



## **FLIMBY PRIMARY SCHOOL**

### **POLICY FOR ADMISSIONS – 2019-2020**

#### **AIMS**

- To give children and parents as much information about Flimby Primary School and the education we provide as possible
- To make each child's start a happy and successful one
- To begin a partnership with parents that will be lasting.

#### **PROCEDURES**

The published admissions number for Flimby Primary School is 30.

Parents of children already in schools in the area are asked to discuss a possible move with the Head teacher of the school, which their child is already attending. We do not encourage parents to move their children from a local school without good reason.

Children are only admitted on a Monday morning, or on the first day of term when they are transferring from a local school. Children moving into the area from out of county will be able to start school as soon as possible.

Once a child has been admitted, parents are asked to keep in close contact with the class teacher to ensure that their child's transition to a new school is a smooth one.

As soon as the child starts school the school secretary requests records from the previous school.

At the time of considering applications for the Nursery/Reception intake or at any other time when there are more applications than places, children will be allocated a place in the order of priority given below. The criteria will be applied in conjunction with the notes below as they form part of the policy.

1. All children whose Statement of Special Educational Needs names Flimby Primary School.
2. Children looked after or previously looked after by a local authority giving priority, if necessary, to the youngest child(ren) – see *note 1*
3. Children who have brothers or sisters in the school at the time of their admission giving priority to those children with the youngest siblings – see *note 2*

4. Other children, giving priority to those who live closest to the school, measured by the shortest walking route by road. This will be measured using an AA route planner. If parents share access the home address will be determined as that named on Child Benefit paperwork.

**Note 1**

*A child looked after by a local authority i.e. in public care is defined as a child looked after by a local authority within the meaning of Section 22 of the Children Act 1989. Previously looked after children are children who were looked after, but ceased to be so because they were adopted ( or became subject to a residence order or special guardianship order)*

**Note 2**

*Brothers and sisters are those living at the same address and includes adopted, step and foster children. Priority will be given where it is known at the time of allocating places that a sibling will be attending the school.*

**THE RIGHT OF APPEAL**

Any parent not offered a place has a right of appeal to an Independent Appeal Panel. The panel would be entirely independent of the Governing Body. Any parent wishing to appeal should send notification of their intention to the Clerk to the Governors at Flimby Primary School. The school will then arrange for the County Council Legal and Democratic Services Unit to make arrangements for an independent appeal panel.

A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admissions Criteria. This list will be kept until the end of the first term of the academic year of admissions. Each added child will require the list to be ranked again in line with the admissions criteria. Length of time on the waiting list will not be taken into consideration in reallocating any available places.

Parents can request that the date their child is admitted to school is deferred until later in the academic year or until the term in which their child reaches compulsory school age. Parents can also request that their child takes up the place part-time until the child reaches compulsory school age/

Signed : .....

Chair of Governors: .....

Date: .....