.4	Ensure that the lessons from SCRs are communicated to front-line managers and practitioners, through effective dissemination and on-going re-enforcement	LSCB Business Group	Ongoing – following a review	<b>Lessons are learned and practice improves</b>
<b>6. Learning from Child Deaths</b>	6.1	Review the processes for the Child Death Overview Panel to ensure compliance with Working Together 2015 and deliver a workshop for Panel members to ensure the Panel understand their role in identifying any modifiable factors	Child Death Overview Panel	November 2015	<b>The CDOP Panel understands its role and that modifiable factors are appropriately identified and acted upon</b>
	6.2	Monitor learning and actions through exception reporting to ensure there is a clear audit trail evidencing that the lessons from child deaths are translated into measurable actions	LSCB Business Group	Following each Annual Report	<b>Themes from all child deaths in Cumbria area identified and acted upon</b>
	6.3	Complete the CDOP annual report for children who died in 2014-15 including identifying patterns or trends in local data and report this to the LSCB	Child Death Overview Panel	December 2015	<b>Themes from all child deaths in Cumbria area identified and acted upon</b>
	6.4	Establish improved links between the CDOP reports and the development of the Joint Strategic Needs Assessment to inform how best to safeguard and promote the welfare of children in the area	Child Death Overview Panel	July 2015	<b>The JSNA is informed and commissioners of services can base decisions on good evidence</b>
<b>7. Child Sexual Exploitation and Missing</b>	7.1	Develop CSE training programme Plan to have the right balance of online training and face to face opportunities to include a series of district based learning workshops in the Autumn to tie in with the launch of the SARC to raise awareness. <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 2)</b>	CSE/MFH Subgroup	December 2015	<b>Increased awareness of CSE across the workforce and Staff survey will show increased knowledge and confidence in dealing with CSE</b>

Theme		Action	Who	When	What we are trying to achieve
from Home	7.2	Develop the working arrangements for LSCB CSE and Missing From Home response starting with a development day for the three levels of subgroup – strategic, working and oversight – to review the TOR, agree governance, design reporting and measures of success – culminating in a review of arrangements through a Self-Assessment and the development of Performance and quality scorecards for use by all of the subgroups. Contribute to the development of a data set on sexual assault and abuse (and CSE) to ensure effective monitoring of services and informed decisions on service development  <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 2)</b>	CSE/MFH Subgroup	September 2015	<b>The LSCB is assured of the work to protect children at risk of going missing and of sexual exploitation</b>
	7.3	Review Chapter 12 and related procedures to ensure multi-agency involvement in CSE <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 2)</b>	CSE/MFH Subgroup	September 2015	<b>Chapter 12 is fit for purpose, based on 12 months use</b>
	7.4	Contribute to the development of the referral pathway and safeguarding procedures for children and young people who have been sexually assaulted, including referral to the Sexual Assault Referral Centre and Sexual Assault Support Services	Health Subgroup	January 2016	<b>Children are seen as close to home as possible as victims of sexual abuse/assault</b>
	7.5	Conduct an assessment on the effectiveness of agencies responses to child sexual exploitation. Produce a report in time for the 2015-16 Annual Report to include information on the outcome of these assessments. This will include an analysis of how the LSCB partners have used their data to promote service improvement for vulnerable children and families, including in respect of sexual abuse. The report will also include appropriate data on children missing from care, and how the LSCB is addressing the issue.	CSE/MFH Subgroup	March 2016	<b>The LSCB is assured of the work to Protect children at risk of going missing and of sexual exploitation</b>
	7.6	Re run the CSE some audit activity to show progress against the plan, as part of the Missing from Home MA QAG audit and some dip sampling as part of the ongoing CSE Subgroup work <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 2)</b>	CSE/MFH Subgroup and PMQAG	March 2016	

Theme		Action	Who	When	What we are trying to achieve
<b>8. Emotional Health and Wellbeing of Children</b>	8.1	Review and evaluate the effectiveness of the Cumbria suicide prevention strategy with its progress to date	Suicide Prevention Implementation Group	September 2015	<b>Recognition of the response to young people at risk of suicide</b>
	8.2	Improve the LSCB oversight of CAMHS and the “whole system” approach to Emotional Wellbeing, specifically with regard to emotional resilience for CYP – 1/4ly reporting to be established	LSCB Business Group	September 2015	<b>The LSCB is assured of the work to improve the emotional resilience of CYP</b>
	8.3	Review best practice regarding professionals keeping up to date with the changing environment that teenagers’ operate within and publicise the results across the partnership and deliver a conference for schools to raise awareness <b>(Child J SCR)</b>	Education Subgroup	July 2016	<b>Improved knowledge base of partners regarding the environment teenagers operate within</b>
	8.4	Evaluate the arrangements for safeguarding children and young people within drug and alcohol treatment services in Cumbria as part of the QAG Audit forward plan	Performance Management and Quality Assurance Group	July 2016	<b>LSCB is assured that services for CYP is appropriate</b>
<b>9. Domestic Abuse</b>	9.1	With the Safer Cumbria Partnership – set up a Task and finish group to: <ul style="list-style-type: none"> <li>Review current governance arrangements for Domestic Abuse to ensure they are adequate to significantly influence decisions for children</li> <li>take forward the findings of the domestic abuse QAG audit in June to develop a DA work stream for LSCB.</li> </ul> <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 1)</b>	Domestic Abuse Task and Finish Group	August 2015	<b>Children who live in households where domestic abuse is a factor will be supported by good quality practice</b>
	9.2	Review the current service offer to help children who either witness, are victims or are perpetrators of domestic abuse to ensure appropriate help is available – any identified unmet need to be fed into the JSNA to influence future commissioning decisions <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 1)</b>	Domestic Abuse Task and Finish Group	April 2016	<b>Children who live in households where domestic abuse is a factor will be well supported through appropriate service provision</b>

Theme		Action	Who	When	What we are trying to achieve
	9.3	Implement a Multi-Agency Domestic Abuse and Safeguarding Children Policy that sets out the response expected from all agencies at differing levels of risk posed by domestic abuse. <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 1)</b>	Domestic Abuse Task and Finish Group	April 2016	<b>Practitioners will understand the response expected for children where Domestic Abuse is a factor</b>
	9.4	Train staff and managers and cascade agreed risk assessment tool to all professionals so to aid a consistent understanding of how Domestic Abuse affects children.  Update and further develop training on domestic abuse and sexual assault/ abuse for professionals within the LSCB <b>(FROM OFSTED IMPROVEMENT PLAN – RECOMMENDATION 1)</b>	Domestic Abuse Task and Finish Group	April 2016	

# Reporting Planner

The table below details what is reported and when to ensure that the work of the Board is well-planned and timely.

What	Subgroup activity	What the Report will tell the Board	When reported to LSCB or subgroup(s)
<b>Serious Case Review</b>	Case Review Group report on work of the group to Cumbria LSCB  SCR Action plan updates a standing item on LSCB Business Group meetings agenda – exceptions reported the LSCB.	To assure the LSCB that cases are appropriately dealt with – SCR, Practice Review etc.  That recommendations arising from the lessons learned from Serious Case Reviews are implemented and positively impact on the improvement of safeguarding and promoting the welfare of children	<b>Twice a year</b>  <b>Quarterly to LSCB Business Group.</b> <ul style="list-style-type: none"> <li>Update to LSCB as part of the LSCB Business Report as appropriate</li> <li>Update to LSCB as required</li> <li>Update to L&amp;I group as required</li> <li>Update to Policy and Procedures Group as required</li> <li>Update to Communications and Engagement Group</li> </ul>
<b>Practice reviews</b>	Actions from practice reviews are managed through the LSCB Business Group – exceptions reported the LSCB.	To assure the Board that recommendations arising from the lessons learned from practice reviews are implemented and impact on the improvement of safeguarding of children	<b>Quarterly to LSCB Business Group.</b> <ul style="list-style-type: none"> <li>Update to LSCB as part of the LSCB Business Report as appropriate</li> <li>Update to L&amp;I group as required</li> <li>Update to Policy and Procedures Group as required</li> <li>Update to Communications and Engagement Group as required</li> </ul>
<b>S.11 Audit</b>	Performance and Quality Assurance Group in the first instance	To assure the Board that partner agencies are fulfilling their safeguarding children duties under Section 11 of the Children Act 2004	Annual Report on S.11 compliance and themes to be presented to the LSCB every March.
<b>Indicators</b>	Quarterly report through scorecard and indicator set to the PMQA	To update the board quarterly, on areas of performance which the Board has identified as priorities for the year.  Reports to the PMQA will identify any performance area which might be of concern to the Board, together with action being taken by the Agency.	3 monthly progress and annual report to LSCB.  Annual report to Children’s Trust and Health and Wellbeing Board – as part of the Annual Report.

What	Subgroup activity	What the Report will tell the Board	When reported to LSCB or subgroup(s)
<b>Single/ Multi Agency Data</b>	PMQAG as part of the performance report	To assure the Board that members are monitoring their own Safeguarding practice effectively, this function provides independent scrutiny of targets and performance.	Reports to LSCB by single agency and multi-agency performance report and scorecard  PMQAG report to the LSCB Annually (July)
<b>Multi Agency Audits</b>	Commissioned and Monitored by PMQAG through the district QAGs	To assure the Board that key multi-agency systems are functioning safely.	Reported to PMQAG as a composite report following the audit activity – every other PMQAG meeting (3 audits per year). Action plans reported to the LSCB Business Group quarterly. Exceptions reported to the LSCB.  PMQAG Annual report to LSCB every July.
<b>LSCB Business Plan</b>	LSCB Business Group	To update the Board regarding progress towards the delivery of the LSCB Business Plan actions.  To raise issues with the Board at the earliest opportunity so that the Board can challenge and hold partners to account	Quarterly monitoring report of Business Plan to the LSCB Business Group – and Update to LSCB as part of the LSCB Business Report as appropriate
<b>Other subgroups</b>	All subgroups to provide regular updates	To assure the Board on areas of particular concern identified by the Board from activity within the subgroups	Progress reported at each LSCB meeting to drive forward planning and management – rolling programme based on need.
<b>Child Death Review Data</b>	Child Death Overview Panel to review every child death in the County	To regularly update the Board on numbers of preventable deaths of children and identify recommendations for action to reduce the number of preventable deaths	Annual full report to LSCB - November.  Bi-monthly updates via CDOP sub group report to LSCB
<b>Channel Panel</b>	Report from Cumbria's Channel Panel	To regularly update the Board on the activity on the Channel panel to deliver the PREVENT agenda	Annual full report to the LSCB – January.
<b>Domestic Abuse</b>	Report from Safer Cumbria	To assure LSCB of progress for children	The PMQAG will receive a range of performance and quality assurance indicators quarterly.  Bi-annual report to the LSCB
<b>Children Looked After</b>	Report from the County Council and partners through the Corporate Parenting Board <sup>3</sup>	To assure the LSCB that the welfare of children looked after is appropriately promoted	The PMQAG will receive a range of performance and quality assurance indicators quarterly.  Bi-annual report to the LSCB

<sup>3</sup> The Council is proposing to change the name of the Corporate Parenting Panel to be the Corporate Parenting Board – expected to be agreed in July 2015