



## Admissions Policy 2022-2023

Queen Elizabeth Studio School is a 14-19 school offering a technical, professional and vocational education.

### **Admission number**

The Queen Elizabeth Studio School has an admission number of 90 for entry in Year 10 and an admission number of 60 in Year 12.

The Queen Elizabeth Studio School will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission numbers for the relevant year groups are received, the Academy Trust will offer places at the school to all those who have applied.

### **Application process**

Applications should be sent to the Admissions Officer at the following address:-

QEStudio School, Kirkby Lonsdale, LA6 2HJ

or email [info@qestudio.org.uk](mailto:info@qestudio.org.uk)

The closing date for applications is 16<sup>th</sup> December 2022 for Year 10 entry and 1<sup>st</sup> February 2023 for Year 12 entry.

Offers will be made on the 1<sup>st</sup> March 2023 for Year 10 and 1<sup>st</sup> May 2023 for Year 12.

The application form can be obtained from [www.qestudio.org.uk](http://www.qestudio.org.uk)

### **Academic Entry Criteria for Year 12**

In order to be eligible for entry or progression into Year 12 students will be required to have met the academic entry criteria for specific pathways as published on the Studio School website.

Any student who has not achieved GCSE passes of at least grade 4 in both English and Maths will be required to study and resit these subjects alongside their other studies.

We will offer conditional places based on predicted grades and then issue firm offers once GCSE results are known in August.

## Oversubscription criteria for Year 10 and Year 12 applicants

When the Queen Elizabeth Studio School is oversubscribed, after the admission of pupils/students with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who are previously looked after and who immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order. (A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989)).
2. Students attending QES in Year 9 for entry into Year 10 in the subsequent academic year and students attending QES in Year 11 for entry into Year 12 in the subsequent academic year.
3. Children of staff where a member of staff has been employed by the Lunesdale Learning Trust for two or more years at the time at which the application for admission to the school is made or when the member of staff has been recruited by the Trust to fill a vacant post for which there is a demonstrable skills shortage.
4. Where the child has a brother or sister attending Queen Elizabeth School or Queen Elizabeth Studio School at the time of admission and this includes step siblings, adopted siblings or any other children living permanently at the same address;
5. Where there are medical grounds for admitting the child. In this situation the application needs to be accompanied by a doctor's letter which underlines the reasons why Queen Elizabeth Studio School and not another school would best serve the needs of the applicant.

### Tie Break

Where there is over-subscription in criteria 2-5, proximity of the child's home to the school will be applied, with those living nearer being accorded the higher priority. Distance will be measured using postcodes and Google Maps. If a child has more than one address, that which is nearest to school will be used. If the application of the distance criterion continues to create a tie-break, then random allocation by a person external to the school will determine the outcome.

### Late Applications

All applications received by Queen Elizabeth Studio School after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

## **Admission of Children out of their normal age group**

Parents may request that their child is admitted outside their normal age group. When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

Requests for such an admission should be made in writing to the Executive Headteacher, Lunesdale Learning Trust.

## **Waiting List**

The Queen Elizabeth Studio School will operate a waiting list for each year group. Where in any year the Queen Elizabeth Studio School receives more applications for places than there are places available, a waiting list will operate until the end of the academic year. This will be maintained by the Multi Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

## **Appeals**

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact the Admissions Officer by 15<sup>th</sup> May 2023 for information on how to appeal. Information on the timetable for the appeals process is on our website at [www.qestudio.org.uk](http://www.qestudio.org.uk).