



# CASTLE CARROCK PRIMARY SCHOOL

'Developing a Love of Learning'

## SEPTEMBER 2019 SCHOOL ADMISSIONS POLICY

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We at Castle Carrock School are committed to making our best endeavours to meet the special educational needs of all pupils and ensuring that they achieve the best possible educational and other outcomes. In line with our mission statement, 'Developing a Love of Learning,' we aim to provide a happy, caring and stimulating learning environment. As a school our main aim is to enable each child to realise his or her potential as:

- A successful learner
- A confident individual
- A responsible citizen
- An effective contributor

To achieve this we will:

- Motivate and inspire children to become independent learners who are able to fulfil their potential.
- Give children the opportunities to use their initiative and a sense of responsibility to solve challenges.
- Enable pupils to appreciate the efforts of others and have a positive outlook on their own and others achievements.

At Castle Carrock Primary School children can be admitted to the Reception Year on a full time basis in the September following their fourth birthday. All schools in Cumbria have only one intake per school year. All our Key Stage 1 classes are limited to a maximum of 30. We endeavour to keep our Key Stage 2 classes below 30 children.

In the event of a greater demand for admission than there are places available, the following criteria will be applied in the order set out below.

- 1 A child looked after or a child previously looked after, this extends to children who have been adopted or have become subject to a residence or special guardianship order.

- 2 Children living within the catchment area who have brothers or sisters\*\* in the school at the time of their admission.
- 3 Other children living within the catchment area, giving priority to those who live closest to the school, measured by the shortest walking route by road.\*\*\*
- 4 Children living outside the catchment area who have brothers or sisters\*\* in the school at the time of their admission.
- 5 Children living outside the catchment area who have attended the Nursery class, giving priority to those who live closest to the school, measured by the shortest walking route by road.\*\*\*
- 6 Children living outside the catchment area, giving priority to those who live closest to the school, measured by the shortest walking route by road.

\* A child looked after is defined in the School Admissions Code as a child who is looked after by a local authority, within the meaning of Section 22 of the Children Act 1989.

\*\* In categories 2 and 4, priority will be given to those children with the youngest siblings. Brothers and sisters are those living at the same address and includes step and foster children.

\*\*\* Distance will be measured from the front door of residence to the main school gate.

A map of the school's catchment area is available from the school office.

The admission number is 15. This is the number of children who will be admitted to the Reception intake group in September 2019.

We welcome visits to the school. Please telephone to make an appointment with the Headteacher.

**Please contact the school for an admissions form.**

#### **THE CLOSING DATE FOR APPLICATIONS**

The closing date for applications for September 2019 entry is determined by the Local Authority.

Applications should be submitted using form SA1, which is issued by the LA. Form SPT/1 and more information about the application process are contained in the parental information pack published for parents by the LA.

Late applications will be coordinated by the Local Authority within the terms of the Coordinated Admissions Scheme.

Should a child/children not be allocated a place, parents have the right to appeal to an independent Admissions Appeal Panel. Any appeal should be addressed to the Chair of Governors at Castle Carrock School.

If the school is over subscribed the school will maintain a waiting list for one year after the date of admission. The order of ranking of this waiting list will be in line with the selection criteria detailed in the admissions policy above.