



# Victoria Academy

## Admissions Policy 2024/25

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**The Governors of Victoria Academy are the Admissions Authority for the school. Governors have set the published admission number for access to the Year 3 Classes as 62.**

**An application for entry in September 2024 must be made by the closing date, which is the 15<sup>th</sup> January 2024.**

Places at this school will be allocated according to this Admissions Policy and the Local Authority's Coordinated Admissions Scheme. A letter/email informing parents of the success or otherwise of their application will be sent out by the Local Authority. Parents of those children not offered a place will be informed of the reason and offered an alternative school by the Local Authority.

**All children will be admitted unless there are more applicants than places.**

Where there are more applications than places available at Victoria Academy applications will be prioritised using the criteria below. They will be applied in conjunction with explanatory notes 1 - 4, which form part of the policy.

1. Children looked after and who were previously looked after, including those previously looked after outside England i.e. in public care, giving priority, if necessary, to the youngest child(ren) - see Note 1.
2. Children of staff employed by Victoria Academy, on a permanent contract of 0.6 FTE or above for two or more years, at the time when their application for a school place is made or a staff member who has been recruited to fill a vacant post for which there is a skill shortage.
3. Children living in the catchment area who have brothers or sisters in the school at the time of admission - see Note 2.
4. Children living in the catchment area giving priority to those living closest to the school, measured by a straight line between the centre of the pupil's home address and the school's main front entrance - see Note 3.
5. Children living outside the catchment area who, at the time of their admission, have brothers or sisters in the school – see Note 2.
6. Children living outside the catchment area, giving priority to those who live closest to the school, measured by a straight line between the centre of the pupil's home address and the school's main front entrance – see Note 3.

## **Explanatory Notes**

[These notes are part of the policy]

### **Note 1**

A child looked after is a child in public care, who is looked after by a local authority within the meaning of Section 22 of the Children Act 1989. Children previously looked after are children who were looked after but have ceased to be so because they were adopted (under the terms of the Adoption and Children Act 2002) or became subject to a Child Arrangements Order or Special Guardianship Order (Children Act 1989) immediately following having been looked after.

### **Note 2**

In criteria 3 priority will be given to those children with the youngest siblings. Brothers and sisters are those living at the same address and include step, foster and adopted children or other children living at the same address. Priority will only be given where it is known at the time of allocating places that a sibling will be attending the school at the time of admission.

### **Note 3**

In criteria 4 and 6, applications will be prioritised using the distance measurement methodology set out at as follows. Distance measurements will be undertaken using the LA's GIS. This measures a straight-line between the centre of the pupil's home address and the main entrance to the school building as determined by the Headteacher at the time the application was made.

### **Note 4**

In criteria 5, priority will be given to those with the youngest siblings (Note 2) unless applicants have siblings which are in the same year group, then priority will be prioritised using the distance measurement methodology set out at Note 3.

Applications will be prioritised on the above basis. An exception will be made for the education of children with special educational needs where a child holds an Education, Health and Care Plan, that names Victoria Academy.